

**NORTH CAROLINA DEPARTMENT OF STATE TREASURER  
LOCAL GOVERNMENT COMMISSION  
MINUTES  
SPECIAL MEETING JUNE 24, 2024**

The duly noticed special meeting was called to order at 1:32 p.m. by Chair Dale R. Folwell on the above date. The special meeting was conducted in person and by use of simultaneous communication by GoToWebinar™. Members present in person: Chair Folwell. Members present virtually: State Auditor Jessica Holmes, Secretary of State Elaine Marshall, McKinley Wooten, designee for Secretary of Revenue Ronald Penny, John Burns, and Nancy Hoffmann.

Members Absent: Paul Butler, Vida Harvey, and Mike Philbeck.

A quorum was present for the entire meeting.

Other participants present in person: Debbie Tomasko, and Cindy Aiken. Other DST staff attending in person: DST staff Becky Dzingeski, Eric Faust, and MJ Vieweg. Other DST staff present virtually: Ann Moore.

No conflicts of interest were reported.

Ms. Hoffmann made a motion to approve the minutes of the June 10, 2024 Special LGC Meetings for the Budget Hearings for the Cliffside Sanitary District, the Town of Kingstown, and the Town of Spring Lake. Secretary Marshall seconded the motion, and the foregoing were approved by unanimous vote of 6 – 0 (Absent: Butler, Harvey, and Philbeck).

Mr. Wooten made a motion to adopt the following Budget Ordinances and resolutions attached hereto as Exhibits 1 - 5:

**SEE EXHIBIT 1:  
TOWN OF KINGSTOWN BUDGET ORDINANCE  
FOR FISCAL YEAR ENDING JUNE 30, 2025**

**SEE EXHIBIT 2:  
TOWN OF SPRING LAKE BUDGET ORDINANCE  
FOR FISCAL YEAR ENDING JUNE 30, 2025  
(INCLUDING THE POSITION CLASSIFICATION PLAN,  
THE SCHEDULE OF AUTHORIZED EMPLOYEE POSITIONS, AND  
THE 2024-2025 RATE AND FEE SCHEDULE)**

**SEE EXHIBIT 3:  
CLIFFSIDE SANITARY DISTRICT BUDGET ORDINANCE  
FOR FISCAL YEAR ENDING JUNE 30, 2024**

**SEE EXHIBIT 4:  
RESOLUTION ADOPTING A SEWER RATE AND FEE SCHEDULE FOR  
THE CLIFFSIDE SANITARY DISTRICT  
EFFECTIVE SEPTEMBER 1, 2024 FOR ALL CUSTOMER ACCOUNTS**

**SEE EXHIBIT 5:  
TOWN OF EUREKA BUDGET ORDINANCE  
FOR FISCAL YEAR ENDING JUNE 30, 2025**

Mr. Burns seconded the motion, and the foregoing were adopted by a vote of 5 – 0 (Abstain: Folwell; Absent: Butler, Harvey, and Philbeck).

Mr. Burns moved to adjourn the special meeting. Secretary Marshall seconded the motion which passed by unanimous vote of 6 – 0 (Absent: Butler, Harvey, and Philbeck). The meeting adjourned at 1:45 p.m.

The next regularly scheduled meeting of the North Carolina Local Government Commission will be held on July 9, 2024 at 1:30 p.m.

\* \* \* \* \*

I, Debbie Tomasko, Secretary of the North Carolina Local Government Commission, CERTIFY that the foregoing is a true and correct account of actions taken at a special meeting of the North Carolina Local Government Commission duly called and held on June 24, 2024.

WITNESS my hand at Raleigh, this 24<sup>th</sup> day of June 2024.

A handwritten signature in dark ink, reading "Debbie Tomasko", is written over a horizontal line.

Debbie Tomasko, Secretary of the  
Local Government Commission of North Carolina

**NORTH CAROLINA**  
DEPARTMENT OF STATE TREASURER



*Dale R. Folwell, CPA*  
STATE TREASURER OF NORTH CAROLINA  
DALE R. FOLWELL, CPA

LOCAL GOVERNMENT COMMISSION  
STATE AND LOCAL GOVERNMENT FINANCE DIVISION

**TOWN OF KINGSTOWN  
BUDGET ORDINANCE  
FOR THE FISCAL YEAR ENDING JUNE 30, 2025  
PRESENTED FOR ADOPTION ON JUNE 24, 2024**

**BE IT ORDAINED BY THE** by the North Carolina Local Government Commission acting in place of the Town of Kingstown, North Carolina pursuant to General Statute 159-181(c):

**Section 1.** The following amounts are hereby appropriated in the Town of Kingstown's General Fund for the operation of the Town of Kingstown and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Administrative Department	\$118,948.00
Public Works	60,000.00
Public Safety	1,000.00
Parks & Recreation	23,500.00
Zoning Board	5,000.00
Streets	8,000.00
Powell Bill	16,000.00
<b>Total Appropriation</b>	<b>\$ 232,448.00</b>

**Section 2.** The following revenues are estimated to be available in the Town of Kingstown's General Fund for the operation of the Town of Kingstown and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Current Year's Property Taxes	\$ 104,298.00
Prior Year's Property Taxes	5,000.00
Sales Taxes	55,000.00
Franchise Taxes	18,500.00
Park Revenue - County	9,540.00
Fund Balance Appropriated - Park	13,960.00
Solid Waste Tax Revenue	450.00
Powell Bill	16,000.00
Building Permits Fee	200.00
Interest Income	3,000.00
Misc. Income (Fees)	6,500.00
<b>Total Estimated Revenue</b>	<b>\$ 232,448.00</b>



**LOCAL GOVERNMENT COMMISSION  
STATE AND LOCAL GOVERNMENT  
FINANCE DIVISION**

**Section 3.** The following amounts are hereby appropriated in the Town's Sewer Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

<b>Utility Expenses</b>	<b>\$193,400</b>
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**Section 4.** The following revenues are estimated to be available in the Town's Sewer Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Utility income	\$151,000
Debt Set Off	1,000
Interest Earnings	300
Appropriated Fund Balance	41,100

<b>Total Estimated Utility Revenues</b>	<b>\$193,400</b>
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**Section 5:** There is hereby levied a tax at the rate of forty-eight cents (\$0.48) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2024, for the purpose of raising the revenue listed "Current Year's Property Taxes" in the General Fund in Section 2 of this ordinance. This rate, based on an estimated valuation of property for the purpose of taxation of \$23,541,599 and an estimated rate of collection of 92.3% which results in revenue of \$104,298.

The estimated rate of collection is based upon the levy collection percentage as provided in Kingstown's June 30, 2023 audit.

**Section 6.** The Finance Officer or designee is hereby authorized to transfer appropriations as contained herein:

- a) Transfers between line-item appropriations within a department or function without limitations and without a report to the governing board being required.
- b) Transfers of up to \$5,000 between departments or functions, within the same fund. The finance officer must make an official report on such transfers at the next regular meeting of the governing board.
- c) All transfers between funds require prior approval by the governing board in an amendment to this budget ordinance.

**Section 7:** Salaries are set in accordance with the salary schedule; adjustments to salaries are not permitted without Governing Board approval.

**Section 8:** Kingstown's Mayor is compensated at a rate of \$300 per month. Council Members are compensated at a rate of \$150 per month.



LOCAL GOVERNMENT COMMISSION  
STATE AND LOCAL GOVERNMENT  
FINANCE DIVISION

**Section 9:** The Finance Officer or a designee may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

**Section 10:** The Secretary of the Local Government Commission and the Finance Officer are hereby authorized to (a) take any actions and to (b) execute and deliver any contract, agreement, and any other document on behalf of the Local Government Commission that may be necessary, appropriate, or desirable for the purpose of collecting Town receipts and expending appropriations from all funds.

**Section 11:** Copies of this Budget Ordinance shall be furnished to the Secretary of the Local Government Commission and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

I, Debbie Tomasko, Secretary of the North Carolina Local Government Commission, **CERTIFY** that the foregoing is a true and correct copy of the budget ordinance adopted at a meeting of the North Carolina Local Government Commission duly called and held on June 24, 2024.

**WITNESS** my hand at Raleigh, this 24<sup>th</sup> day of June 2024.



Debbie Tomasko, Secretary of the  
North Carolina Local Government Commission

NORTH CAROLINA  
DEPARTMENT OF STATE TREASURER



*Dale R. Folwell, CPA*  
STATE TREASURER OF NORTH CAROLINA  
DALE R. FOLWELL, CPA

LOCAL GOVERNMENT COMMISSION  
STATE AND LOCAL GOVERNMENT FINANCE DIVISION  
SHARON EDMUNDSON, DEPUTY TREASURER

**TOWN OF SPRING LAKE  
BOARD APPROVED BUDGET ORDINANCE  
FOR THE FISCAL YEAR ENDING JUNE 30, 2025  
PRESENTED FOR ADOPTION ON JUNE 24, 2024**

**BE IT ORDAINED BY THE** by the North Carolina Local Government Commission acting in place of the Town of Spring Lake, North Carolina pursuant to General Statute 159-181(c):

**Section 1.** The following amounts are hereby appropriated in the town of Spring Lake General Fund for the operation of the town and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Department	Amount
Non-Departmental	\$ 493,749
Governing Body	100,726
Administration	355,884
Finance	722,635
Tax Collections	65,630
Legal	57,000
Human Resources	96,716
IT/Communications	239,562
Public Buildings	442,480
Police	2,824,353
Fire	1,378,893
Fire – Manchester	586,760
Inspections	323,736



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**STATE AND LOCAL GOVERNMENT FINANCE DIVISION  
AND THE LOCAL GOVERNMENT COMMISSION**

Streets-Non-Powell Bill	369,904
Streets-Powell Bill	320,000
Planning	38,863
Public Safety-Leases	203,806
Debt Service	336,764
Trust and Agency	<u>54,705</u>
Total General Fund Expenses	<u>\$ 9,012,166</u>

**Section 2.** The following revenues are estimated to be available in the Town of Spring Lake General Fund for the operation of the town and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

<b>Category</b>	<b>Amount</b>
Taxes – Ad Valorem	
Property Taxes – Real	\$ 3,130,994
Property Taxes – Penalties and Interest	20,000
Property Taxes – Vehicles	290,000
Property Taxes – Rental vehicles	10,000
Other Taxes and Licenses	
Motor Vehicle Tax	18,500
Local Option Sales Tax	3,488,295
Intergovernmental Revenues	
Powell Bill	320,000
Beer and Wine Tax	53,000
Telecommunications Sales Tax	35,000
Electricity Sales Tax	390,000
Cable and Satellite Sales Tax	67,000
Interlocal Agreement Revenue	150,000
Manchester Fire Tax	78,994
Manchester Additional Funding Operations	250,133
Manchester Fire County Grant	82,500
Manchester Additional Funding Debt	23,407
Fay-Cumberland Arts Grant	3,000





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STATE AND LOCAL GOVERNMENT FINANCE DIVISION  
AND THE LOCAL GOVERNMENT COMMISSION

**Service Charges**

Police Department Fees	5,691
NCLM Police Grant	2,500
Fire Department Fees	52,334
Inspection Department Fees	146,540
Street Department Fees	17,088
Planning Department Fees	6,850
Special Events/Donations	20,000

**Miscellaneous Revenue**

Investment Earnings	300,000
Investment Earning – Powell Bill	22,500

**Non-Revenue Receipts**

Employee Insurance Premiums	<u>27,840</u>
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Total General Fund Revenues \$ 9,012,166

**Section 3.** The following amounts are hereby appropriated in the Spring Lake Water Sewer Fund for the operation of the unit and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

<b>Department</b>	<b>Amount</b>
Non-Departmental	\$ 362,717
Water Purchases	1,450,000
Revenue Collection	656,226
Revenue Billing	343,045
Water and Sewer Operations	1,025,587
Wastewater Treatment Plant	711,235
Debt Service	238,446
Trust and Agency	11,294
Increase to Fund Balance	<u>84,626</u>
Total Water and Sewer Fund Expenses	<u>\$4,883,176</u>

**Section 4.** The following revenues are estimated to be available in the Spring Lake Water Sewer Fund for the operation of the Spring Lake and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

<b>Category</b>	<b>Amount</b>
Water Sales	\$2,146,274
Sewer Sales	2,136,737
Bulk Water	56,600





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STATE AND LOCAL GOVERNMENT FINANCE DIVISION  
AND THE LOCAL GOVERNMENT COMMISSION

Water Tap	2,437
New Account/Transfer Fees	25,000
Sewer-Overhills	51,000
Investment Earnings	195,242
Credit Card Convenience Fees	30,000
Interest/Penalties	
Returned Check Fees	2,000
Late Fees	233,798
Sale of Materials	4,073
Miscellaneous Income	<u>15</u>
Total Water and Sewer Revenues	<u>\$4,883,176</u>

**Section 5.** The following amounts are hereby appropriated in the Spring Lake Stormwater Fund for the operation of the unit and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Department	Amount
Non-Departmental	\$ 30,302
Administration	264,854
Fund Balance Increase	<u>16,666</u>
Total Stormwater Fund Expenses	<u>\$ 311,822</u>

**Section 6.** The following revenues are estimated to be available in the Spring Lake Stormwater Fund for the operation of the Spring Lake and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Category	Amount
Fees and Charges	
Stormwater Fees	\$ 299,331
Investment Earnings	<u>12,491</u>
Total Stormwater Fund Revenues	<u>\$ 311,822</u>



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**STATE AND LOCAL GOVERNMENT FINANCE DIVISION  
AND THE LOCAL GOVERNMENT COMMISSION**

**Section 7.** The following amounts are hereby appropriated in the Spring Lake Sanitation Fund for the operation of the unit and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

<b>Department</b>	<b>Amount</b>
Non-Departmental	\$514,577
Sanitation	247,568
Increase in Fund Balance	<u>121,619</u>
Total Sanitation Fund Expenses	<u>\$883,764</u>

**Section 8.** The following revenues are estimated to be available in the Spring Lake Sanitation Fund for the operation of the unit and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

<b>Category</b>	<b>Amount</b>
Fees and Charges	
Refuse Collection Fees	\$814,628
Litter Control Fee	\$21,936
Investment Earnings	37,893
Intergovernmental Revenues	
Solid Waste Disposal Tax	<u>9,307</u>
Total Sanitation Fund Revenues	<u>\$883,764</u>

**Section 9.** The following amounts are hereby appropriated in the Spring Lake Fleet Maintenance Fund for the operation of the unit and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

<b>Department</b>	<b>Amount</b>
Fleet Maintenance	<u>\$ 256,143</u>

**Section 10.** The following revenues are estimated to be available in the Spring Lake Fleet Maintenance Fund for the operation of the Spring Lake and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

<b>Category</b>	<b>Amount</b>
Support Service Payments	<u>\$ 256,143</u>





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STATE AND LOCAL GOVERNMENT FINANCE DIVISION  
AND THE LOCAL GOVERNMENT COMMISSION

**Section 11.** The following amounts are hereby appropriated in the Spring Lake OPEB and LEO Agency Fund for the operation of the unit and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Department	Amount
OPEB & LEO Appropriations	<u>\$ 68,346</u>

**Section 12.** The following revenues are estimated to be available in the Spring Lake OPEB and LEO Agency Fund for the operation of the Spring Lake and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Category	Amount
OPEB & LEO Support	<u>\$ 68,346</u>

**Section 13:** There is hereby levied a tax at the rate of sixty-five cents (\$0.741) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2024, for the purpose of raising the revenue listed "Current Year's Property Taxes" in the General Fund in Section 2 of this ordinance. The property value is listed as \$425,474,854. This rate is based on an estimated rate of collection of 98%. The estimated rate of collection is based upon the 2023 rate of collection as provided by the Cumberland County Tax Assessor's office.

**Section 14.** The Town Finance Officer or designee is hereby authorized to transfer appropriations as contained herein:

- Transfers between line-item appropriations within a department or function without limitations and without a report to the governing board being required.
- Transfers of up to \$5,000 between departments or functions, within the same fund. The finance officer must make an official report on such transfers at the next regular meeting of the governing board.
- All transfers between funds require prior approval by the governing board in an amendment to this budget ordinance.

**Section 15:** Salaries are set in accordance with the salary schedule; adjustments to salaries that exceed 5% are not permitted without Governing Board approval. Adjustments to salaries of the town manager, finance officer, police chief, and fire chief shall not be made without prior Governing Board approval.

**Section 16:** The Finance Officer or a designee may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.



NORTH CAROLINA  
DEPARTMENT OF STATE TREASURER

STATE TREASURER OF NORTH CAROLINA  
DALE R. FOLWELL, CPA

*Dale R. Folwell, CPA*

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STATE AND LOCAL GOVERNMENT FINANCE DIVISION  
AND THE LOCAL GOVERNMENT COMMISSION

**Section 17:** The Secretary of the Local Government Commission and the Finance Officer are hereby authorized to (a) take any actions and to (b) execute and deliver any contract, agreement, and any other document on behalf of the Local Government Commission that may be necessary, appropriate or desirable for the purpose of collecting Town receipts and expending appropriations from all funds.

**Section 18:** Encumbrances outstanding at June 30, 2024 shall be added to each appropriation to account for the payment in fiscal year ended June 30, 2025.

**Section 19:** Appropriation and implementation of worker's compensation claims based upon usage to the respective functions, departments, divisions and sections upon adoption of the budget.

**Section 20:** Appropriation and implementation of Property, General Liability, Professional Liability and Position Bonds based upon usage to the respective functions, departments, divisions and sections upon adoption of the budget.

**Section 21:** Appropriation and implementation of Interfund Chargeback for services to the respective functions, departments, divisions and sections upon adoption of the budget.

**Section 22:** Copies of this Budget Ordinance shall be furnished to the Secretary of the Local Government Commission and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

I, Debbie Tomasko, Secretary of the North Carolina Local Government Commission, **CERTIFY** that the foregoing is a true and correct copy of the budget ordinance adopted at a meeting of the North Carolina Local Government Commission duly called and held on June 24, 2024.

**WITNESS** my hand at Raleigh, this 24<sup>th</sup> day of June 2024.

*Debbie Tomasko*

Debbie Tomasko, Secretary of the North  
Carolina Local Government Commission

**APPENDIX A**  
**TOWN OF SPRING LAKE, NC**  
**POSITION CLASSIFICATION PLAN**  
**BOARD APPROVED**  
**July 1, 2024**  
**NON-SWORN GRADE/PAY PLAN**

<b>Grade</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>	<b>Class Title</b>
48	\$ 30,805.50	\$ 38,506.88	\$ 46,208.25	Custodian
49	\$ 32,432.50	\$ 40,540.63	\$ 48,648.75	Administrative Aide
50	\$ 34,054.13	\$ 42,567.66	\$ 51,081.19	Meter Reader
51	\$ 34,860.50	\$ 43,575.63	\$ 52,290.75	Administrative Assistant Customer Service Representative
53	\$ 35,756.38	\$ 44,695.48	\$ 53,634.57	Maintenance Technician Senior Meter Reader Water Sewer Operator
54	\$ 37,543.50	\$ 46,929.38	\$ 56,315.25	Wastewater Treatment Operator Fleet Service Technician Senior Maintenance Technician Revenue Collections Specialist
55	\$ 39,420.67	\$ 49,275.84	\$ 59,131.01	Water/Sewer Crew Leader Executive Assistant Program Assistant Accounting Specialist
56	\$ 41,391.70	\$ 51,739.63	\$ 62,087.55	
57	\$ 43,460.55	\$ 54,325.69	\$ 62,152.66	Streets and Sanitation Supervisor
58	\$ 45,633.50	\$ 57,041.88	\$ 64,760.20	Payroll/HR Specialist
59	\$ 47,915.18	\$ 59,893.98	\$ 71,872.77	Waste Water Treatment Plant Superintendent Storm Water Adminstrator
60	\$ 50,310.94	\$ 62,888.67	\$ 60,373.13	Revenue Supervisor

**APPENDIX A**  
**TOWN OF SPRING LAKE, NC**  
**POSITION CLASSIFICATION PLAN**  
**BOARD APPROVED**  
**July 1, 2024**

**NON-SWORN GRADE/PAY PLAN**

<b>Grade</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>	<b>Class Title</b>
62	\$ 52,826.49	\$ 66,033.11	\$ 63,391.78	Inspections Supervisor Building Inspector / Minimum Housing Accountant I
63	\$ 58,656.00	\$ 73,320.00	\$ 87,984.00	Town Clerk Human Resources Specialist Accountant II
Executive Band	\$ 85,000.00	\$ 106,250.00	\$ 127,500.00	Finance Director Water Resource Director Director of Streets, Grounds, & Sanitation Fire Chief/Project Management Police Chief

**RECOMMENDED SWORN POLICE AND FIRE GRADE/PAY PLAN**

88	\$ 36,855.58	\$ 46,069.48	\$ 55,283.37	Fire Fighter
90	\$ 48,148.38	\$ 60,185.48	\$ 72,222.57	Police Officer
91	\$ 41,282.13	\$ 51,602.66	\$ 61,923.20	Fire Lieutenant
93	\$ 48,294.00	\$ 60,367.50	\$ 72,441.00	Fire Captain Police Detective
94	\$ 52,908.48	\$ 66,135.60	\$ 79,362.72	Police Sergeant
96	\$ 55,024.48	\$ 68,780.60	\$ 82,536.72	Police Lieutenant Fire Battalion Chief
98	\$ 54,555.28	\$ 68,194.10	\$ 81,832.92	
99	\$ 57,283.28	\$ 71,604.10	\$ 85,924.92	Assistant Fire Chief Fire Inspector



**APPENDIX B**  
**TOWN OF SPRING LAKE, NC**  
**AUTHORIZED EMPLOYEE POSITIONS**  
**BOARD APPROVED**  
**July 1, 2024**  
**GRADE/CLASS TITLES**

**4 FT Administration**

Town Manager	NG
Town Clerk	63
** Executive Assistant (Frozen/Unfunded for FY 2025)	55
Administrative Aide	49

**5 FT Finance**

Director of Finance	Executive Band
Payroll/HR Specialist	58
Accountant I	62
Accountant II(2)	63

**1 FT Human Resources**

Human Resources Specialist	63
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**1 FT Fleet Maintenance**

Fleet Service Tech	54
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**4 FT Public Buildings**

Building Grounds Director	Executive Band
Senior Maintenance Technician	54
** Administrative Assistant (Frozen/Unfilled for FY 2025)	51
Custodian	48

**29 FT Police**

Police Chief	Executive Band
Police Lieutenant (3)	96
Police Sergeant (7)	94
Police Detective (4)	93
** Police Officer (12) (4 Frozen/Unfunded for FY 2025)	90
Executive Assistant (1)	55
Administrative Assistant (1)	51

**16 FT Fire**

Fire Chief/Project Management	Executive Band
Assistant Fire Chief	99
Fire Inspector	99
Fire Captain (3)	93
Firefighter (9)	88
Executive Assistant (1)	55
Firefighter – part time	

**APPENDIX B**  
**TOWN OF SPRING LAKE, NC**  
**AUTHORIZED EMPLOYEE POSITIONS**  
**BOARD APPROVED**  
**July 1, 2024**  
**GRADE/CLASS TITLES**

<b>9</b>	<b>FT</b>	<b><u>Fire Manchester</u></b>	
		Fire Lieutenants (3)	91
	**	Firefighter (6) (3 Frozen/Unfunded for FY 2025)	88
<b>2</b>	<b>FT</b>	<b><u>Inspections</u></b>	
		Building Inspector / Minimum Housing	62
		Inspections Supervisor	62
<b>4</b>	<b>FT</b>	<b><u>Streets Non-Powell Bill</u></b>	
		Streets and Sanitation Supervisor	57
		Maintenance Technician (3)	53
<b>2</b>	<b>FT</b>	<b><u>Sanitation</u></b>	
		Maintenance Technician (2)	53
<b>7</b>	<b>FT</b>	<b><u>Revenue Division</u></b>	
		Revenue Supervisor	60
		Revenue Collection Specialist	54
		Customer Service Representative (2)	51
		Part-time Customer Service Representative (various)	
		Meter Reader (2)	50
		Senior Meter Reader	53
		Meter Reader – part time	
<b>5</b>	<b>FT</b>	<b><u>Water Operations</u></b>	
		Water Resource Director	Executive Band
		W & S Crew Leader (1)	55
		W & S Operator (3)	53
<b>3</b>	<b>FT</b>	<b><u>Waste Water Treatment Plant</u></b>	
		Waste Water Treatment Plant Superintendent	59
		Waste Water Treatment Plant Operator (2)	54
<b>1</b>	<b>FT</b>	<b><u>Stormwater Administration</u></b>	
		Stormwater Administrator	59

<b>93</b>	<b>FT</b>	<b><i>POSITIONS</i></b>
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**\*\*** *Positions are unfilled/frozen - not eliminated*

# TOWN OF SPRING LAKE

## FISCAL YEAR 2024-2025 RATE AND FEE SCHEDULE

*This Schedule may not be all inclusive. Other rates and fees may be found in local ordinances.*

**AUDIT COMMITTEE CHANGES IN BLUE**

Effective  
July 1, 2024

Pending Adoption

# TABLE OF CONTENTS

Building Inspections Schedule of Fees .....3

Fire Department Schedule of Fees ..... 11

Miscellaneous Schedule of Fees ..... 16

Planning Department Schedule of Fees ..... 17

Police Department Schedule of Fees ..... 18

Sanitation Schedule of Fees ..... 23

Stormwater Schedule of Fees..... 24

Water and Sewer Schedule of Fees ..... 26

## Building Inspections Schedule of Fees

### RENOVATION FEES

\$ 500 – 1,000	<b>\$100</b> <b>\$80.00</b> \$ 70.00
1,001 – 5,000	<b>\$100</b> <b>\$80.00</b> \$ 70.00
5,001 - 10,000	<b>\$100</b> <b>\$80.00</b> \$ 70.00
10,001 – 20,000	<b>\$105.00</b> \$ 95.00
20,001 - 50,000	<b>\$180.00</b> \$170.00
50,001 – 100,000	<b>\$305.00</b> \$295.00
100,001 - 200,000	<b>\$580.00</b> \$570.00
200,001 – 350,000	<b>\$880.00</b> \$870.00
350,001 - 500,000	<b>\$1,280.00</b> \$1,270.00
500,001 – 750,000	<b>\$1,780.00</b> \$1,770.00
750,001 – 1,000,000	<b>\$2,530.00</b> \$2,520.00
Above \$1,000,000	<b>\$4.00 /\$1,000</b> \$ 3.00* per \$ 1,000
Extra Inspections	<b>\$100</b> <b>\$80.00</b> \$70.00
Homeowners Recovery Fee (Single Family Units)	\$ 10.00

### NEW CONSTRUCTION FEES

New Construction	<b>\$4.00 /\$1,000</b> \$ 3.00* per \$ 1,000
Extra Inspections	<b>\$100</b> <b>\$80.00</b> \$70.00
Homeowners Recovery Fee (Single Family Units)	\$10.00

### OTHER FEES

Swimming Pools (private)	<b>\$100</b> <b>\$80.00</b> \$70.00
Swimming Pools (public)	<b>\$105.00</b> \$95.00
Demolition of Buildings	<b>\$100</b> <b>\$80.00</b> \$70.00
Tent	<b>\$100</b> <b>\$80.00</b> \$70.00
Construction Trailer	<b>\$100</b> <b>\$80.00</b> \$70.00
Travel Trailer	<b>\$100</b> <b>80.00</b> \$70.00
Mobile Home Setup (includes setup, electrical (w/existing t-pole), mechanical, and plumbing)	<b>\$230.00</b> \$200.00
State Licensing Inspections (Daycare, ABC Permit, etc.)	<b>\$60.00</b> \$50.00
After Hours/Weekend/Holiday Inspections	<b>\$130.00</b> \$120.00

1. Generally. Building inspection fees for construction, alteration, or repair of buildings or structures shall be based upon the total cost of the proposed work, including any subcontractors. In no case shall the total cost be less than the market value of similar completed work in the town as determined by the appropriate inspector. Inspection fees shall be calculated on such basis of cost in accordance with the above fee schedule. Permit fees are based on the cost of construction using a multiplier between \$1 and \$5 per (\$1,000) one thousand dollars of construction.
  - a. Basis For Determining The Cost Per Square Foot. The Southern Building Code Congress (BCC) International Building Valuation Data, International Building Code, published biannually, shall serve as the basis for determining the cost per square foot for such work. The averages are adjusted periodically by the BC C to reflect national trends.
  - b. \*Multiplier. The Town of Spring Lake uses a multiplier per \$1,000 of the most current Building Safety Journal (BSJ) published square footage construction cost.

**SAMPLE CALCULATION:** Using the Building Valuation Data and a standard multiplier of ~~\$3.00~~ **\$4.00** per thousand dollars of calculated cost and an 11,080 sq ft structure with 3 floors, type VA construction, Group R-2 the formula is as follows:

~~11,080 sq ft x 3 floors = 33,240 sq ft @ \$91.19 per = \$3,031,155.6/\$1,000 = \$3,031.15 x 3 = \$9,093.46 BUILDING PERMIT COST~~  
 11,080 sq ft x 3 floors = 33,240 sq ft @ \$91.19 per = \$3,031,155.6/\$1,000 = \$3,031.15 x **4 = \$12,124.60 BUILDING PERMIT COST**

2. Homeowners Recovery Fund. Whenever a permit is issued for the construction of any single-family residential dwelling unit (house, condominiums, townhouses) or for the alteration of an existing single-family residential unit, a fee in the amount of \$10 shall be collected from the applicant. The town shall forward \$9 of each fee collected to the North Carolina Licensing Board for General Contractors. The town shall retain \$1 of each fee collected.
3. Moving Buildings. The permit fee for moving buildings shall be ~~\$70.00~~ **\$80.00** **\$100.00**
4. Time Limitation on Validity of Permits. All permits issued under this section shall expire by limitation six months after the date of issuance if the work authorized by the permit has not been commenced. If, after commencement, the work is discontinued for a period of 12 months, the permit shall immediately expire. No work authorized by any permit which has expired, shall be performed until a new permit has been secured.
5. Changes in Work After Issuance of Permit. After a permit has been issued, changes or deviations from the terms of the application and permit, or changes or deviations from the plans or specifications involving any work under the jurisdiction of this section or of any regulatory code, shall not be made until specific written approval of such changes or deviations had been obtained from the appropriate inspector.
6. Construction Starting Prior to Issuance of a Permit. If any construction is started prior to the issuance of a permit, then the permit fee shall be double the regular permit fee.
7. Minimum Fee. The minimum fee for any building permit is ~~\$70.00~~ **\$80.00** **\$100**



## INSULATION PERMIT FEES

### In Terms of Total Cost:

\$ 1 - 10,000	<b>\$100</b>	<del>\$80.00</del>	\$70.00
10,001 - 15,000		<del>\$105.00</del>	\$95.00
15,001 - 20,000		<del>\$130.00</del>	\$120.00
20,001 - 30,000		<del>\$155.00</del>	\$145.00
30,001 - 50,000		<del>\$180.00</del>	\$170.00
50,001 - 75,000		<del>\$205.00</del>	\$195.00
Extra Inspections	<b>\$100</b>	<del>\$80.00</del>	\$70.00

Note: The fee entitles the contractor or applicant to the necessary rough-in inspections and one final inspection. Inspection trips made necessary through the failure of any person, firm, or corporation in charge of work to give specific locations of work to be inspected or failure to install work according to code regulations are hereby designated as extra inspections.

1. Insulation. The fee shall be based on the total cost of the insulation job. Including new and existing structures, according to the above fee schedule.
2. Minimum Fee. The minimum fee for any insulation permit is ~~\$70.00~~. ~~\$80.00~~ **\$100**

## PLUMBING PERMIT FEES

Fixtures – Each Trapped Fixture and Water Heater	<del>\$7.00</del>	\$6.00
Sewer Connections – Each Building, House Sewer or Sewer Tap (Public or Private)	<del>\$50.00</del>	\$20.00
Temporary Water	<del>\$50.00</del>	\$40.00
Water Piping – Each Water Service Pipe or Water Tap (Public or Private)	<del>\$50.00</del>	\$20.00
Lift Stations	<del>\$50.00</del>	\$20.00
Sprinkler System – Base Fee	<del>\$40.00</del>	\$30.00
Sprinkler Riser	<del>\$30.00</del>	\$20.00
Standpipe Riser	<del>\$30.00</del>	\$20.00
Sprinkler Heads (Residential Only)		\$2.00
Backflow Devices	<del>\$20.00</del>	\$10.00
Interceptors/Separators	<del>\$30.00</del>	\$20.00
Ant Siphon Device	<del>\$30.00</del>	\$20.00
Extra Inspections	<b>\$100</b>	<del>\$80.00</del> \$70.00

Note: The above fees entitle the contractor or applicant to the necessary rough-in inspections and one final inspection. Inspection trips made necessary through the failure of any person, firm, or corporation in charge of work to give specific location of work to be inspected or failure to install work according to code regulations are hereby designated as extra plumbing inspections.

1. Minimum Fee. The minimum fee for any plumbing permit is ~~\$70.00~~. ~~\$80.00~~ **\$100**

2. Sprinkler Permits. The minimum fee for any sprinkler permit is ~~\$70.00~~. ~~\$80.00~~ **\$100**

## MECHANICAL PERMIT FEES

In Terms of BTU's (per unit):

Up to 250,000	<del>\$50.00</del> \$40.00
250,001 – 1,000,000	<del>\$55.00</del> \$45.00
1,000,001 – 2,500,000	<del>\$60.00</del> \$50.00
2,500,001 – 4,000,000	<del>\$65.00</del> \$55.00
4,000,001 – 5,000,000	<del>\$70.00</del> \$60.00
5,000,001 – and over	<del>\$105.00</del> \$95.00
Extra Inspections	<b>\$100</b> <del>\$80.00</del> \$70.00

Note: One kilowatt equals 3,410 BTU's.

1. Heating Systems. Heating system permit fees shall be in accordance with the following fee schedule for the installation or replacement of the following types of heating equipment, based on BTU input of each unit: Oil, gas, and electrical furnaces; boilers; conversion burners; heat exchanger; and hot water systems.

In Terms of HP or Tons (per unit):

Up to and including 5	\$40.00
Over 5 through 7 ½	<del>\$55.00</del> \$45.00
Over 7 ½ through 10	<del>\$60.00</del> \$50.00
Over 10 through 15	<del>\$65.00</del> \$55.00
Over 15 through 20	<del>\$70.00</del> \$60.00
Over 20	<del>\$75.00</del> \$65.00
Extra Inspections	<b>\$100</b> <del>\$80.00</del> \$70.00

Note: One ton equals one horsepower; One ton equals 12,000 BTU's.

2. Central Air Conditioning Systems and Refrigeration. Permits shall be in accordance with the above fee schedule for the installation or replacement of air conditioning systems based on the horsepower rating or tons of each unit.

3. Heat Pumps. Permit fees for installation or replacement of this type of unit shall be in accordance with subsection (2), provided that the heating and cooling equipment is in the same enclosure (factory assembled and approved). However, if the system is split (contained in separate enclosures), permit fees shall be in accordance with subsection (1) for heating and subsection (2) for cooling.
4. Heat Producing Equipment. Permit fees for the installation or replacement of heat producing equipment, including but not limited to floor furnaces, space units, or wall heaters, prefabricated fireplaces, fireplace inserts, decoration gas appliances, and wood stoves shall be \$40.00 each.

Fire Damper/Fire Curtain	\$4.00
Exhaust Fans	<del>\$20.00</del> \$10.00
Ventilation Fans	<del>\$20.00</del> \$10.00
Water Heater	<del>\$20.00</del> \$10.00
Duct New or Replacement – Per Run	<del>\$7.00</del> \$6.00
Hoods and Canopies	<del>\$50.00</del> \$40.00
Refrigeration Piping	<del>\$45.00</del> \$35.00
Extra Inspections	<del>\$100</del> <del>\$80.00</del> \$70.00

#### GAS PIPING PERMIT FEES

Gas Piping	<del>\$50.00</del> \$40.00
Each Appliance or Fixture	<del>\$20.00</del> \$10.00
Extra Inspections	<del>\$100</del> <del>\$80.00</del> \$70.00

5. Minimum Fee. The minimum fee for any mechanical permit is ~~\$70.00~~ ~~\$80.00~~ ~~\$100~~

Note: The above fees entitle the contractor or applicant to the necessary rough-in inspections and one final inspection. Inspection trips made necessary through the failure of any person, firm, or corporation in charge of work to give specific location of work to be inspected or failure to install work according to code regulations are hereby designated as extra mechanical inspections.

#### ELECTRICAL PERMIT FEES SERVICE (OVERHEAD OR UNDERGROUND)

Commercial – Thru 400 Amperes	<del>\$70.00</del> \$60.00
Commercial – Over 400 Amperes	<del>\$95.00</del> \$85.00
Residential – 1 and 2 Family	<del>\$50.00</del> \$40.00
Temporary Pole and all Others	<del>\$50</del> <del>\$15.00</del> \$40.00

Furnaces - Electric, Oil or Gas – Each	\$10.00
Smoke Detector or Alarms (per initiating device)	\$2.00
Exhaust Fans - Bathroom	\$10.00
Grease Hood – Kitchen	\$50.00 \$40.00
Ventilation Fans	\$8.00
Lift Station	\$10.00 \$8.00
Sign	\$10.00 \$8.00
Branch Circuit	\$10.00 \$8.00
Meter Base Replacement	\$10.00 \$8.00
Sub Panel Replacement	\$10.00 \$8.00
Feeder Replacement	\$10.00 \$8.00
Service Entrance Replacement	\$10.00 \$8.00
Office Trailer Services	\$55.00 \$45.00
Generator	\$40.00 \$30.00
Solar Equipment	\$40.00
Solar Panels	\$4.00 per panel
Extra Inspections	\$100 \$80.00 \$70.00

## CENTRAL AIR CONDITIONING AND/OR HEAT PUMP

In Terms of Tons or Hp:

Up To and Including 5	\$12.00 \$10.00
Over 5 Through 10	\$17.00 \$15.00
Over 10 Through 20	\$22.00 \$20.00
Over 20 Through 50	\$27.00 \$25.00
Over 50	\$32.00 \$30.00
Extra Inspections	\$100 \$80.00 \$70.00

Electric Baseboard Heat and Ceiling Heat.....\$10.00

## MOTORS

Up To and Including 1HP	\$12.00 \$10.00
Over 1HP Through 10HP	\$17.00 \$15.00
Over 10HP Through 20HP	\$22.00 \$20.00
Over 20HP Through 50HP	\$27.00 \$25.00
Over 50HP	\$32.00 \$30.00
Extra Inspections	\$100 \$80.00 \$70.00

1. Electrical Systems. Electrical permit fees shall be in accordance with the above fee schedules.
2. Appliances and Equipment. For ranges, counter-top units, wall-mounted ovens, hot water heaters, boosters, dishwasher, disposals, dryers, window air conditioners, grills, deep fat fryers, warmers, steam tables, ice makers, x-ray machines, electric welders, or any other appliance not listed above which is on an individual circuit shall be \$10.00 each.
3. Mobile Home Service–(Mobile Home Permit is a blanket permit that covers, setup, electrical (w/existing t-pole), mechanical, and plumbing.)
4. Minimum Fee. The minimum fee for any electrical permit is ~~\$70.00~~. ~~\$80.00~~ **\$100**

### UNDER GROUND STORAGE TANKS

Installations – Per Tank	\$100.00
Removal – Per Tank	\$100.00
Extra Inspections	<b>\$100</b> <del>\$80.00</del> \$70.00

### ABOVE GROUND STORAGE TANKS

Installations – Per Tank	\$100.00
Removal – Per Tank	\$100.00
Extra Inspections	<b>\$100</b> <del>\$80.00</del> \$70.00

### MISCELLANEOUS INSPECTION FEES

Replacement Permit Cards	\$5.00
Replacement Certificate of Occupancy	\$5.00
Plan Review Resubmittal Fee – Per Trade	<del>\$60.00</del> \$50.00

### BUILDING PLAN REVIEW

Plan Review including the Re-review Fee is ~~\$200.00~~ **\$250.00** and is non-refundable for construction up to \$20,000 (Including Residential and Commercial).

Plan Review including the Re-review is ~~\$300.00~~ **\$350.00** and is non-refundable for construction over \$20,000 (Including Residential and Commercial).

New accessory structures with a total cost of construction less than \$20,000 are exempt from Plan Review Fees.

**TECHNOLOGY FEE**

Each building permit will be assessed a ~~\$5.00~~ **\$10.00** technology fee which is non-refundable.

**REFUND POLICY**

When requested, a refund will be issued (less a ~~\$70.00~~ **\$80.00** **\$100** processing fee) for any permit which has not expired and the construction has not been started.

Permit fees entitle the contractor to the initial and one follow-up inspection.

All Inspections beyond the second inspection are subject to a ~~\$70.00~~ **\$80.00** **\$100** Re-Inspection Fee and will double for all inspections beyond the third inspection. (Example. 3<sup>rd</sup> inspection = ~~\$70.00~~ **\$80.00** **\$100** , 4<sup>th</sup> inspection = ~~\$140.00~~ **\$160.00** **\$200**, 5<sup>th</sup> inspection = ~~\$280.00~~ **\$320.00** **\$400**, etc.) The doubling of the fee will apply only for previously identified conditions.

Code Enforcement Fees:

Donation Box Annual Permit Renewal	\$ 100.00
Administration Fee (Abatement Actions)	\$ 200.00
Nuisance Citation	\$ 100.00
(Per Day for each and every day (Per Ordinance Sec. 16-175))	

<b>Mow and clean up (up to 0.25 Acres)</b>	<b>\$ 80.00</b>
<b>Anything above the initial 0.25 acres, each additional 0.10 acres</b>	<b>\$ 30.00</b>

<b>Hauling of yard debris in excess of 5 cubic yards</b>	<b><del>\$100.00</del> \$150</b>
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## Fire Department Schedule of Fees

### HAZARDOUS MATERIAL EMERGENCY AND SPECIAL RESPONSE EVENTS.

#### Equipment:

Brush Unit Response .....	\$75.00 per hour
Command Unit.....	\$75.00 per hour
Engine Company Response .....	\$175.00 per hour
Hazardous Materials Unit.....	\$175.00 per hour
Pumper/Tanker Response .....	\$175.00 per hour
Rescue/Service Response .....	\$125.00 per hour
Support Vehicle Response .....	\$75.00 per hour
Truck Company Response .....	\$175.00 per hour
Decontamination Unit.....	\$355.00 per hour
Materials, Equipment and Long Distance Replacement Cost Recall Personnel Time and Half of the hourly salary of recalled personnel	

#### Personnel:

Chief of Department .....	\$30.50 per hour
Assistant Chief.....	\$ 26.50 per hour
Battalion Fire Chief .....	\$ 21.50 per hour
Fire Captain .....	\$ 16.50 per hour
Fire Lieutenant.....	\$ 15.50 per hour
Master Firefighter .....	\$ 12.50 per hour
Firefighter .....	\$ 11.50 per hour
Fire Watch .....	\$ 25.00 per hour

### FIRE INSPECTIONS.

<b><u>Annual Inspections</u></b>	Up to 2,500 sq. ft.	\$ 100.00
	2,501 - 10,000 sq. ft.	\$ 125.00
	10,001 - 50,000 sq. ft.	\$ 175.00
	50,001 - 100,000 sq. ft.	\$ 225.00
	100,001 - 150,000 sq. ft.	\$ 250.00
	150,001 - 200,000 sq. ft.	\$ 325.00
	Over 200,000 sq. ft.	\$ 375.00
<b>Apartment/Townhouse</b>	1-10 Units	\$ 100.00
	11-20 Units	\$ 125.00
	21-40 Units	\$ 150.00
	41-100 Units	\$ 175.00
	101-200 Units	\$ 225.00
	201-300 Units	\$ 275.00
	301-400 Units	\$ 325.00
	401-500 Units	\$ 375.00
	Over 500 Units	\$ 425.00

Re-inspection fee	\$ 125.00 per visit*
Amusement Buildings	\$ 100.00 per visit
Carnival and fair	\$ 100.00 per visit
Circus tent	\$ 275.00
Covered mall bldg. Displays	\$ 100.00 per visit
Exhibits/trade show	\$ 100.00 per visit
Final Inspection (excludes const. permits)	\$ 75.00
LP or gas equip. in assemble	\$ 100.00 per visit

\*If violations are found on the initial inspection, the first re-inspection is provided at no charge. Any outstanding violations that are not repaired after the 1<sup>st</sup> re-inspection are subject to re-inspection fees.

### **FIRE DEPARTMENT SERVICES.**

Burn Fee	\$ 1,000.00
False Alarm	
1 <sup>st</sup> thru 3 <sup>rd</sup> Calls	\$ 0.00
4 <sup>th</sup> Call	\$ 500.00Each
Subsequent Call	\$ 1,000.00

False Alarm fees are based on the number of calls that occur in a calendar year. False alarms, also called nuisance alarms, are the deceptive or erroneous report of an emergency, causing unnecessary panic and/or bringing resources (such as emergency services) to a place where they are not needed.

### **EXIT VIOLATIONS.**

1 <sup>st</sup> Offense	\$ 500.00 per door
2 <sup>nd</sup> Offense	\$1,000.00 per door

Subsequent offense \$1,000 per door – exit violation fees are based on the number of exit violations that occur in a calendar year.

### **OPERATIONAL PERMITS.**

A Fire Permit allows the applicant to conduct an operation of a business for which a permit is required by the NC Fire Prevention Code. The prescribed duration of the operational permit is the same as the frequency of the state mandated fire inspection schedule for the given type of occupancy.

Description	Permit
Aerosol Products	\$40.00
Amusement Buildings	\$40.00
Aviation Facilities	\$40.00

Carnivals and Fairs	\$40.00
Cellulose Nitrate Film	\$40.00
Combustible Dust Producing Operations	\$40.00
Combustible Fibers	\$40.00
Compressed Gases	\$40.00
Covered Mall Buildings	\$40.00
Cryogenic Fluids	\$40.00
Cutting and Welding	\$40.00
Dry Cleaning Plants	\$40.00
Exhibits or Trade Shows	\$40.00
Explosives - Blasting/Storage	\$40.00
Fire Hydrants and Valves	\$40.00
Flammable Combustible Liquids	\$40.00
Floor Finishing	\$40.00
Fruit and Crop Ripening	\$40.00
Fumigation/Thermal Insecticide Fogging	\$40.00

Hazardous Materials	\$40.00
HPM Facilities	\$40.00
High Piled Combustibles	\$40.00
Hot Work Operations	\$40.00
Industrial Ovens	\$40.00
Lumber Yard and Woodworking Plants	\$40.00
Fueled Auto or Equipment Assembly Buildings	\$40.00
LP Gas	\$40.00
Magnesium	\$40.00
Miscellaneous Combustible Storage	\$40.00
Open Burning	\$40.00
Open Flames or Torches	\$40.00
Open Flames or Candles	\$40.00
Organic Coatings	\$40.00
Places of Assembly	\$40.00
Private Fire Hydrants	\$40.00
Pyrotechnic Special Effects Materials	\$40.00
Pyroxylin Plastics	\$40.00
Refrigeration Equipment	\$40.00
Repair Garages and Service Stations	\$40.00
Rooftop Heliports	\$40.00
Spraying or Dipping	\$40.00
Storage of Scrap Tires and Tire Byproducts	\$40.00
Temporary Membrane Structures, Tents/Canopies	\$40.00
Tire-Rebuilding Plants	\$40.00
Waste Handling	\$40.00
Wood Products	\$40.00

**CONSTRUCTION PERMITS. (No Final Inspection Fee for construction permits)**

<b>Description</b>	<b>Permit</b>	<b>Re- Inspection</b>	<b>Additional Inspection</b>
Automatic Fire Sprinkler/Extinguish System	\$150.00	\$0.00	\$100.00
Battery Systems	\$150.00	\$0.00	\$100.00
Compress Gases	\$150.00	\$0.00	\$100.00
Cryogenic Fluids	\$150.00	\$0.00	\$100.00
Fire Alarm & Detection System & Related Equipment	\$150.00	\$0.00	\$100.00
Fire Pump & Related Equipment	\$150.00	\$0.00	\$100.00
Flammable & Combustibles	\$150.00	\$0.00	\$100.00
Hazardous Materials	\$150.00	\$0.00	\$100.00
Industrial Ovens	\$150.00	\$0.00	\$100.00
Private Fire Hydrants	\$150.00	\$0.00	\$100.00
Spraying & Dipping	\$150.00	\$0.00	\$100.00
Stand Pipe Systems	\$150.00	\$0.00	\$100.00
Tank Install/Removal/Piping	\$150.00 per tank	\$0.00	\$100.00
Temporary Membrane Structures, Tents & Canopies	\$150.00	\$0.00	\$100.00

**Plan Review Fees:**

Plans up to 5,000 square feet	\$100.00
Plans 5,001 to 10,000 square feet	\$150.00
Plans 10,001 to 25,000 square feet	\$200.00
Plans 25,001 and over	\$250.00
Site Plan Review	\$75.00
Fire Alarm & Detection System & Related Equipment	\$50.00 + \$2.00 per initiating device
Automatic Fire Sprinkler/Extinguish System	\$50.00 + \$2.00 per head/nozzles

**VIOLATIONS.**

**Category I Violation.** A Category I violation is any violation of the Fire Prevention Ordinance which causes a fire resulting in damage to property or personal injury; which is a contributing factor to a fire resulting in damage to property or personal injury; or which aggravates the damage to property or personal injury caused by the fire; provided that the kindling of a bonfire or outdoor rubbish fire in violation of Section 5 of Volume V of the Fire Code Prevention Code is not a Category I violation if the fire does not spread or cause personal injury or damage to property other than the bonfire material or outdoor rubbish being burned. The civil penalty for a Category I violation.....\$1000.00

**Category II Violation.** A Category II violation are Life Safety violations of North Carolina Fire Prevention Code and Section 18-2 of the Town of Spring Lake Code of Ordinance. The civil penalty for a  
Category II Violation .....\$500.00

**Category III Violation.** A Category III violation is a failure to obtain required construction permits under the North Carolina Fire Prevention Code and section 18-28 of the Town of Spring Lake Code of Ordinances. The civil penalty for a  
Category III violation .....\$250.00

**Category IV Violation.** A Category IV violation is the failure to obtain a valid operational permit under the North Carolina Fire Prevention Code and section 18-28 of the Town of Spring Lake Code of Ordinances. The civil penalty for a  
Category IV violation .....\$150.00

**Category V Violation.** A Category V violation is open burning of materials without a valid permit required by the North Carolina Fire Prevention code and section 18-25 of the Town of Spring Lake Code of Ordinances and materials not authorized under the valid permit. This civil penalty for a  
Category V violation .....\$125.00

**Category VI Violation** A Category VI violation is any violation of the Fire Prevention Ordinance which is not coincidentally a Category I, II, III, IV, or V violation. The civil penalty for a  
Category VI violation .....\$100.00

## Miscellaneous Schedule of Fees

Administrative fee	\$ 25.00
Convenience fee	\$ <b>4.50</b> per online transaction
Copies of Non Public Records	\$ 0.25 per page
Copies of Public Records	
Black and White	
8.5 x 11	\$ 0.25
8.5 x 14	\$ 0.30
11 x 17	\$ 0.50
Color	
8.5 x 11	\$ 0.30
8.5 x 14	\$ 0.35
11 x 17	\$ 0.55
Employee/Retiree Medical Insurance Contribution information beginning at \$40/month and up	As stated in the open enrollment benefit
Employee Mileage Reimbursement	Current IRS Mileage Reimbursement Rate
Employee Meals	Current GSA Rate – Per Diem
Motor Vehicle Tax-NCGS §20-97(b)	\$ 5.00
Returned Check Fee	\$ 35.00
Tax Rate	\$ <del>0.65</del> <b>\$0.741</b> per \$100 of valuation
Cumberland Parks and Recreation Interlocal Agreement	\$ 0.05 per \$100 of valuation
Engraved Brick for Veterans Memorial Park (N. Main St/Ruth St.)	Vendor Price
Business Registration Fee	\$ 25.00
Special Event Permit	\$ 100.00
<b>Special Event Vendor Fee</b>	<b>\$ 25.00</b>
<b>Adopt a Street Sign (per sign)</b>	<b>\$ 100.00</b>
Military Banner Program (Plus Administrative Fee added 2/6/24)	Vendor Price



## Planning Department Schedule of Fees

### Map Fees: Bond Paper\$

8 ½ x 11	\$ 5.00
11 x 17	\$ 10.00
17 x 22	\$ 10.00
22 x 34	\$ 30.00
34 x 44	\$ 30.00
28 x 40	\$ 30.00

Sign Permit: ~~\$ 70.00~~ **\$100.00**

Technology Fee – Each sign permit will be assessed a ~~\$5.00~~ **\$10.00** technology fee, which is non-refundable

Site Inspection Fee \$ 25.00 (Commercial)

Site Reinspection Fee \$ 25.00 (Commercial)

### Site Plan Review Fee (Civil Drawings):

New Residential- One and two family dwellings \$ 200.00

All Subdivision; Group developments; All Commercial Developments ~~\$ 500.00~~ **\$550.00**

\*Individual residential plot plans are exempt due to the lots are reviewed within the subdivision review.

Yard Sale Permit \$ 10.00

Zoning Permit \$ ~~40.00~~ **\$50.00**

(Commercial Zoning Permits are issued per tenant and Residential Zoning Permits are issued per building.) Inspections beyond the third inspection are subject to \$40.00 re-inspection fees.

Zoning Verification Letter Request \$ 30.00

Zoning Violation ~~\$ 50.00~~ **\$200 Update Ordinance**  
Per day (Per Ordinance Sec. 42-371)

Driveway Permits (Commercial & Industrial) \$ 50.00

## Police Department Schedule of Fees

### CITATIONS.

<b>Parking Cars on Street – For Sale.</b> Having parked said vehicle on the street for the principal purpose of displaying same for sale .....	\$25.00
<b>Parking Cars on Street – Repairing/Washing.</b> Having parked said vehicle on the street for the principal purpose of repairing same .....	\$25.00
<b>Parking Cars on Street – Advertising.</b> Having parked said vehicle on the street for the principal purpose of advertising.....	\$25.00
<b>Parking on Sidewalk.</b> Having parked said vehicle on a sidewalk at a given location .....	\$25.00
<b>Parking Near a Fire Hydrant.</b> Having parked said vehicle within fifteen (15) feet of a fire hydrant .....	\$25.00
<b>Parking on Crosswalk.</b> Having parked said vehicle on a crosswalk.....	\$25.00
<b>Parking Near Entrance to Fire Station.</b> Having parked within twenty (20) feet of the driveway entrance to the Town of Spring Lake Fire Department or having parked within seventy-five (75) feet on the opposite side of the street of the entrance to the Fire Department .....	\$25.00
<b>Double Parking.</b> Having parked or stopped said vehicle upon the street along side of another vehicle that was parked or stopped at the edge or curb of the street.....	\$25.00
<b>Parking Against Signs.</b> Having parked said vehicle where official signs prohibit parking .....	\$25.00
<b>Parking in Fire Lane.</b> Having parked and left unattended by a licensed driver a vehicle within a fire lane.....	\$25.00
<b>Parking of Trailers Prohibited.</b> Having parked said vehicle on the street for the principal purpose of storage of the trailer or transferring merchandise from the trailer to a building or vehicle .....	\$25.00
<b>Turning Against Signs – U/Right/Left Turns.</b> Having disobeyed the directions of the traffic sign when the authorized makers, buttons, or other were dually erected.....	\$25.00
<b>Clinging to Vehicle Prohibited.</b> Having attached himself/herself to the said vehicle when the vehicle was still in motion.....	\$25.00
<b>Boarding or Alighting from Moving Vehicle.</b> Having boarded or alighted from the said vehicle while the vehicle was in motion .....	\$25.00
<b>Passengers to Remain Inside Vehicle.</b> Having allowed a part of the body to protrude beyond the limits of the vehicle .....	\$25.00

<b>Riding Bicycle on Sidewalk.</b> Having operated a bicycle upon a sidewalk within the business district .....	\$25.00
<b>Riding Bicycle on Sidewalk (15 or older).</b> Having operated a bicycle on a sidewalk.. .....	\$25.00
<b>Lamps on Bicycle.</b> Having operated a bicycle at nighttime without having a lamp on the front and a red reflector on the rear.....	\$25.00
<b>Bicycles Passengers – More Than Designed For.</b> Having operated a bicycle carrying more persons at one time than the number for which it was designed and equipped for .....	\$25.00
<b>Blocking Firefighting Apparatus.</b> Having blocked a firefighting apparatus or other similar equipment from its source of supply. ....	\$25.00
<b>Urinating in Public.</b> Having urinated on a street, lot, or premises of a public place.. .....	\$25.00
<b>Littering.</b> Having thrown or deposited upon a location an article of waste. ....	\$100.00 <b>\$500.00</b>
<b>Littering from a Vehicle.</b> Having thrown or deposited litter upon a location while in a Vehicle .....	\$50.00 <b>\$500.00</b>
<b>Loud Noises by Animals.</b> Having harbored or kept an animal which was disturbing the peace by making loud noises. ....	\$50.00
<b>Loud Music.</b> Having intentionally caused a public disturbance at a location by making a disturbance intended and plainly causing a breach of the peace.....	\$50.00
<b>Loud Music at Stores.</b> Having intentionally caused a public disturbance at a location by making a disturbance for the purpose of attracting attention to a performance, show, sale, or display of merchandise .....	\$50.00
<b>Being in Parks After the Hours of Darkness.</b> Having appeared in a park after the hours of darkness. .	\$25.00
<b>No <del>Privilege License</del> Business Registration.</b> Having engaged in a business within the Town limits without obtaining a <del>privilege license</del> <b>Business Registration</b> from the <del>Tax Collector</del> <b>Town</b> .....	\$25.00 <b>\$100</b>
<b>Parking in Reserved Parking Spaces.</b> Having parked a vehicle in a space designated reserved parking between a certain period of time in the Town of Spring Lake Governmental Complex....	\$25.00
<b>Begging.</b> Having engaged in the act of begging in a public place or on a public street .....	\$25.00
<b>Taxicab – Owner.</b> Having operated a taxicab within the Town limits without a certificate of public convenience from the Town .....	\$25.00
<b>Taxicab – Operator.</b> Having operated a taxicab within the Town without obtaining a taxicab driver's permit from the Town.....	\$25.00

**Taxicab Transporting Alcoholic Beverages or Drugs.** Having operated a taxi which was transporting spirituous liquor, vinous, or malt liquor or any narcotics drugs .....\$50.00

**Taxi Cruising Firelanes Prohibited.** Having operated a taxi in the fire limits in search of passengers while the taxi was unoccupied.....\$50.00

**Number of Passengers in Taxi.** Having operated a taxi with an unlawful number of passengers .....\$50.00

**Use of Profanity.** Having used profane language in a loud and boisterous manner at a public place or road within the hearing of two or more person.....\$25.00

**Yard Sale Permit.** Having conducted a yard sale at a location within the Town limits without obtaining a permit from the Town of Spring Lake Inspection Department .....\$50.00

**Curfew Violation.** Having allowed, permitted, encouraged, or abetted, a minor to remain at a public place between 11:00 p.m. and 5:00 a.m. on Sunday through Friday or 12:00 a.m. and 5:00 a.m. Saturday through Sunday.....\$50.00

**Assembly on Sidewalk or Street.** Having assembled so as to obstruct the sidewalk or street at a location and the having failed to disperse when commanded to do so by an officer .....\$50.00

**Moving Buildings or Trailers.** Having failed to obtain a permit from the Town of Spring Lake Building Inspector to move a building or trailer .....\$50.00

**Panhandling.** Having, repeatedly and in a threatening fashion, beckoned to stop or attempted to stop passersby to demonstrate a specific intent to induce, solicit, or procure from another goods or money without first obtaining a permit from the Police Department.....\$50.00

**Seasonal Merchant.** Having engaged in the business of selling seasonal merchandise, without an established retail store in the town, by transporting an inventory of goods to a building, vacant lot, or other location in the town and who, at that location, displays the goods for sale and sells the goods at retail or offers the goods for sale at retail” without first obtaining a permit from the Police Department .....\$50.00

**Leash Law.** Having allowed an animal to leave the premise of the person maintaining the animal to run at large within the Town limits without having the animal under physical or verbal restraint .....\$25.00

**Loud/Barking Animals.** Having an animal that continuously or frequently howls, barks, meows, squawks, or makes other noises which creates excessive and unnecessary noise across property lines .....\$50.00

**Cruelty of Animals.** Having been cruel to an animal by such means as overload, wound, injure, torture, torment, deprive of necessary sustenance, cruelly beat, needlessly mutilate, or kill .....\$50.00

**Abandonment of Animals.** Having ownership of any animal and willfully and without justification abandoned the animal .....\$50.00

**Rabies Vaccination.** Having failed to have a dog or cat which is four (4) months of age to be vaccinated against rabies .....\$25.00

**Rabies Tag.** Having failed to have a dog or cat wear the required rabies tag at all times.....\$25.00

**Discharging of Weapon in Town Limits.** Having discharged a weapon within the Town limits .....\$100.00

**TAXICAB CERTIFICATES.**

The owner or operator of each taxicab shall obtain a certificate to operate a vehicle within the Town limits. Per vehicle, per year .....\$17.50

The operator or driver of each taxicab shall obtain a permit from the Police Department to operate a vehicle within the corporate limits of the Town. Per vehicle, per year .....\$10.00

**WRECKER FEES.**

The owner of wrecker service shall be charged for each vehicle that they are called to pick up during their rotation for the Town. Per vehicle.....\$5.00

**MISCELLANEOUS PERMIT FEES**

**Peddler.** Engaging in the business of traveling from place to place with an inventory of goods, selling the goods at retail or offering the goods for sale at retail, and delivering the identical goods that are carried with the person Prior approval by the Police Department must be obtained .....~~\$15.00~~ **\$25.00**  
*G.S. 160A-211*

**Beggar.** Engaging in the act of begging in a public place or on a public street.....\$15.00

**Seasonal Merchant.** Engaging in the business of seasonal merchant as defined as a “merchant, other than a merchant with an established retail store in the town who transports an inventory of goods to a building, vacant lot, or other location in the town and who, at that location, displays the goods for sale and sells the goods at retail or offers the goods for sale at retail”. Any merchant who sells goods, other than farm products, in the town for less than six consecutive months is considered a seasonal merchant unless he stopped selling goods because of his death or disablement, the insolvency of his business, or destruction of his inventory by fire or other catastrophe. Prior approval by the Police Department must be obtained.....~~\$15.00~~ **\$25.00**

**Special Events: Parade & Demonstrations, Special Events etc. Minimum of Two (2) Hours**

Personnel:

Chief, <b>Asst. Chief</b> of Department.....	\$ <del>30.50</del>	<b>\$50.00</b>	per hour
<b>Police</b> Lieutenant, <b>Fire Captain, Public Works Supervisor</b> .....	\$ <del>26.50</del>	<b>\$50.00</b>	per hour
<b>Police</b> Sergeant, <b>Fire Lieutenant</b> .....	\$ <del>24.50</del>	<b>\$50.00</b>	per hour
Detective.....	\$ <del>22.50</del>	<b>\$50.00</b>	per hour
<b>Police</b> Officer, <b>Firefighter, Public Works Maintenance Tech</b> .....	\$ <del>20.50</del>	<b>\$50.00</b>	per hour

## Sanitation Schedule of Fees

### RESIDENTIAL

Solid Waste Availability Fee \$ ~~307.00~~ **\$348.00** annually

**Litter Control Fee** \$ **12.00** annually

### COMMERCIAL/MOBILE HOME PARKS

Solid Waste Collection Fee \$ ~~307.00~~ **\$348.00** annually  
(LIMITED 1 GARBAGE AND 1 RECYCLING RECEPTABLE) no Bulk Pick-up.

Administrative Fee for Quarterly Payments \$ 5.00 per quarter

Owners of improved residential property will be assessed the Solid Waste Availability Fee on per residential unit, per container unit basis.

The residential solid waste availability fee shall be billed on an annual basis and shall be payable in the same manner as ad valorem property taxes. Upon non-payment of the residential solid waste availability fee, the fee assessed herein may be collected in the manner by which delinquent ad valorem property taxes are collected.

The commercial solid waste collection fee shall be billed on an annual basis and shall be payable by the tenth day of July. If not paid by the twentieth day of July, service will be discontinued until payment is made in full. Commercial solid waste customers may elect to pay for services on a quarterly basis. If that choice is made, the fee will be due by the tenth day of the first month of each quarter. If not paid in full by the twentieth day of the first month of each quarter then service will be discontinued until payment is made in full. An administrative fee will be assessed for the convenience of paying quarterly.

### Non-Participant Bulk Collection Fee

Minimum Charge (2 hours)	\$ 345.00
Half Day	\$ 690.00
Full Day	\$ 1,380.00

This fee will apply to individuals or corporations who do not currently participate in the Town's solid waste collection program and are not paying the annual solid waste collection fee. Each job will be assessed a minimum charge (2 hours) that is payable in advance. Individuals requesting this service shall be required to complete an application for service with the Revenue Collection Division. Upon making payment to the Revenue Collection Division, a work order will be completed and forwarded to the Sanitation Department for inclusion in their weekly collection route. Should the job require more than two hours, the individual or corporations shall be billed for the additional charges. Charges will not be prorated. If a job takes more than two hours but less than a half day, the half day charge will apply. Conversely, if a job takes more than a half day, the full day charge will apply. No collections will be scheduled until the minimum fee is paid. The Town will utilize any and all collection methods available to them to collect any debt owed from this service, to include the NC Debt Set-Off Program.

## Storm Water Schedule of Fees

### STORM WATER FEES.

Storm water fees are based on the square footage of impervious surface in a structure and are calculated according to the equivalent residential unit (ERU) of the structure.

Residential Units	\$ <del>2.75</del> <b>\$4.00</b> per ERU
Commercial Unit	\$ <del>3.75</del> <b>\$5.00</b> per ERU

### STORM WATER PERMIT FEES AND INSPECTION FEES.

Effective June 11, 2007, Storm water permits and annual inspections are required for all new development. Storm water permit fees include the submission of the Storm water permit and the plan review for each new development. Property owners or other responsible parties will ensure that an annual inspection is performed. If a property owner fails to obtain an annual inspection, the Town will inspect the property and the property owner will be responsible for the inspection fee.

**Fees and inspections effective June 11, 2007 need to be updated to reflect costs and increased requirements by NCDEQ.**

Type	Disturbance	Fee	Requested change
All	< 1 acre	None	25.00 watershed and existing water way review inc permit
All	> 1 acre < 24% BUA	None	50.00 watershed and existing water way review inc permit
All	> 1 acre & > 24.01% BUA	250.00	300.00 + 15.00 per lot with 2 plan reviews
Annual Inspection of SCM	Each SCM	500.00	1000.00
Reinspection of SCM	Each SCM	500	1000.00
Additional plan reviews (3+)			75.00 each
Final built plan review and approval			75.00



**Violations and Fines, per the SLSW Ordinances- need payment and enforcement avenues.**

Violation	Fines	
Illicit Discharge liquids < 5gal or other domestic substances	Up to 100.00 per day	Homes, small businesses, accidental spills and discharges of regular domestic chemicals that are reported.
Illicit discharges liquids > 5gal or hazardous/industrial inc any amount of oil, gas, other VOCs.	Up to 1000.00 per day	Repeat offenders up to 10,000 per day (repeat offenders = 3 or more different spill events)
Illicit connections	First 500.00	Repeat (2 <sup>nd</sup> +) 1000.00 + costs to repair
Post Construction	Up to 5000 per day	500 – 5000 depending on severity of violation
Annual SCM inspections	Due at end of anniversary month- late fees start 30 days later.	Day 30-44 late = 1000 per day 45-60 2500 per day 61 + 5000 Per day 75 + lien on property

**REFUNDS.**

Property owners or any other responsible party may request a refund for any Storm water permit fees that have been submitted on their behalf within thirty (30) days of the submission of the permit and remittance of the fee.

## **Water and Sewer Schedule of Fees**

### **ADJUSTMENT POLICY.**

When requested, leak and break adjustments may be granted. Customers are allowed adjustments to utility bills once per calendar year and may be granted by the revenue supervisor. Additional adjustment requests shall only be authorized by the town manager upon a review of the customer's account and the circumstances surrounding the adjustment request. The town may refuse to make adjustments if the property owner does not take appropriate actions to correct plumbing problems or has reoccurring plumbing problems. You must provide the Town with a statement of repair from a plumber. In the event that the resident or landlord repairs the leak, a receipt showing the purchase of plumbing supplies and a statement from the individual who actually made the repair must be provided to the Town.

### **DELINQUENT ACCOUNT POLICY.**

Meters are read and bills are calculated on a monthly basis. Billings are mailed by the third day of each month. Account balances are due and payable on the tenth (10<sup>th</sup>) day of the month.

An account is considered delinquent if payment is not received by the due date. If account balances are not paid by the close of business on the eighteenth (18<sup>th</sup>) day of the month, a \$25.00 late fee may be assessed to each account. In the instance the due date occurs on a weekend day or holiday, the late fee will be applied after close of business on the following business day. Payments received after this time, whether in person, by mail, or in the drop-box will still be deemed past due.

If account balance remains unpaid following the close of business on the twenty-fifth (25<sup>th</sup>) day of the month, service is subject to be disconnected. Accounts with a balance of twelve dollars and fifty cents (\$12.50) or less will not be subject to disconnection. See the Town's Ordinance on delinquency for more information. The reconnect fee and account balance must be paid in full before service is reconnected.

The Department may attempt a call using our automated notification system to a home number provided by the customer alerting the customer as to the planned date of disconnection. It is the responsibility of the account holder to ensure that all information, including telephone numbers, is accurate and current.

### **RETURNED CHECK POLICY.**

In the event that the Town receives a return check on an account, the return check fee of \$35.00 will be added to the account. Should the account remain unpaid on the eighteenth (18<sup>th</sup>) day of the month or the account fall in delinquent status due to the return check, the account will be assessed a late fee and be subject to disconnection. Upon receipt of a returned check, the Town shall mail notification to the customer of the return, note the date that the customer must bring their account current, and the balance due on the account. If an account incurs three return checks, the account shall be placed on a "cash only" status.

## UTILITY DEPOSITS.

All customers shall submit an application for new utility service. Individual customers should present a valid identification and social security card. Individual deposits are refundable and will transfer from a location within the Town's jurisdiction to another location within the Town's jurisdiction. Once individual water service is terminated, the deposit will be applied to the individual customers account balance and any credit balance in excess of \$3.00 will be refunded to the individual customer. Any final bill with a balance due to the Town less than \$3.00 will not be billed to the individual customer.

The following tiers of deposits shall apply to residential utility accounts:

Tier 1	\$ 50.00	Minimum deposit for homeowner
Tier 2	\$ 100.00	Minimum deposit for renter

Managers of multiple residential units may request the establishment of corporate accounts. These accounts would be covered under a master deposit established by the management and will be based on the number of units under their direct control.

Deposit Type	Amount
Individual – Commercial	\$ 150.00
Corporate – 2 – 50 units	\$ 1,500.00
Corporate – 51 – 100 units	\$ 2,000.00
Corporate – 101 – 200 units	\$ 2,500.00
Corporate – 201 – 300 units	\$ 3,000.00
Corporate – 301 – 400 units	\$ 3,500.00
Corporate – 401 – 500 units	\$ 4,000.00

## RATES.

Water is assessed a flat rate and is metered at the first gallon of usage. Sewer is assessed a flat rate and is metered at the first gallon of usage. Pursuant to the Water Sewer Ordinance the sewer flat rate is charged to those accounts that sewer is available. Rates for customers who reside outside the corporate limits of the Town of Spring Lake will be double. **Rates are per thousand gallons used.**

Water		FY 24	FY 25
	Flat Fee	<del>\$ 8.27</del>	<del>\$ 9.09</del>
Tier 1	0-3,000	<del>\$ 7.67</del>	<del>\$ 8.05</del>
Teir 2	3,001-6,000	<del>\$ 8.63</del>	<del>\$ 9.06</del>
Teir 3	6,001-9,000	<del>\$ 9.59</del>	<del>\$ 10.07</del>
Teir 4	9,001+	<del>\$ 10.55</del>	<del>\$ 11.08</del>

Sewer		FY 24	FY 25
	Flat Fee	<del>\$ 16.78</del>	<del>\$ 17.29</del>
Tier 1	0-3,000	<del>\$ 7.39</del>	<del>\$ 7.76</del>
Teir 2	3,001-6,000	<del>\$ 8.30</del>	<del>\$ 8.71</del>
Teir 3	6,001-9,000	<del>\$ 8.94</del>	<del>\$ 9.39</del>
Teir 4	9,001+	<del>\$ 9.88</del>	<del>\$ 10.37</del>

## Water Bulk Rates:

Rates are per thousand gallons used.

Water Bulk		FY 24	FY 25
	Minimum Billing 750,000		
Teir 1	750,000-2,100,000	\$- 3.91	\$ 4.14
Teir 2	2,100,001+	\$- 4.17	\$ 4.40

**Service Fees** – Service fees are not refundable.

Cut On or Transfer Fee	\$ 20.00
Emergency Service/After Hours Fee	\$ 50.00
Illegal Cut On Fee (Tampering Fee)	\$ 100.00 plus the cost of any repair materials
Inspection Fee	Cost + 15%
Irrigation Meter Seasonal Cut Off	\$ 15.00
Late Penalty	\$ 25.00
Meter Test Fee	\$ 25.00
Reconnect Fee	\$ 25.00
Septic Hauler Fee	\$ 0.033 per gallon
Temporary Service Fee ( <i>Maximum 30 days</i> )	\$ 25.00
Water Sample Test Fee - Fee will be based on cost of test and will be provided prior to testing.	

## UTILITY CONNECTION FEES.

The fee structure for connecting onto the Town of Spring Lake utility system may include any of the following charges:

### Tap Fees

Tap Fees allow the customer the opportunity to connect to the town's water / sewer system. These fees cover the costs associates with installing a tap onto the town's utility lines.

### RESIDENTIAL

TAP FEES	Size	FY 24	FY 25
Water	3/4" Fee	\$1,093.00	\$ 1,126.00
	1" Fee	\$1,202.00	\$ 1,238.00
Sewer	4" Fee	\$1,273.00	\$ 1,311.00
	6" Fee	\$1,970.00	\$ 2,029.00

Commercial water sewer taps are charged at cost. Please contact Spring Lake Water Department to obtain an estimate. Typical turnaround is 4-5 weeks for tap installation. The Developers may also contract with a licensed utility contractor to install water and sewer taps in accordance with the Town of Spring Lake standards and specifications.

### **System Development Fees**

Residential (to include Mobile Homes):

1 Bedroom	\$ 350.00
2 Bedroom	\$ 500.00
3 Bedroom	\$ 625.00
Additional Bedrooms Add	\$ 200.00 each

Commercial:

Multiplex / Apartment / Condominium / Townhouse / Hotel – Motel / Bed & Breakfast (and like buildings)

2 to 50 Bedrooms	\$ 200.00 per bedroom
51 to 100 Bedrooms	\$ 175.00 per bedroom
101 to 200 Bedrooms	\$ 150.00 per bedroom
201 + Bedrooms	\$ 125.00 per bedroom

Restaurants\* (as defined by primary occupancy)

0 to 20 Seats	\$ 1,000.00
21 to 50 Seats	\$ 1,500.00
50 + Seats	\$ 2,000.00

\*All other types (curb service / vending / etc) will be assessed by amount requested on Fast Track Flow Allocation request at the rate of \$2.50 per 120 gallons (covers both water and sewer).

Multi Use (retail outlets)

< 5000 square feet	\$ 100.00 / 1000 or any portion thereof
> 5000 but < 25000 square feet	\$ 90.00 / 1000 or any portion thereof
> 25000 square feet	\$ 75.00 / 1000 or any portion thereof

Factories

Based on projected full employment	\$ 75.00 per employee
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Laundries \$ 50.00 per machine

Bars (as defined by primary occupancy)

Based on maximum allowable occupancy	\$ 50.00 per patron
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Camps (based on maximum occupancy)

With Central Bathhouse	\$ 25.00 each person
RV park	\$ 50.00 per space

Office space

Based on projected full employment	\$ 60.00 per employee
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Nursing Homes \$ 200.00 per bedroom

Service Stations / Repair shops \$ 250.00 per bay

Car Washes

With water re-use technology \$ 100.00 per bay

Without water re-use technology \$ 250.00 per bay

Swimming Pools / Aquatic Parks

Single Family (Water only fees – no sewer assessment)

Under 10,000 gallons \$ 25.00

10,001 to 20,000 gallons \$ 50.00

Over 20,000 gallons \$ 75.00

Multi family / public (covers both water and sewer)

Under 20,000 gallons \$ 50.00

20,001 to 30,000 gallons \$ 100.00

Over 30,000 gallons \$ 150.00

Private Schools / Training Facilities / Daycare

Based on maximum allowable occupancy \$ 25.00 per student

At the discretion of the Town of Spring Lake additional supporting documentation (such as actual flow / flow restriction devices / engineering reports) may be submitted to mitigate fees. Based on the information submitted to the Board, further determination may be considered as to a specific project or development.

If you are required to get a water and/or sewer extension permit from NC DENR the Town will require that you extend the service(s) to the boundaries of the property. If you choose to have the Town do this work it will be billed at current prices (quote upon request).

Tap fees are applied if the Town has (or will) install(ed) the service(s) to the property. If you connect to the existing service line at your own expense, no tap fee is assessed.

**WATER AND SEWER (FINANCE)**

**Beer and Wine Licenses – Annual, from July 1 to June 30**

Beer Dealers (Wholesale)	\$37.50	Set by State
Wine Dealers (Wholesale)	\$37.50	Set by State
Beer and Wine Dealers (Wholesale)	\$62.50	Set by State
Beer Dealers (retail, on premises)	\$15.00	Set by State
Beer Dealers (retail, off premises)	\$ 5.00	Set by State
Wine Dealers (retail, on premises)	\$15.00	Set by State
Wine Dealers (retail, off premises)	\$10.00	Set by State

NORTH CAROLINA  
DEPARTMENT OF STATE TREASURER



*Dale R. Folwell, CPA*  
STATE TREASURER OF NORTH CAROLINA  
DALE R. FOLWELL, CPA

LOCAL GOVERNMENT COMMISSION  
STATE AND LOCAL GOVERNMENT FINANCE DIVISION

**CLIFFSIDE SANITARY DISTRICT  
BUDGET ORDINANCE  
FOR THE FISCAL YEAR ENDING JUNE 30, 2025  
PRESENTED FOR ADOPTION ON JUNE 24, 2024**

**BE IT ORDAINED BY THE** North Carolina Local Government Commission acting in place of the Cliffside Sanitary District in Rutherford County, North Carolina pursuant to General Statute 159-181(c):

**Section 1.** The following amounts are hereby appropriated in the Cliffside Sanitary District Sewer Fund for the operation of the District and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

**Appropriations**

<b>Operations and Repairs</b>	<b><u>\$262,600</u></b>
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**Section 2.** The following revenues are estimated to be available in the Cliffside Sanitary District Sewer Fund for the operation of the District and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

**Estimated Revenues:**

Sewer Usage Fees (BRWA)	\$151,113
Current Year's District Property Taxes	9,089
County Contribution	2,398
Viable Utility Reserve Emergency Operating Grant Proceeds	<u>100,000</u>

<b>Total Estimated Revenues</b>	<b><u>\$262,600</u></b>
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**Section 3:** There is hereby levied a tax at the rate of eight cents (\$0.08) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2024, for the purpose of raising the revenue listed "Current Year's District Property Taxes" in the General Fund in Section 2 of this ordinance. The property value is listed as \$11,533,694. This rate is based on an estimated rate of collection of 98.50% The estimated rate of collection is based upon the estimated 2024 rate of collection as provided by the Rutherford County Tax Supervisor.



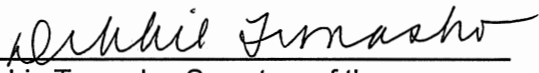
LOCAL GOVERNMENT COMMISSION  
STATE AND LOCAL GOVERNMENT  
FINANCE DIVISION

**Section 4:** The Secretary of the Local Government Commission and the Finance Officer are hereby authorized to (a) take any actions and to (b) execute and deliver any contract, agreement, and any other document on behalf of the Local Government Commission that may be necessary, appropriate, or desirable for the purpose of collecting District receipts and expending appropriations from all funds.

**Section 5:** Copies of this Budget Ordinance shall be furnished to the Secretary of the Local Government Commission and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

I, Debbie Tomasko, Secretary of the North Carolina Local Government Commission, **CERTIFY** that the foregoing is a true and correct copy of the budget ordinance adopted at a meeting of the North Carolina Local Government Commission duly called and held on June 24, 2024.

**WITNESS** my hand at Raleigh, this 24<sup>th</sup> day of June 2024.

  
\_\_\_\_\_  
Debbie Tomasko, Secretary of the  
North Carolina Local Government Commission



NORTH CAROLINA  
DEPARTMENT OF STATE TREASURER



*Dale R. Folwell, CPA*  
STATE TREASURER OF NORTH CAROLINA  
DALE R. FOLWELL, CPA

LOCAL GOVERNMENT COMMISSION  
STATE AND LOCAL GOVERNMENT FINANCE DIVISION

RESOLUTION ADOPTING A SEWER RATE AND FEE SCHEDULE FOR  
THE CLIFFSIDE SANITARY DISTRICT  
EFFECTIVE SEPTEMBER 1, 2024 FOR ALL CUSTOMER ACCOUNTS

WHEREAS, the Local Government Commission (the Commission) impounded the books and assumed full control of all financial affairs of the Cliffside Sanitary District (the "District") pursuant to Section 159-181(c) of the North Carolina General Statutes (N.C.G.S.); and

WHEREAS, under this action, the Commission is vested with all of the powers of the District governing board as to the levy of taxes, expenditure of money, adoption of budgets, and all other financial powers conferred upon the District governing board by law; and

WHEREAS, the Commission staff serves as staff to the Commission in its role as the governing body with the authority described above; and

WHEREAS, the Commission staff recommends the sewer rates and fees for customers of the District be set as documented in the attached rates and fees schedules (Schedule) (Attachment A);

NOW THEREFORE, be it RESOLVED, the Commission adopts the attached Schedule and authorizes the Commission staff to bill customers of the District using the new rates, beginning September 1, 2024, with said rates and fees remaining in effect until such time the Commission approves different rates or fees schedules; or the District is no longer under the control of the Commission for its financial affairs and the District has approved different rates or fees schedules.

I, Debbie Tomasko, Secretary of the North Carolina Local Government Commission, **CERTIFY** that the foregoing is a true and correct copy of the Cliffside Sanitary District rate schedule adopted at a meeting of the North Carolina Local Government Commission duly called and held on June 24, 2024.

**WITNESS** my hand at Raleigh, this 24th day of June 2024.

A handwritten signature of Debbie Tomasko in cursive script, written over a horizontal line.

Debbie Tomasko, Secretary of the  
North Carolina Local Government Commission

## Cliffside Sanitary District

Attachment A

### CLIFFSIDE SANITARY DISTRICT RATE STRUCTURE 2024-2025 FISCAL YEAR

#### Residential, Industrial and Institutional Users:

Customer Type	Current Rate Effective September 1, 2023 through August 31, 2024		New Rate Effective September 1, 2024	
<b>RESIDENTIAL</b>				
<b>301 3/4"</b>	base charge, first 1,000 gal	\$ 31.60	\$	33.20
<b>302 1"</b>	base charge, first 1,000 gal	\$ 54.00	\$	56.70
	volume/ month			
	1,001 - 20,000	\$ 6.18	\$	6.50
	All over 20,001 gallons	\$ 5.67	\$	6.00
<b>INDUSTRIAL</b>				
<b>304 Industrial</b> Abercrombie and R&R Packaging	base charge, first 1,000 gal	\$ 540.00	\$	567.00
	1,001 - 250,000	\$ 10.80	\$	11.40
	All over 250,001	\$ 8.00	\$	8.40
<b>INSTITUTIONAL</b>				
<b>305 Institutional</b> Cliffside Elementary	base charge, first 1,000 gal	\$ 814.00	\$	855.00
	1,001 - 250,000	\$ 13.50	\$	14.20
	All over 250,001	\$ 10.80	\$	11.40
<b>306 Institutional</b> All Thomas Jefferson Christian Academy	base charge, first 1,000 gal	\$ 540.00	\$	567.00
	1,001 - 250,000	\$ 13.55	\$	14.30
	All over 250,001	\$ 10.80	\$	11.40

### CLIFFSIDE SANITARY DISTRICT FEE STRUCTURE 2024-2025 FISCAL YEAR

Service Call:	8:00AM to 5:00PM	No Charge
	After 5:00PM, Weekends, Holidays	\$75
Return check or draft - re-deposit 1 time		\$15
Return check or draft - 2nd time		\$35
Sewer line tap inspection fee		\$500
Late payment of bill	9% or \$6 minimum	
Remove or lock meter		\$50
Meter tampering		\$5,000 max
Meter test @customer request	First request free	
	Second request within 12 months	\$50
Meter Rereads @customer request	First request free	
	Second and subsequent request (if no issues found)	\$25

Note: Fees remain unchanged from prior rate and fee schedule effective July 1, 2023.

NORTH CAROLINA  
DEPARTMENT OF STATE TREASURER



*Dale R. Folwell, CPA*  
STATE TREASURER OF NORTH CAROLINA  
DALE R. FOLWELL, CPA

LOCAL GOVERNMENT COMMISSION  
STATE AND LOCAL GOVERNMENT FINANCE DIVISION

**TOWN OF EUREKA  
BUDGET ORDINANCE  
FOR THE FISCAL YEAR ENDING June 30, 2025  
PRESENTED FOR ADOPTION ON June 24, 2024**

**PURSUANT TO** Session Law 2019-29, the Local Government Budget and Fiscal Control Act does not apply to the Town during the period its charter is suspended; therefore, a budget is not statutorily required. However, in the best interest of the Town's citizenry, transparency and accountability, staff have prepared a balanced budget for fiscal year 2025; it is as follows:

**Section 1:** The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore established for this Town:

General and administrative	\$ 49,800
Public safety	7,200
Lights	7,200
Cemetery	22,500
Environmental protection	25,000
Powell Bill	7,500
Contingency	10,627
Transfer to sewer fund	100,000
<b>Total Appropriations</b>	<b>\$ 229,827</b>

**Section 2:** It is estimated that the following revenues will be available in the General Fund:

Current property taxes	\$ 78,791
Prior year property taxes (incl penalties and interest)	1,200
Property taxes (motor vehicles)	12,000
Local option sales tax	65,000
Utilities sales tax	13,000
US Postal Service rent payments	5,636
Cemetery plot sales	16,000
Powell Bill	7,500



LOCAL GOVERNMENT COMMISSION  
STATE AND LOCAL GOVERNMENT  
FINANCE DIVISION

ABC beverage tax	300
Solid waste revenue	30,000
Solid waste disposal tax	200
Miscellaneous	200
<b>Total Estimated Revenue</b>	<b><u>\$ 229,827</u></b>

**Section 3:** The following amounts are hereby appropriated in the Sewer Fund for the operation of the Town's sewer utility for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore established for this Town:

Sewer operations	<b><u>\$ 361,000</u></b>
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**Section 4:** It is estimated that the following revenues will be available in the Sewer Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Charges for services	\$ 108,050
Emergency operating grant (2024)	29,950
Emergency operating grant (2025)	123,000
Transfer from general fund	100,000
	<b><u>\$ 361,000</u></b>

**Section 5:** There is hereby levied a tax at the rate of seventy-five cents (\$0.75) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2024, for the purpose of raising the revenue listed "Current Year Property Taxes" in the General Fund in Section 2 of this ordinance.

The property value is listed as \$10,810,057. The estimated rate of collection is based upon the 2023-2024 fiscal year rate of collection of 97.14% as provided by Wayne County.

**Section 6:** The Secretary of the Local Government Commission and the Finance Officer are hereby authorized to transfer appropriations as contained herein:

a) Transfers between line-item appropriations within a department or function without limitations and without a report to the governing board being required.

b) Transfers of up to \$5,000 between departments or functions, within the same fund. The



LOCAL GOVERNMENT COMMISSION  
STATE AND LOCAL GOVERNMENT  
FINANCE DIVISION

finance officer must make an official report on such transfers at the next regular meeting of the governing board.

c) All transfers between funds require prior approval by the governing board in an amendment to this budget ordinance

**Section 7:** The Finance Officer or a designee may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

**Section 8:** The Finance Officer or designee are hereby authorized to: (a) take any actions and to (b) execute and deliver any contract, agreement, and any other document on behalf of the Local Government Commission that may be necessary, appropriate, or desirable for the purpose of collecting Town receipts and expending appropriations from all funds.

**Section 9:** Copies of this Budget Ordinance shall be furnished to the Secretary of the Local Government Commission and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

I, Debbie Tomasko, Secretary of the North Carolina Local Government Commission, **CERTIFY** that the foregoing is a true and correct copy of the budget ordinance adopted at a meeting of the North Carolina Local Government Commission duly called and held on June 24, 2024.

**WITNESS** my hand at Raleigh, this 24th day of June 2024.



Debbie Tomasko, Secretary of the  
North Carolina Local Government Commission