

93.959

**BLOCK GRANTS FOR PREVENTION AND TREATMENT OF
SUBSTANCE USE**

State Project/Program SUBSTANCE USE SERVICES

**U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION**

Federal Authorization: Public Health Service Act, Title XIX, Part B, Subpart II, as amended, Public Law 102-321; 42 U.S.C. 300x; and 45 CFR, Part 96

State Authorization: NC General Statutes 122C; Developmental Disabilities, and Substance Abuse Act 1985

**NC Department of Health and Human Services
Division of Mental Health, Developmental Disabilities and Substance Use Services**

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SFY 2025 audit confirmation reports for payments made to Counties, Local Management Entities (LMEs), Managed Care Organizations (MCOs), Boards of Education, Councils of Government, District Health Departments and DHSR Grant Subrecipients will be available by mid-October at the following web address:

<https://www.ncdhhs.gov/about/administrative-offices/office-controller/audit-confirmation-reports>

At this site, click on the link entitled “Audit Confirmation Reports (State Fiscal Year 2024-2025). Additionally, audit confirmation reports for Nongovernmental entities receiving financial assistance from DHHS are found at the same website except select “Non-Governmental Audit Confirmation Reports (State Fiscal Years Oct’ 2023-2025).”

The Auditor should not consider the supplement to be “safe harbor” for identifying audit procedures to apply in a particular engagement, but the Auditor should be prepared to justify departures from the suggested procedures. The Auditor can consider the supplement a “safe harbor” for identification of compliance requirements to be tested if the Auditor performs reasonable procedures to ensure that the requirements in the Supplement are current.

The grantor agency may elect to review audit working papers to determine that audit tests are adequate.

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Auditors may request documentation of monitoring visits by the State Agencies.

This compliance supplement must be used in conjunction with the OMB 2025 Compliance Supplement which will be issued in the summer. This includes "Part 3 - Compliance Requirements," for the types that apply, "Part 6 - Internal Control," and "Part 4 - Agency Program" requirements if the Agency issued guidance for a specific program. The OMB Compliance Supplement is Section A of the State Compliance Supplement.

1. PROGRAM OBJECTIVES

The objective of the Substance Use Prevention, Treatment and Recovery Services Block Grant (SUPTRSBG) is to provide funds to Local Management Entities-Managed Care Organizations (LME/MCOs) to support programs in the development and implementation of prevention, treatment and recovery activities and services for individuals at risk of or experiencing a substance use disorder, as specified in the Public Health Service Act, Title XIX, Part B, Subpart II, as amended, Public Law 102-321; 42 U.S.C. 300x; and 45 CFR, Part 96.

Funds are also allocated to facilitate training and professional development of providers in the field.

Pregnant Women and Women with Dependent Children Set Aside Programs

Each LME/MCO receives SUPTRSBG Women's set-aside funds for operating holistic treatment programs for women with substance use disorders, specifically those who are pregnant, those with dependent children and those seeking to regain custody of their child(ren). Required components of these specialized programs include treating the family as a unit, assuring access to primary and preventive healthcare, gender specific substance use disorder treatment services, sufficient case management services and appropriate referrals for therapeutic services for the children. Additionally, treatment providers must assure pregnant women receive priority admission preference to ensure ready access to services and must publicize this requirement.

North Carolina Perinatal and Maternal Substance Use Disorder Initiative

The North Carolina Perinatal and Maternal Substance Use Disorder Initiative is supported both by State Treatment Alternatives for Women funds appropriated by the NC General Assembly and Substance Use Prevention, Treatment and Recovery Services Block Grant funds. The Perinatal and Maternal Substance Use Disorder Initiative program objective is to provide specialized substance use disorder treatment and recovery supports to pregnant women and women with dependent children.

Work First/Child Protective Services Substance Use Disorder Initiative

The Work First/Child Protective Services Substance Use Initiative (WF/CPS SU Initiative) provides early identification of Work First recipients who have some level of impairment due to a substance use disorder that would prevent them from securing and maintaining employment. The WF/CPS SU Initiative also provides services to families with a substantiated child abuse or neglect case or with a "need of services" finding related to substance use and Class H or I Controlled Substance Felons who apply for Work First or food stamps.

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NC CASAWORKS for Families Residential Initiative

The treatment model chosen for this initiative is based on the *CASAWORKS for Families* model, developed by the National Center on Addiction and Substance Abuse (CASA) at Columbia University. The *CASAWORKS for Families* comprehensive treatment model integrates substance use disorder treatment and mental health services for women, mental health and developmental services for children, primary and preventative healthcare, case management, parenting support, recovery supports and job readiness training leading to employment and self-sufficiency for the family. The purpose of the NC CASAWORKS for Families Residential Initiative is to address the multiplicity of needs of this population and assist them in moving toward self-sufficiency.

Outpatient Opioid Treatment Programs

According to the 2022 National Survey on Drug Use and Health, an estimated 6.1 million people aged 12 or older reported having an opioid use disorder in the past year. In 2021, there were 4041 overdose deaths in North Carolina, a rate of 38.5 deaths per 100,000. Provisional data suggest that over 11 North Carolinians lost their lives to drug overdose each day in 2022. Although not final, and while 2022 overdose deaths may be less than in 2021, overdose deaths remain much higher than any other year since data collection began. Medication assisted therapies and treatment found in North Carolina's 87 Outpatient Opioid Treatment Programs (OTPs) are a proven best practice method of decreasing not only opioid use but also decreasing HIV/AIDs, Hepatitis C and other infectious diseases and other problems associated with opioid addiction. Medication assisted treatment provides a more comprehensive, individually tailored program of medication and behavioral therapy. North Carolina provides SUPTRSBG funds to LME/MCOs who in turn contract with local providers of opioid treatment programs. These programs use these funds to help cover the costs of treatment, recovery supports and medication for persons not having the ability to pay for these services and/or who do not have insurance.

Tuberculosis (TB) Services

Rates of HIV, Tuberculosis, sexually transmitted diseases, Hepatitis and Hepatitis C are high among individuals who use drugs. States shall require any entity receiving funding from the SUPTRSBG for operating a program of treatment for substance use disorders to follow procedures which address how the program:

- (1) Will, directly or through arrangements with other public or nonprofit private entities, routinely make available Tuberculosis services as defined in 45 CFR §96.121 to each individual receiving treatment for such substance use.
- (2) In the case of an individual in need of such treatment who is denied admission to the program on the basis of the lack of the capacity of the program to admit the individual, will refer the individual to another provider of Tuberculosis services; and
- (3) Will implement infection control procedures that are designed to prevent the transmission of Tuberculosis, including the following:
 - (i) Screening of patients.
 - (ii) Identification of those individuals who are at high risk of becoming infected; and
 - (iii) Meeting all State reporting requirements while adhering to Federal and State confidentiality requirements, including 42 CFR Part 2; and

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(4) Will conduct case management activities to ensure that individuals receive such services.

Education, Referral, Coordination and Confidentiality

Continuing education is provided to prevention professionals, alcohol and drug counselors, and other education, health and human service professionals on child and adult alcohol and other drug use and dependence at various institutes, meetings, conferences and schools. Each LME/MCO is required to include in the Performance Contract with the Division of Mental Health, Developmental Disabilities and Substance Abuse Services (DMH/DD/SUSSUS), assurances that all individuals will be matched to the appropriate level of care. The SSA or Single State Authority (DMH/DD/SUSSUS) participates in planning and coordinates with other State agencies and local agencies. Each of the LME/MCOs must comply with the requirements of 42 CFR, Chapter 1, Part 2, Confidentiality of Alcohol and Drug Abuse Patient Records.

HIV Early Intervention Services

States whose rate of AIDS is 10 or more per 100,000 individuals are considered HIV-designated states. HIV-designated states must expend five percent of the SUPTRSBG award on HIV early intervention services for individuals who are participating in treatment for a substance use disorder. North Carolina was qualified as a “designated State” in 1994 but has not met the required threshold since 2016 and can therefore no longer utilize SUPTRSBG funds for HIV early intervention services.

Training

States must assure the availability of training on substance use disorders and related issues regarding prevention, intervention treatment and recovery.

Juvenile Justice Behavioral Health Partnerships (JJBH)

LME/MCOs collaborate with local Juvenile Justice and Delinquency Prevention staff and other key stakeholders to regularly review and reevaluate the needs of youth involved in the juvenile justice system and their families. In turn, these Partnerships provide focus on best practices in service delivery for court-involved youth with substance use and co-occurring mental health disorders that best suit the needs and resources of the communities served.

Treatment Accountability for Safer Communities (TASC)

Treatment Alternatives for Safe Communities (TASC) was developed to connect individuals to treatment and other community-based services and away from institutional settings by linking treatment and justice goals of reduced drug use and criminal activity through processes that increase treatment access, engagement and retention. TASC assists the judiciary in making decisions about sentencing options, implements court orders for assessment and treatment, and monitors individual progress for judicial and correctional systems. The goal of TASC is to intervene in the crime cycle by:

- Identifying appropriate offenders for treatment and support services.
- Facilitating entry into the recovery process.
- Advocating for the offender’s opportunity to successfully complete TASC, treatment and criminal justice system requirements; and
- Ensuring community safety with partner agencies.

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In addition to substance use services funded through the LME/MCOs, DMH/DD/SUS contracted with the following non-profit agencies to carry out specific program objectives in state fiscal year 2024

Alcohol/Drug Council of North Carolina

The Alcohol/Drug Council of North Carolina (ADCNC) is a provider of advocacy, information and referral services and public education for the State. It has been providing education to individuals and the community about the disease of addiction for over 30 years. Throughout its history, ADCNC has presented and promoted creative solutions to gaps in understanding of addictions and in the continuum of services for those with substance use disorders and their families.

The program objectives are the following:

1. To increase and improve access to information aimed at providing awareness and knowledge of substance use and dependency, and its effects on individuals, families, and communities, including those who communicate in Spanish. This is accomplished through the Information and Referral to Treatment Helpline which is operated primarily by Peer Call Responders and is available 24/7/365. Additionally, ADCNC increases awareness, supports workforce development and stigma reduction through its annual conference.
2. To improve the Substance Use Prevention, Treatment and Recovery Services Block Grant-required prevention activity of disseminating information to NC residents by creating an infrastructure for transferring information quickly statewide, including to those who communicate in Spanish. As a result of these activities, individuals will be able to make more informed decisions about drug and alcohol issues.
3. To improve the availability and quality of assessments for substance use and referral for brief treatment services, if needed, to NC National Guard troop members who have tested positive on random drug screens. ADCNC subcontracts with licensed professionals to provide these treatment services at no cost to identified National Guard members.
4. To publicize, support and increase access to the initiatives providing specialized substance use disorder treatment to pregnant women and women with dependent children.

Governor's Institute on Substance Abuse, Inc.

The Governor's Institute, a 501(c)(3) non-profit corporation, was founded in 1990 to improve how health care professions, particularly physicians, prevent, identify, and treat substance use disorders. Today, the Governor's Institute remains an important partner and resource, providing innovative professional education and technical assistance, workforce development, networking opportunities and other collaborations among research and educational programs, professional organizations, and clinics, hospitals and other treatment facilities.

The primary objectives are to increase access to and improve the quality of prevention, treatment and recovery support services for individuals with or at risk of substance use disorders by:

1. Expanding the use of prevention, treatment, and recovery support services for behavioral health that demonstrate success in improving outcomes and/or supporting recovery.
2. Enhancing the quality of the behavioral health workforce providing prevention, treatment and/or recovery support services, with a special emphasis on service members, veterans and their families.

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3. Enhancing the ability of provider agencies to determine the effectiveness of the behavioral health promotion, treatment and recovery support services they provide.
4. Enhancing the ability of physicians and other health care providers in primary care settings to provide better prevention, treatment, and recovery services to their patients, particularly in regard to treating opioid use disorders, including medication assisted treatment.
5. Enhancing the ability of physicians and other health care providers to provide patient education and resources to augment self-management skills, and, in so doing, improve health status and outcomes for patients with other chronic diseases.
6. Promoting systems of health and human services that offer a wide spectrum of services and supports aimed at engaging people with mental health and substance use conditions into care and promoting their resilience and long-term recovery.
7. Utilize a health equity lens when implementing the performance requirements.

Oxford House, Inc.

The purpose of the contract is to meet the requirements of § 2036 of the Anti-Drug Abuse Act of 1988 (PL 100-690, approved November 18, 1988) which amended Subpart I of Part B of Title XIX of the Public Health Services Act (42 USC 300x) by adding a program entitled “Group Homes for Recovering Substance Abusers.”

This section requires each state, as a contingency of receiving funds under the SUPTRS Block Grant, to establish a revolving fund of at least \$100,000 to provide loans to private, nonprofit entities for setting up housing for recovering individuals as democratically operated drug free recovery programs. The objectives of this contract are the following:

1. Open new houses – by providing technical services and support for the establishment of self-run, self-supported recovery homes throughout the State of North Carolina by the end of the contract period.
2. Maintain the State revolving loan fund - by administering the application, administration, and repayment of start-up loans made to eligible applicants of recovering individuals from the North Carolina Recovery House Revolving Loan Fund.
3. Serve re-entering individuals in recovery from substance use disorders, which includes mentoring individuals in their transition to a NC Oxford House - by establishing and maintaining programs at correctional institutions to educate individuals on the Oxford House model.
4. Maintain support to the nearly 2200 existing tenants – by providing 24-hour on-call service availability, coordination of recovery supports and assisting with obtaining and maintaining employment and in-house training and stabilization via mentoring.

Addiction Professionals of North Carolina

The purposes of this contract are to address the training, technical assistance and education needs of substance use disorder prevention and treatment professionals by providing training and professional development scholarships, expanding professional development opportunities with conferences and regional trainings, and expanding opportunities to learn about substance use disorder policies. This contract will expand training opportunities for substance use disorder prevention, treatment, and recovery providers statewide and will also provide a mechanism for providing support to treatment and recovery organizations who are grappling with decreased revenue, minimal staff, and required changes in operational

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capacities to address COVID-19 currently, and the impacts on addiction during and after the virus subsides. This contract will provide supports to organizations through state system reforms, as we move toward Medicaid transformation and whole person care.

The objectives of this contract are:

1. Keep substance use disorder prevention, treatment, and recovery providers informed through specific training events and technical assistance to ensure continuous improvement in the quality of care provided as the continuum of care evolves in the state.
2. Assist substance use disorder prevention, treatment, and recovery stakeholders in reviewing and evaluating policy positions.
3. Assist collegiate recovery program campuses in creating and maintaining services meeting the needs of students in recovery.
4. Build collaborative partnerships across interdisciplinary teams with stakeholders focused on promoting community-based recovery supports and opportunities for people living with substance use disorder across the state, with concentrated emphasis in the western region of North Carolina to achieve enhanced recovery.
5. Provide substance use disorder treatment, prevention, and recovery providers technical assistance to better understand emerging health policy and cost accounting, and new funding models that would assist in the long-term sustainability of their programs.

North Carolina State University, Center for Urban Affairs and Community Services

This contract allows for the management of a web-based system for gathering and reporting outcome and performance data on behalf of mental health and substance use consumers in North Carolina's public system of services. The NC-TOPPS system provides information that is used to measure the impact of treatment and to improve service and manage quality throughout the service system. It also supplies data elements required for various SUPTRSBG reports.

The objectives of this contract are:

1. Collection of data/outcome measures that can be compared over time to assess a participant's progress, including outcomes related to recovery, health and safety, support group, family support, community activities and inclusion, employment and/or education.
2. Transparency to interested stakeholders through support of a web-based dashboard that includes aggregate data on LME/MCOs, LME/MCO contracted service providers and service level data.

UNC-Chapel Hill – School of Social Work, Behavioral Health Springboard

This contract seeks to ensure a workforce that is adequately prepared to meet the behavioral health challenges of North Carolinians by using evidence-informed approaches to work in interdisciplinary environments focusing on the whole health of a person within the community's systems.

The objectives of this contract are:

1. Train, disseminate, and further develop evidence-based practices to and for the practitioners who are on the front lines of providing direct services in a variety of settings.
2. Present practice-based feedback to inform the policy-making efforts of DHHS via DMH/DD/SUS.

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3. Assist in monitoring local implementation of both federal and state mandated initiatives.

Recovery Communities of North Carolina

The purpose of this contract is to provide funding for a recovery community center in Wake County to support individuals seeking to sustain recovery from substance use disorders. The recovery community center is a hub for recovery resources and offers a safe space within the community for individuals to utilize support. This contract will support a regional Recovery Community Center in central North Carolina that will act as a mentor to additional Recovery Community Centers in the eastern and central part of North Carolina.

The objectives of this contract are:

1. Oversight and operation of a recovery community center in Wake County that addresses the unique needs of individuals seeking recovery.
2. Provision of technical assistance, as well as programmatic and fiscal support to recovery community centers in the eastern and central regions of the state.
3. Provision of peer support specialist trainings through specific recovery coach curricula, as well as other recovery messaging trainings and other educational endeavors to reduce stigma and promote health and wellness.

Sunrise Community for Recovery and Wellness

The purpose of this contract is to provide funding for a recovery community organization and center in Buncombe County to support individuals seeking sustained recovery from substance use disorders. The recovery community center is a hub for recovery resources and offers a safe space within the community for individuals to utilize support. Additionally, funds will support the continuation of one recovery community center located within the Qualla Boundary of the Eastern Band of the Cherokee Indians, as well as additional recovery community centers in the western and central areas of the state. The objectives of this contract are:

1. Oversight and operation of a recovery community center in Buncombe County that addresses the unique needs of individuals seeking recovery.
2. Provision of technical assistance, as well as programmatic and fiscal support to recovery community centers in the western and central regions of the state.
3. Provision of peer support specialist trainings through specific recovery coach curricula, as well as other recovery messaging trainings and other educational endeavors to reduce stigma and promote health and wellness.

UNC General Administration

The purpose of this contract is to continue the collegiate wellness and recovery projects at thirteen state university campuses, as part of the Crisis Solutions Initiative. These collegiate wellness and recovery programs focus on the issues related to substance use on college campuses by providing enhanced and expanded prevention, intervention, treatment, and particularly recovery-oriented services to address the growing needs of students on college campuses. Each of the thirteen schools developed a proposal and plan to expand or enhance services and programs. Currently funded schools include: (1) East Carolina University, (2) NC A&T, (3) UNC-Charlotte, (4) UNC-Chapel Hill, (5) UNC-Greensboro, (6) UNC-Wilmington, (7) NC Central University, (8) Appalachian State, (9) NC State, (10) Fayetteville

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State University, (11) Elizabeth City State University, (12) UNC-Pembroke, and (13) Winston-Salem State University.

The objectives of this contract are:

1. Distribution of funding to the thirteen collegiate recovery programs identified above.
2. Monitoring of the use of these funds and progress towards deliverables and goals as identified in each school's proposal.
3. Collaboration with the Collegiate Recovery Program Coordinator (funded through APNC).

UNC – Chapel Hill, School of Medicine, Department of Psychiatry

The purpose of this contract is to expand capacity and access to addiction treatment for all residents in NC with an emphasis on supporting underserved and at-risk populations. The UNC Addiction Medicine Program directs this work through the UNC Addiction Medicine Fellowship and the NC Substance Treatment And Recovery Network (NC STAR Network).

The UNC Addiction Medicine Fellowship is a unique, 12-month program that crosses many disciplines with the goal of training the next generation of Addiction Medicine Specialists. The fellows work in a variety of teams, learning firsthand how addiction interfaces with other specialties and professions. The learning environment varies from direct didactic training, case-based learning, in addition to direct patient care. The purpose of this contract is to continue funding to support this formal program to train addiction medicine fellows (typically physicians with at least three years of post-graduate training) in clinical settings that include a medically supervised detoxification unit, inpatient pain service, outpatient addiction clinic and an opioid treatment program to increase their medical knowledge.

The NC STAR Network is a statewide initiative with an overarching goal of expanding access to addiction treatment for all citizens of North Carolina through utilization of a Hub and Spoke model. The Hubs are academic centers with a strong focus on providing addiction treatment and education. Currently, the NC STAR Network hubs are located at UNC, Mountain Area Health Education Center (MAHEC), and East Carolina University (ECU). The Hubs are strategically located in the West (MAHEC), central (UNC) and East (ECU) portions of NC which allows each to provide service to a wide range of citizens.

Performance standards of this contract include:

1. The NC STAR Network will:
 - disseminate up-to-date information across the network, ensuring all hubs and spokes are provided guidelines about evidence-based practice / best practice.
 - The NC STAR Network will follow an evaluation plan that focuses on developing quality outcome measures for provision of services for substance use disorders, including opioid use disorder, and will utilize continuous quality improvement approaches for ongoing performance improvement. The evaluation plan will monitor the populations being served and gauge the level of service access for underserved populations.
2. Programmatic requirements for the UNC Addiction Medicine Fellowship include:
 - 100% of the assigned patients will be offered and provided comprehensive evaluation and treatment as indicated and tracking will be performed to indicate that all assigned evaluations and treatment interventions are completed in a timely and appropriate fashion.

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- The Director of the UNC Addiction Medicine Fellowship will ensure that quality services are rendered to patients with substance use disorders through chart reviews/audits, surveys, or other means.

RHA Health Services

The purpose of this contract is to develop and provide treatment and recovery support services to individuals with substance use disorders who are deaf and/or hard of hearing.

The objectives of this contract are:

1. Implementation of one or more substance use intensive outpatient programs (IOP) specifically for deaf consumers in need of such level of care.
2. Provide a “Recovery Coach for the Deaf” to work closely with the above IOP program(s) to coordinate interpreter services and advocate for communication access when and where needed, as well as provide peer support services to individuals not participating in the IOP.
3. Provide community outreach, education and awareness of the above resources.

UNC-Greensboro

This contract will support the North Carolina Preventing Underage Drinking Initiative (NC-PUDI) in its efforts to prevent underage alcohol consumption and the resulting social, health, and economic consequences in the State of North Carolina.

The objectives of this contract are:

1. Continued utilization and further development of innovative strategies to help achieve the long-term goals of preventing underage drinking through the provision of training and technical assistance to Community Collaboratives.
2. Continued coordination of the implementation of environmental management strategies to prevent underage drinking.
3. Coordination of the Preventing Underage Drinking Initiative Task Force.

Lighthouse Software Systems

In accordance with Federal Law (42 CFR Part 291) and under the explicit authority of NC Statute, a central registry must be established and maintained to prevent multiple enrollments of individuals, ensure accurate dosage delivery of medications and facilitate disaster management in all opioid treatment program (OTP) located in the state. The purpose of this contract is to secure and maintain an electronic central registry system to provide access to dual enrollment verification checks 24/7/365, combined with a disaster management program and emergency communication system to aid patients in times of natural disasters or inclement weather that may be cause for a program’s temporary closure.

The objectives of this contract are:

1. Provision of an electronic platform for the collection of enrollment and medication dosing information from all OTPs in North Carolina.
2. Provision of alerts within the Central Registry of facility closures due to impending natural, manmade or other events in real time online and by any other electronically available means, i.e., text messaging, and/or by telephone.
3. Provision of a capacity management system.

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4. Maintenance of a reporting system that allows OTPs to monitor compliance with the goals of the Central Registry.

All grantees are required to comply with the NC Department of Health and Human Services and DMH/DD/SUS records retention schedules and policies. These include Functional Schedule for State Agencies, Records Retention and Disposition Schedule – DMH/DD/SUS Local Government Entity (APSM 10-6), Records Retention and Disposition Schedule - DMH/DD/SUS Provider Agency (APSM- 10-5) and the DHHS Records Retention and Disposition Schedule for Grants.

Financial records shall be maintained in accordance with established federal and state guidelines.

The records of the contractor shall be accessible for review by the staff of the North Carolina Department of Health and Human Services and the Office of the State Auditor for the purpose of monitoring services rendered, financial audits by third party payers, cost finding, and research and evaluation.

Records shall be retained for a period of three years following the submission of the final Financial Status Report or three years following the submission of a revised final Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving these funds has been started before expiration of the three-year retention period, the records must be retained until the completion of the action and resolution of all issues which arise from it, or until the end of the regular three-year period, whichever is later. The grantee shall not destroy, purge or dispose of records related to these funds without the express written consent of DHHS/DMH/DD/SUS.

The agency must comply with any additional requirements specified in the contract or to any other performance-based measures or agreements made subsequent to the initiation of the contract including but not limited to findings requiring a plan of correction or remediation in order to bring the program into compliance.

2. PROGRAM PROCEDURES

Funds shall be paid to LME/MCOs based on two methods: (1) A “Financial Status Report” (FSR) on a reimbursement basis. Unit cost will be determined using a consistently applied methodology approved by the Division. (2) Based on earnings computed through unit cost reimbursement via NCTracks. This methodology includes the identification of service cost centers, the allocation of allowable costs, the determination of expected units of service and the calculation of a unit cost reimbursement rate.

For the Substance Use Prevention, Treatment and Recovery Services Substance Use Prevention, Treatment and Recovery Services Block Grant (SUPTRSBG), funds are allocated by the Division as part of the annual continuation allocation.

Pregnant Women and Women with Dependent Children Set Aside Programs

Each LME/MCO that receives SUPTRSBG Women’s set-aside funds for operating treatment programs for women with substance use disorders who are pregnant, have dependent children or are seeking to regain custody of their child(ren) shall:

1. Treat the family as a unit, admitting both women and their children into treatment services, as appropriate; and

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2. Provide or arrange for the provision of the following services to pregnant women and women with dependent children, including women who are attempting to regain custody of their children:
 - a. Primary medical care for women, including referral for prenatal care and, while the women are receiving such services, childcare.
 - b. Primary pediatric care, including immunizations, for their children.
 - c. Gender specific substance use disorder treatment and other therapeutic interventions for women which may address issues of relationships, sexual, emotional and physical trauma, parenting, and childcare while the women are receiving these services.
 - d. Therapeutic interventions for children in custody of women in treatment which may, among other things, address their developmental needs, their trauma-related issues; and
 - e. Sufficient case management and transportation to ensure that women and their children have access to services provided to them as listed in items a.-d. shown above.
3. Admission Preference: In accordance with Section 1927 of P.L. 102-321, any program receiving SUPTRSBG funds for substance use disorder treatment or prevention shall:
 - 1) give admission preference to those seeking treatment as follows:
 - a. women who are pregnant and injecting drugs.
 - b. women who are pregnant and using other substances.
 - c. individuals who are injecting drugs; and
 - d. all others; and
 - 2) publicize the availability of priority admission preference by the following means:
 - a. outreach programs.
 - b. ongoing public service announcements [radio/television/social media];
 - c. regular advertisements in local/regional print media.
 - d. posters placed in targeted areas and/or agency brochures; and
 - e. frequent notification of availability of such treatment distributed to the network of community-based organizations, health care providers, and social service agencies.
 - 3) in the event that the treatment facility has insufficient capacity to provide treatment services within 48 hours, the agency must provide interim services that include counseling on the effects of drug and alcohol use on the fetus, HIV, TB, needle sharing and contact the State Capacity Management Program.

North Carolina Perinatal and Maternal Substance Use Disorder Initiative

The following programs are in the statewide Perinatal and Maternal Substance Use Disorder Initiative. The programs supported by state and/or SUPTRSBG Treatment Alternatives for Women funds are as follows:

- Alliance Health: UNC-Chapel Hill Horizons Program outpatient (Carrboro and Wake counties) and residential services (Orange County)); Community Choices, Inc.-Cascade Durham (residential and outpatient program); Community Choices, Inc. – CASCADE Program Charlotte (outpatient and residential services); Community Choices, Inc.- Women's and Infant's Services for Health (Forsyth County); and Southlight Innovative Behavioral Health- Residential Program for Women and Children (Wake County)
- Vaya Health: RHA-Mary Benson House (Buncombe County) and Insight Human Services – Women's Recovery Center Perinatal Health Partners (outpatient services) (Buncombe County)

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- Trillium Health Resources: Robeson Health Care Corporation – The Village (residential services-Pitt County), PORT Health Services – Kelly House (New Hanover county), Daymark-Clean Start Program (Lee County), Coastal Horizons-Flourishing Families Program (Columbus County) and Robeson Healthcare Corporation-Crystal Lake (Moore County), Cambridge Place Perinatal Program (Johnston County), and Our House, Grace Court, Bridges for Families and Professional Counseling Services (Perinatal/Maternal Services Only)(Robeson County)

These programs received their original awards through participation in a competitive “Request for Proposals” (RFP) process and were awarded grants based on their approved grant proposals by the Division. The RFP process was opened to any Local Management Entity and public or private non-profit agency interested in applying. Proposals were submitted to the Division and grants awarded based on the RFP criteria. Each program has various levels of care, i.e., case management, intensive outpatient, residential, etc. relative to the services that were approved as a part of the grant award.

Funds may be paid to the LME/MCO based on a Financial Status Report (FSR). Unit cost will be determined using a consistently applied methodology approved by the Division. Also, funds paid may be settled based on earnings computed through Unit Cost Reimbursement (UCR). This methodology includes the identification of service cost centers, the allocation of allowable costs, the determination of expected units of service and the calculation of a unit cost reimbursement rate.

In some cases, funds are on an expenditure basis due to the limitations of the unit cost reimbursement system relative to the unique services offered by a particular program. The amount of these funds can be found in the Division of MH/DD/SUS Final Allocation Letters under Treatment Alternatives for Women-Non UCR Account 536966 Fund 1463. All other funds allocated inside the UCR system can be found under Treatment Alternatives for Women-UCR Account 536976 Fund 1463.

Work First/Child Protective Services Substance Use Initiative

Each LME/MCO receives SUPTRSBG funds to support one or more Qualified Professionals in Substance Abuse to carry out the provisions of this Initiative. The Work First /Child Protective Services Substance Use Initiative (WF/CPS SU Initiative) provides early identification of Work First recipients who have some level of substance use impairment that would prevent them from securing and maintaining employment. The WF/CPS SU Initiative will also provide services to families with a substantiated child abuse or neglect case or with a need of services finding related to substance use and Class H or I Controlled Substance Felons who apply for Work First or Food Stamps.

The Initiative procedures include the following:

1. To identify Work First applicants and recipients who have a substance use disorder through a comprehensive assessment, by a Qualified Professional in Substance Abuse (QP in SA) and are in need of substance use disorder treatment in order to secure and maintain employment. The QP in SA will also provide substance use information, resources and referral for individuals referred by the local DSS. The QP in SA will assess family members in substantiated child abuse and neglect cases or with an ‘in need of services’ finding who have been identified as having risk factors of a substance use disorder who have been referred by the local DSS CPS staff. The QP in SA will provide a comprehensive assessment of Class H or I Controlled Substance Felons who apply for Work First or food stamps who have been referred by the local DSS staff to determine substance abuse treatment needs.

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2. To determine the level of care the Work First applicant/recipient, CPS involved individual or Class H or I Controlled Substance Felon requires and make the appropriate referral to substance use disorder treatment services, when applicable.
3. To assess (voluntary on the part of the recipient) and/or provide referral for mental health issues for Work First participants when applicable.
4. To coordinate and monitor services received by the Work First recipient, CPS involved individual or Class H or I Controlled Substance Felon.
5. To track the Work First recipient, CPS involved individual or Class H or I controlled substance felon throughout their substance use disorder treatment episode, mental health treatment episode, provide care coordination services, and maintain on-going coordination of care with the local department of social services.
6. The QP in SA also provides training and consultation to the local DSS staff and follow-up with treatment providers and local DSS staff regarding the individual's progress in treatment.

Each LME/MCO must also maintain a Memorandum of Agreement (MOA) with each local Department of Social Services in their catchment area to be reviewed annually. Each LME/MCO shall also complete and submit a Work First/CPS Substance Use Initiative Quarterly Report to the Division per the Performance Agreement.

NC CASAWORKS for Families Residential Initiative

This initiative supports seven apartment-based substance use disorder treatment residential programs across the State that serve a minimum of eight families concurrently, meeting the requirements of the specified target populations, for up to 12 months (extensions must be approved in writing from the Division) to be followed with six (6) months of outpatient aftercare. Each program has a multi-disciplinary staff hired by or contracted with the LME/MCO contract affiliate including a job readiness specialist to assist women with pre-employment preparation, job development and job retention. The seven programs are with the following LME/MCOs: Trillium Health Resources (Johnson, Moore and Pitt County) and Alliance Health (Mecklenburg, Orange, Durham and Wake counties).

Outpatient Opioid Treatment Programs

LME/MCOs in North Carolina receive SUPTRSBG funds and contract with opioid treatment programs to serve individuals with an opioid use disorder and who may be injecting drugs. Each follows these SUPTRSBG requirements:

- Admit persons requesting treatment for IV drug use no later than 14 days after the request for services, unless at capacity. If at capacity, admission must occur within 120 days and interim services must be made available within 48 hours.
- If a program reaches 90% capacity, the program will notify the State within seven (7) days and participate in a capacity management program.
- Establish a unique identifier for those individuals receiving interim services and establish a means of maintaining contact with persons on the waiting list.
- Carry out activities designed to encourage persons in need of treatment to seek treatment using scientifically sound outreach models. This should include:
 - Selecting, training and supervising outreach workers.
 - Contacting, communicating and following up with individuals at high risk of a substance use disorder and their associates as allowed under federal confidentiality laws.

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- Promoting awareness about the link between injection drug use and communicable diseases.
- Encouraging entry into treatment.

The State Opioid Treatment Authority regulates and monitors these programs for compliance with federal and State opioid regulations as well as for compliance with SUPTRSBG requirements. This oversight occurs in the following manner:

- Random, as well as for cause, unannounced on-site reviews from the State Opioid Treatment Authority, the Division of Health Service Regulation, the Drug Control Unit, the Drug Enforcement Agency, accrediting organizations and the LME/MCOs.
- Review of patient records.
- Monthly meetings of program directors with the State Opioid Treatment Authority.
- Review of take-home dose exception requests.
- Telephonic consultation and technical assistance to individual programs.
- Review of the North Carolina Treatment Outcomes and Program Performance (NC-TOPPS) outcomes measurement data.
- Communication with other federal and state regulatory and accrediting organizations.

Tuberculosis (TB) Services

All individuals served by the LME/MCOs and their contract providers for substance use disorders are screened for TB using an approved screening tool. Clients whose screenings indicate high risk are referred to the local health departments for additional screenings/testing and treatment and/or to the individual's physician (if available) if necessary. Contracted providers must provide care coordination services to assure individuals who have screened positive for Tuberculosis are referred for additional testing and receive these follow up services and treatment if indicated. All individuals admitted to state sponsored inpatient treatment facilities, such as the Alcohol and Drug Abuse Treatment Centers (ADATCs) are tested for TB and provided treatment/prophylaxis as necessary.

Education

1. NC Foundation for Alcohol and Drug Studies Winter School
2. NC Foundation for Alcohol and Drug Studies Summer School
3. Women's Recovery Conference
4. Child and Adolescent Cross Area Services Programs (CASP) Forums
5. Addiction Professionals of North Carolina Fall Conference
6. Addiction Professionals of North Carolina Spring Policy Forum
7. i2i Fall Conference
8. i2i Spring Policy Forum
9. Alcohol and Drug Council of NC Outer Banks Conference
10. Annual Prevention Conference (as available)
11. Institute of Medicine (IOM) Policy Forums
12. Annual Addiction Medicine Conference
13. Annual Addiction Medicine Essentials Conference
14. American Society of Addiction Medicine (ASAM) trainings
15. SUPTRSBG training for LME/MCOs and contracted SUPTRSBG providers

Referral, Coordination and Confidentiality

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Continuing education is provided at the following venues:

The SSA adopted the use of the American Society of Addiction Medicine (ASAM) Criteria as the “best practice standard” to use in developing person-centered service plans and making objective decisions about level of care determination, client admission, continuing care and transfer or discharge for individuals with substance use disorders. Appropriate utilization of these criteria is reviewed during annual monitoring visits with the LME/MCOs and the block grant-funded contract providers.

As the lead agency for the coordination and planning of all alcohol and other drug initiatives in the state, the SSA participates in planning with justice agencies, particularly the Department of Public Safety, Department of Adult Correction and the Administrative Office of the Courts. Furthermore, collaboration occurs with several sister agencies within DHHS including the Division of Social Services, Division of Health Benefits, Division of Public Health, Division of Health Services Regulation, as well as other identified partners such as the NC Prevention Partnership, Alcohol Law Enforcement, Governor’s Crime Commission, Office of Youth Advocacy and Department of Public Instruction, and other coalitions and organizations throughout the State.

Technical assistance is provided on Confidentiality and HIPAA to the LME/MCOs, and contract agencies as requested and as needed.

Training

States must assure the availability of training for prevention, treatment and recovery of substance use disorders to LME/MCO staff, providers’ staff, advocates, and consumers by means of workshops, seminars, conferences, colleges, NC Summer and Winter Schools for Alcohol and Drug Studies, etc.

Juvenile Justice Behavioral Health Partnerships (JJBH)

The following LME/MCOs receive funding for JJBH teams:

1. Alliance Health
2. Partners Health Management
3. Trillium Health Resources
4. Vaya Health

The amount of these funds may be found in the DMH/DD/SUS Final Allocation Letter under MAJORS Account Number 536969, Fund 1442.

Treatment Alternatives for Safe Communities (TASC)

Funds are paid to LME/MCOs on a reimbursement basis and will be requested on a Fund Request Form and will be settled on an expenditure basis. Funds are allocated by the Division as part of the annual continuation allocation. The amount of these funds may be found in the Division of MH/DD/SUS Final Allocation Letter under TASC Account 536990 in Fund 1463.

Four TASC regions were established, along with the four TASC Regional Coordinating Entities (RCEs), during a “Request for Applications” process in 2001 to expand TASC services statewide. The regions reflect the State’s judicial divisions and facilitate communication and coordination with the courts and corrections. The two sponsoring LME/MCOs are:

- Regions 1 and 2 – Trillium Health Resources
- Regions 3 and 4 – Vaya Health

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The two sponsoring LME/MCOs and their contractors are responsible for the operation of the established TASC RCEs. Each TASC RCE is responsible for ensuring the availability of TASC services throughout their respective region; providing monitoring, technical assistance, proactive management and problem-solving to respond to the needs of consumers and the treatment and justice systems; and serving as the management services link to the Division.

Contracts

Alcohol/Drug Council of North Carolina

Improving access to information, services/supports – Information & Referral (phone system):

Maintain the expanded Information and Referral Helpline (I&R Helpline) and navigation system by increasing resources for answering phones.

The I&R Helpline allows staff to help callers navigate the systems of services and supports they might need. The goal is making sure that callers are actually connected to what they need through three-way calling and follow up. Providing callers with information and education about addictions can be considered prevention activities or treatment or supports depending on the nature of the call and the needs of the caller. These activities provide awareness and knowledge of the nature and extent of substance use. The Contractor will continue to collaborate with other I&R organizations to maintain an up-to-date system with knowledge of referral sources.

Improving access to information, services/supports – Information & Referral (web system):

Maintain the expanded web presence and provider database by increasing resources for maintenance and interactivity with users.

The existing provider database has been linked with the ADCNC web site, so that individuals who need to find a treatment service are able to either call the I&R Helpline or access information on their own on the web page. Updated information related to stigma, prevention, treatment and recovery-oriented services and supports is also routinely sent to people around the state through e-mail flash alerts to the database on time sensitive issues. A Spanish-only section of the website will be developed, including sending out flash alerts in Spanish.

National Guard Assessments:

Maintain and expand the statewide system for free substance use assessments for National Guard members who test positive on random drug screens by further training of licensed substance use disorder professionals and continuing to pay for the assessments.

The system was put in place by developing relationships with National Guard representatives, training licensed substance use disorder professionals in the use of a standardized assessment, assessing and referring members of the Guard, setting up a voucher system to pay for the assessments and setting up a database to track demographics and trends. There is a continuing need to maintain relationships with Guard commanders and to increase the number of trained professionals so that Guard members have assessments available to them no matter where they live.

Governor's Institute on Substance Abuse, Inc.

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Physician and Prescriber Initiatives:

These initiatives cover important practice areas relevant to both addiction medicine providers as well as psychiatrists and other primary care providers. SUDs are often overlooked in many clinical practice settings for a variety of reasons including inadequate knowledge and skills on the part of clinicians in identifying, intervening, and managing SUDs and related psychiatric comorbidities. The GI initiatives include CME and other training events on integrated care and a range of topics including safer opioid prescribing/pain management, medication assisted treatment including office based opioid treatment, substance use disorders in pregnancy and neonatal opiate withdrawal syndrome, SBIRT, motivational interviewing/counseling, racial disparities in SUD treatment and policy and other relevant addiction medicine topics.

Substance Use Disorder Higher Education Consortium/Graduate Scholarship Initiative:

This program seeks to engage students and faculty at Criteria C Universities (as defined by the NC Addictions Specialist Professional Practice Board (NCASPPB) in the state of North Carolina creating a cross institution environment for communication and collaboration with experts on the cutting edge of the substance use disorder prevention, treatment, and recovery field. The program will provide funds to Criteria C Universities for scholarships to individuals who are working to complete graduate-level education. Preference will be given to veteran and minority students from historically marginalized communities willing to work in rural and underserved areas of North Carolina and are expected to work with publicly funded clients in a direct service capacity post-graduation for a minimum of two years.

Professional Addiction Workforce and Counselor Continuing Education:

The goal of this program is to identify and engage emerging leaders in the substance use disorders field. Scholarship/assistance recipients must be currently working within public substance use disorder prevention, treatment and recovery services and be in good standing with their organization. Assistance includes but is not limited to standardized test reimbursement, registration fees for various substance use disorder conferences and trainings. Priority will be given to individuals serving historically marginalized and/or rural populations.

SAMHSA Supported Services to Military Service Members, Veterans and Their Families:

On behalf of DMH/DD/SUS, staff and contract support continue to be provided to this ongoing initiative. The project includes other divisions within the NC Department of Health and Human Services, the US Department of Veterans Affairs, the NC National Guard, the NC Department of Military and Veterans Affairs, the NC Department of Commerce, as well as several other state agencies, active duty and reserve components, higher education, non-profit organizations, advocates, and others who are working together to meet the needs of veterans, service members and their families in North Carolina.

Online Direct Service Referral Assistance for Service Members, Veterans, and Their Families:

The goal of this program is to be a comprehensive resource for veterans, service members, and their families in North Carolina, providing information and resources on a wide range of topics, including benefits and services, employment and education, healthcare, housing, mental health, and more. Users can search for information and resources by county or topic and the sites seek to be a one-stop-shop for veterans and their families to access the information and resources they need to successfully navigate the transition from military to civilian life.

Community Engagement Through Targeted Communications:

This program advocates and promotes systems of health and human services that affirm hope for prevention, treatment, recovery, exemplify a strengths-based orientation and offer a wide spectrum of services and supports aimed at engaging people with mental health and substance use conditions into care and promoting resilience and long-term recovery.

Gender Specific Substance Abuse Treatment:

The contractor disseminates information about gender specific treatment, supports program development and enhancement of gender specific services, provides technical assistance, training and evaluation services to assigned initiatives and programs, supports the adoption of evidence-based practices and assists the Division with grant identification and writing related to evidence-based practices and implementation. Additionally, the contractor will provide program evaluation activities that include developing or enhancing current data collection tools; gathering administrative, qualitative, and quantitative treatment data from providers to generate reports for state and federal stakeholders and provide technical assistance and consultation for providers regarding program evaluation.

Opioid Use Disorder Clinical Treatment Specialist:

This position supports the Division's current State Opioid Treatment Authority (SOTA) team with statewide operations and assists with planned efforts in assessing, expanding, improving and monitoring medication assisted treatment services in opioid treatment programs (OTPs) across the state.

Decreasing Youth Access to Tobacco and Advancing Statewide Tobacco Enforcement:

The project objectives are to reduce youth access initiation to support Synar Amendment compliance activities.

Oxford House, Inc.

The successful Oxford House experience is quantified by both internal and external measurement. The North Carolina field staff submits to the Division a Monthly Housing Activity Report that includes data from each house regarding the number of applications, number of beds available, number of admissions, and number of residents leaving the houses along with the reasons for leaving, i.e., returned to active addiction, voluntary or other causes such as disruptive behavior. This data gives the State valuable information on the provision of care and functioning in each individual home.

Another report that provides valuable information on evaluating Oxford House is the Annual Resident Profile Survey. This is a yearly voluntary survey offered to all residents residing in North Carolina Oxford Houses. This data is compiled by the State Coordinator and used to generate a profile of NC residents. Resident race and ethnicity, disability status, prior homelessness, prior incarceration (individuals just released as a part of the Criminal Justice Initiative as well as individuals incarcerated in the past), average lengths of stay, active recovery and average monthly earnings are captured on the survey.

To evaluate the Criminal Justice Initiative component of the Oxford House project, the State Coordinator maintains a database to track individuals entering Oxford House from the correctional system. The information is gathered using a modified version of the Treatment Alternatives to Safe Communities Criminal Justice Management (*TASC CJM*) *Intake, Six-*

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Month Update and Discharge forms provided by NC DMH/DD/SUS and is provided to the Division on a quarterly basis.

Addiction Professionals of North Carolina

Substance Use Disorders Provider Training and Technical Assistance:

The goal of this program is to keep substance use disorder prevention, treatment, and recovery providers informed and provide technical assistance to ensure continuous improvement in the quality of care provided as the continuum of care evolves in the state.

Outputs include the following:

1. Host one (1) statewide conference involving practitioners and providers aimed at increasing the knowledge, skills and abilities of providers in both clinical and business practices.
2. Host at least 10 virtual trainings for providers to increase their skills and knowledge of ethics, emerging prevention and recovery strategies and approaches and innovative treatment interventions to increase quality of care.
3. Maintain 1 membership and promote state affiliation of the National Council for Behavioral Health and select representatives to attend their annual meeting.
4. Provide substance use disorder representation with a North Carolina focus at national conferences.
5. Create and disseminate at least eight (8) email and interactive marketing pieces to reach provider audience with timely updates.

Substance Use Disorders Policy Education:

This program will assist substance use disorder prevention, treatment, and recovery stakeholders in reviewing and evaluating policy positions. Providers will be given training and technical assistance on interacting with and providing information to elected officials at the state and local level.

Outputs include the following:

1. Convene at least ten (10) meetings of the North Carolina Substance Use Disorder Federation to share information related to substance use disorder prevention, treatment and recovery policy and advocacy across the state.
2. Host one (1) annual convening focused on policy with guidance on topic areas from the Division of Mental Health, Developmental Disabilities and Substance Abuse Services (DMHDDSAS) to brief stakeholders on the current state of the state and the continuum of care in North Carolina and nationally.
3. Create and maintain a newsletter educating the audience of ongoing field-related advocacy/legislation that impacts the fields of practice. This communication will be delivered weekly throughout the legislative session.

Recovery Program Training and Technical Assistance:

This program will assist collegiate recovery program campuses in creating and maintaining services meeting the needs of students in recovery and advancing collegiate recovery across the state.

Outputs include the following:

1. Conduct in-person site visits to the thirteen identified, currently funded collegiate recovery campuses no less than 1 time before June 30, 2024.
2. Conduct 10 virtual meetings for collegiate recovery center students and coordinators.

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3. Provide technical assistance to 2-4 additional recovery campus programs, including assistance developing programs, creating sustainability plans and ensuring campus visibility.
4. Conduct calls with the currently funded collegiate recovery campuses on a quarterly basis.
5. Produce a social media campaign in partnership with Community Impact Manager to include raising awareness around collegiate recovery communities in other portions of the field while increasing engagement in collegiate recovery with learners across North Carolina. This deliverable includes producing one infographic, providing four updates to the field through newsletters on collegiate leadership academy work with monthly social media updates through Twitter, LinkedIn, and Instagram to better engage the collegiate population with this work professionally and/or these resources personally.
6. Serve as liaison to national collegiate recovery organizations such as Association for Recovery in Higher Education (ARHE) and state organizations relevant to collegiate recovery such as Prescription Drug Advisory Committee.
7. Coordinate with identified staff from UNC General Administration that provide additional guidance, technical assistance, and oversight of the Collegiate Recovery campuses.

Recovery

Recovery Support Services (RSS) Outreach:

This program is tasked with building collaborative partnerships across interdisciplinary teams with stakeholders focused on promoting community-based recovery supports and opportunities for people living with substance use disorder across the state, with targeted emphasis in the western region of North Carolina and establishing working relationships in the Eastern portion of the state. The purpose is to promote recovery support services, to connect providers across the continuum to recovery-related supports, and to bridge to the general public and targeted communities through adapted recovery messaging training geared toward specific populations. RSS Outreach will engage statewide and national organizations to promote peer sharing of best practices. Engagement will include the Recovery Research Institute, SAMHSA, and Faces and Voices of Recovery to remain informed on current models and trends in the field. RSS provides speaking at events to promote concepts such as transitioning from the acute care model of treatment to recovery management, building recovery capital, reduction of stigma, reducing obstacles to wellness by enhancing employment and higher education opportunities for individuals in recovery, and how to effectively speak about recovery through facilitation of recovery community messaging trainings. Outputs include the following:

1. Represent the Recovery community at state meetings and events. Collaborate with state leaders to advance opportunities for sustained recovery across the state.
2. Identify and work with 8 counties in Western NC to advance recovery systems, services, supports and working partnerships.
3. Provide guided support and technical assistance on developing targeted initiatives in the areas of: (1) cross-system collaborative efforts; (2) training and program design for law enforcement for the purpose of advancing recovery and reducing stigma, and increasing connection to treatment; (3) expanding the role of faith communities

- as a hub for coordination of recovery supports and related services and supports; (4) development of peer support options specific to individuals participating in medication-assisted treatment, such as MARA (Medication Assisted Recovery Anonymous) groups; (5) Development of public-facing, updated recovery messaging training. This will be a well-produced recorded presentation for diverse populations that may be distributed easily to employers, media, schools and other targeted partners to foster more well-informed communities throughout our state by linking individuals struggling with substance use disorder to adequate treatment and recovery supports.
4. Provide information and support for promoting recovery to entities interested in promoting recovery-oriented systems of care on the local level. The RSS Outreach Coordinator will liaise with and track this engagement work and report quarterly on connections, engagement opportunities, and next steps.
 5. Clergy-related outreach: Develop a coalition of providers, community stakeholders and other natural partners around providing the church/clergy community with resources and a supportive network currently missing in Western North Carolina.
 - Create a coalition of providers/stakeholders across the continuum of care to include members of the clergy community to assess for their specific unmet needs
 - Develop a toolkit/curriculum to inform church clergy and their wider community on how to support individuals with substance use disorders within their faith-based communities
 - Provide ongoing technical assistance to actively engaged partners
 - Implement pre/post-surveys to gauge progress in clergy/church-based support and to better inform later iterations of the programming
 6. General Public- Develop and deliver innovative, evidence-based and contemporary messaging training for the public around addiction, recovery and how to connect to providers, community supports and other state and federal resources to better inform the public around our current understanding of addiction and recovery - specifically, complimenting psychoeducation around addiction education with palpable resources that creates a different level of public engagement and empowerment. This product will be short, impactful, and well-produced in a format that is easily deliverable to diverse audiences: news stations, employers, schools and community-based groups that are regularly touched by addiction and mental health challenges.
 - Continue providing a concise, well-produced webinar training series geared toward the public to equip viewers with a modern understanding of addiction/recovery and the most impactful resources available to them, their loved ones, and their community.
 - Network with stakeholders throughout the state to increase viewership.
 7. Provide web-content and updates 5 times for distribution across state in APNC newsletter.

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8. Promote and assist with Recovery Month events. Communicate successes and highlights across the state through APNC newsletter and deliverables reporting.
9. The RSS Outreach Coordinator will promote the continuing educational and professional development of North Carolina's growing peer recovery workforce, to further develop and establish the peer workforce.

UNC-Chapel Hill – School of Social Work, Behavioral Health Springboard

A. Substance Use & Addictions Specialty (SUAS) program within the UNC School of Social Work.

Substance use disorders pose a challenge to our state and the nation as a serious public health issue linked to poverty, violence, family stress, and a host of individual psychiatric concerns. The UNC School of Social Work offers the required classroom training to meet the standards of a Criteria C program according to the NC Addictions Specialist Professional Practice Board (NCASPPB). The Behavioral Health Springboard supplements the classroom training through the Substance Use & Addictions Specialist program to assist master's in social work (MSW) students in meeting the requirements for the Licensed Clinical Addictions Specialist (LCAS) credential administered by the NCASPPB. The LCAS is the required credential for providing substance use treatment services in the North Carolina public sector as well as the qualification of choice for managed care and insurance companies.

The Contractor will:

1. Provide training for MSW students and/or practitioners in the non-classroom components of the NCSAPPB Criteria C program.
2. Provide clinical supervision by a CCS for students who do not have access to a CCS in their field placement.
3. Provide administrative support for the recruitment, application, retention, supervision, and completion of students and practitioners in the SUAS program.
4. Facilitate and/or participate in discussions among North Carolina's NCSAPPB Criteria C programs regarding implementation of best practices into the programs.
5. Develop application criteria for a post-graduate clinical supervision stipend program which will provide to graduates of Criteria C programs financial support for clinical supervision through contracted CCS and/or CCS-I qualified supervisors.
6. Administer the post-graduate Criteria C clinical supervision stipend program.

B. Provider Training

Development and dissemination of evidence-based practices and responding to requests from providers for skills training in modalities germane to improved service delivery.

The Contractor will:

1. Provide training by appropriately trained trainers on topics such as: Motivational Interviewing; Screening, Brief Intervention, and Referral to Treatment (SBIRT); The American Society of Addiction Medicine (ASAM) Criteria; Feedback Informed Treatment; Family Systems Treatment; Clinical Supervision; and skills development on modalities such as group, family, and multi-family group counseling in the context of working with substance use disorders and mental illness.
2. Provide NCASPP Board-approved training to practitioners who want to obtain the CCS credential.
3. Provide one or more scholarships for CSS training targeting counties with low CSS and/or LCAS to population ratios.

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4. Provide face-to-face and/or online training on other topics related to mental illness and substance use disorders as requested.
5. Provide administration of professional continuing education credit as appropriate for the above training events.
6. Provide consultation to Division liaisons regarding timely research and trends in the use of evidence-based practices and emerging practices.
7. Seek external training as needed to ensure the latest research, information, and practices are incorporated into deliverables.

C. Work First/CPS Substance Use Initiative (WF/CPS SUI)

The Division holds a Memorandum of Agreement with the North Carolina Division of Social Services (DSS) for the joint management of this Initiative. Each LME/MCO receives funding from the Division to support this initiative. Qualified Professionals in Substance Abuse (QPSAs) contracted by the LME/MCO are out stationed, when possible, in the local Departments of Social Services to provide information, assessment, and referral to treatment. The goal of the WF/CPS SUI is to provide:

- Early identification of Work First applicants and recipients that have substance use problems severe enough to impact their ability to become self-sufficient.
- Class H or I controlled substance felons applying for Work First and/or Food and Nutrition Services access to substance use services, and
- To assist parents who are involved with Child Protective Services, who have substance use problems, to engage in appropriate treatment.

The Contractor will provide:

1. Program management, technical assistance, and training for the Division's WF/CPS SUI to support Local Management Entities-Managed Care Organizations (LME/MCO).
2. Technical assistance and training to North Carolina County Departments of Social Services (DSS) in their roles in the delivery of substance use disorder related services under DSS Work First Policy 104A and 104B, and Food and Nutrition Services Policy 290. Training is ongoing from year to year. In addition, provide training related to rules for Session Law 2013-417.
3. Assistance with orientation of Qualified Professionals in Substance Abuse (QPSAs) working with Work First and Food and Nutrition recipients with substance use problems and CPS involved families meeting criteria (at least two statewide events).
4. Determination of ongoing training and program implementation needs via data collected through quarterly reports received or other method.
5. Identify resources, provide technical assistance and consultation for substance use disorder treatment providers.
6. Provide and manage web-based communication and resources for the WF/CPS SUI.
7. Seek external training as needed to ensure the latest research, information, and practices are incorporated into deliverables.

Substance Use Disorder Services to Women

Specific barriers exist to women accessing substance use disorder treatment, particularly women who are pregnant and/or parenting. The federal Substance Use Prevention, Treatment and Recovery Services Block Grant (SUPTSRBG) Set-Aside requirement for Pregnant Women and

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Women with Dependent Children was established to address the historical and current barriers to treatment, including lack of treatment for women who are pregnant, lack of childcare when in treatment, and the high rates of trauma and dual diagnosis in the population of women who are struggling with substance use disorders. Providing comprehensive, evidence-based treatment services and supports to women who are pregnant and/or parenting, and access to such, is complex, involving child welfare, public health, behavioral health, prenatal care, medication assisted treatment, pediatricians, and the criminal justice realm. Coordination, technical assistance, and training provided to the intersecting systems and professionals is essential to promote better outcomes for women and their families.

The Contractor will provide:

1. Ongoing assistance to LME/MCOs in developing and supporting gender responsive substance use disorder services, including services to children, in their catchment area.
2. Ongoing assistance to local health departments and other prenatal care providers in their roles in the delivery of substance use screening, referral, and collaboration with treatment providers for women via requests and proactive involvement of the departments and prenatal care providers.
3. Substance Use Prevention, Treatment and Recovery Services Block Grant (SUPTRSBG) LME/MCO clinical monitoring as part of DMH/DD/SUS review teams, as assigned.
4. Demonstrated assistance with the Perinatal Substance Use Project, providing clinical support and referrals, as needed.
5. Participation in a statewide multidisciplinary stakeholder's workgroup to address the facets of barriers in accessing treatment and care for women and their infants.
6. Manage and host the NCPOEP.org website, overseeing the coordination of web-based educational materials for multiple disciplines of professionals and women of childbearing age regarding opioids, pregnancy, medication assisted treatment, and women's gender responsive treatment. Engage the services of contracted experts from the representative disciplines as appropriate.
7. Coordinate the training, and technical assistance for the Reproductive Life Planning and SUD Treatment Project.
8. Coordinate the dissemination of educational materials, training, and technical assistance to targeted populations/disciplines.
9. Collaboration with Child Welfare, Public Health, Hospitals, and other stakeholders to ensure best practices of providing services to pregnant and parenting women who are using substances or are in recovery from SUDs.
10. Participate in state and national training and conference events as appropriate in order to ensure timely and relevant information and practices are used in these deliverables.
11. Provide assistance with DMH/DD/SUS Addictions Management and Operations Section substance use disorder related projects, as assigned.
12. Seek external training as needed to ensure the latest research, information, and practices are incorporated into deliverables.

Independent Peer Review (IPR) of Treatment Services

The Independent Peer Review initiative is a federal requirement for substance use disorder and mental health programs in North Carolina receiving Substance Use Prevention, Treatment and Recovery Services Block Grant (SUPTRSBG) and Community Mental Health Services Block Grant (CMHSBG) dollars. To fulfill this mandate, the state must perform peer reviews on a five (5) percent sample of these programs annually. The review sites and reviewers shall be representative of the total population of such entities and should serve across all populations,

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regions, economic levels, and service areas. The goal of the IPR is to assess the quality, appropriateness, and efficacy of treatment services through use of the IPR questionnaire. The Contractor will:

1. Schedule and review, using recruited and trained peers, at least five (5) % of the treatment programs identified as receiving Block Grant funding (MH or SA) prior to the end of the fiscal year.
2. Provide training and support to the new IPR consultants using the previously established training program and guide.
3. Submit a report for the Division prior to the end of the first quarter of the following fiscal year describing and analyzing results of the reviews with recommendations for the future.
4. Provide a description of the process.

Peer Support Specialist Certification Program

The North Carolina DMH/DD/SUS values the contributions that persons with lived experience with mental illness and substance use disorders bring to the prevention, treatment, and recovery services in the state. Peer Support Specialists are people living in recovery with mental illness and/or substance use disorder and who provide support to others who can benefit from their lived experiences. The North Carolina Certified Peer Support Specialist Program (NC CPSS) provides acknowledgment that the peer has met a set of requirements necessary to provide support to individuals with mental health or substance use disorder. Since its inception, the Behavioral Health Springboard has provided administrative, day-to-day management of the North Carolina Certified Peer Support Specialist Program.

The Contractor will:

1. Manage the day-to-day operations of the NC CPSS Program, which includes:
 - a. responding to questions and or concerns from potential applicants and current Certified Peer Support Specialists.
 - b. upholding the certification protocols established for North Carolina Certified Peer Support Specialist Program; receive, process, and track applications for certification and recertification.
 - c. Responding to questions and or concerns from potential applicants and others interested in gathering additional information and for providing presentations/materials about the value of Peer Support Specialists in mental health and substance abuse services.
 - d. Maintaining the North Carolina Peer Support Specialist (NCCPSS) certification and recertification application process to capture data and patterns of peer demographics, employment, and concerns/issues around peer support work.
2. Work with the BHS web project team to manage the online certification and recertification application processes and other curriculum submission and review processes.
3. Manage the process for receiving and reporting complaints regarding NC CPSS to the Division. Collaborate with the Division in tracking and follow up on complaints as requested.
4. Lead the implementation efforts of the process approved by the Division for the 40-hour NC CPSS curriculum submission, review, certification, and recertification; and manage the implementation of the Training and Trainer Policies.
5. Collaborate with Division staff to implement the process for quality evaluation and observation of the approved courses and trainers. With input from appropriate stakeholders, implement and evaluate formal policies, procedures, and processes for course developer and trainer accountability.
6. Continue to convene and staff meetings of the NC CPSS Work Group. These are typically one or two day-long meetings (or online via Zoom) held quarterly, providing

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participants with a per diem, travel, and accommodations for (non-state employee) NC CPSS travelling from across the state.

7. Provide assistance as requested (and within current capacity) to the Division in the development of a formal NC PSS certification board, which will have regulatory authority over certification, recertification, and ethical violations.

8. Provide consultation and support to the conveners of the One Community in Recovery Conference, including but not limited to supporting participant registration scholarships, keynote speakers and award recipient travel and lodging assistance, and the participation of stakeholders from the mental health and substance use disorder community who serve as planning committee members.

9. In collaboration with the Division, participate in community presentations and other conferences to promote the NC CPSS program and the NC workforce, sharing local data, trends, and initiatives.

10. Seek and participate in external training as needed to ensure the latest research, information, and practices are incorporated into deliverables.

11. Manage content for Peer Support Specialist website, <https://pss.unc.edu/>, including updates to the website, posting of updates to the following web pages:

- a. "What's new" information, PSS downloads, jobs listings, and resources web pages,
- b. Updating of lists of approved trainers and NCCPSS 40-hour training opportunities,
- c. PSS Certification application and recertification processes & materials,
- d. Frequently Asked Questions pages
- e. Links to Supplemental Trainings (i.e., Supervising Peer Specialists) and other free trainings or online webinars, and
- f. Managing the web-based Peer Support Specialist Supervisory Training.

12. Provide consultation and support to the Assistant Director for Consumer Policy and Community Stakeholder Engagement in the following activities:

- a. Research/Evaluate/propagate national best practices in peer support
- b. Coordinate collaborative activities with stakeholders related to the development and implementation of all peer support certification activities
- c. Communications: Coordinate and manage activities necessary to the development and implementation of communications strategies aimed at increasing public awareness health and wellness, stigma and discrimination related to people with disabilities. Examples would be proclamations, press releases, and social media strategies.
- d. Evaluation: Develop and maintain databases and dashboards necessary to successfully implement the above tasks and other engagement strategies

Recovery Communities of North Carolina

The Contractor shall perform the following tasks and submit the following output deliverables:

- A. 1. The Contractor's Executive Director shall be responsible for the strategies and processes required to assure that Recovery Communities of North Carolina, as a recovery community center, is responsive to the needs of the community and its members who are seeking or in recovery.
 - a. The Executive Director shall provide primary oversight of the operation of its recovery community organization.
 - b. The Executive Director, through community listening sessions and input from the Contractor's Board members and Division staff, shall determine the types of services to be offered at the Contractor's recovery community organization.

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- c. The Contractor will conduct outreach activities to promote the recovery community center and increase community utilization of the center and services provided.
 - d. The Contractor will enter into formal and informal partnerships and other collaborative relationships with community partners to address the needs of participants more comprehensively and provide evidence of such.
 - e. The Executive Director shall develop and maintain a staffing plan, based upon results of the listening sessions that includes the utilization of volunteers and/or interns and non-traditional hours of operation.
 - f. The Executive Director shall develop and submit a viable sustainability plan which includes decreasing SABG funding by no less than 5% for operational costs of RCNC for FY24.
2. Outputs (Performance Measures):
- a. A list of recommended recovery support services.
 - b. The number of outreach activities conducted.
 - c. The number/type of formal/informal partnerships with community partners.
 - d. The types of services and supports offered by the Contractor.
 - e. The number of people in recovery reached.
 - f. Monthly calendar with hours of operation, staff/volunteer coverage and recovery community center events and activities included and,
 - g. The completed sustainability plan and budget by February 1, 2024, for FY25 (July 1, 2024, through June 30, 2025).
- B. 1. The Executive Director, or other designated recovery center staff, under the direction of the Contractor's Board and in collaboration with designated Division staff, shall be responsible for providing technical assistance and support to the previously funded four (4) recovery community centers in the eastern portion of the state.
- a. The Contractor shall conduct face-to-face outreach and technical assistance to each center (Freedom House, Recovery Community of Durham, Reviving Lives Ministries and RC3 Wilson) on no less than a quarterly basis.
 - b. The Contractor shall collaborate with recovery community center staff to conduct outreach including but not limited to listening events/meetings with people in recovery to determine the recovery supports that can be offered at the centers and who will be providing them.
 - c. The Contractor shall provide other technical assistance as requested or needed by the centers.
 - d. The Contractor shall submit each current recovery community center's annual budget to designated Division staff for review and approval no later than July 30, 2024.
 - e. The Contractor shall review and approve monthly invoices submitted by the recovery community centers and reimburse as appropriate.
 - f. The Executive Director shall develop and submit viable sustainability plans which include decreasing SABG funding relating to operational costs for the legacy recovery community centers RCNC provides oversight to no later than March 1, 2024, in preparation for FY25 funding.
2. Outputs (Performance Measures):
- a. A list of recommended recovery support services and providers of the recommended services.
 - b. The number of outreach activities conducted.

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- c. The number of people in recovery reached.
 - d. The number of listening events/meetings conducted.
 - e. The number of technical assistance activities provided.
 - f. Completed budget proposal and sustainability plan with decreased funding for each center.
- C. 1. The Executive Director shall identify, through a competitive application process, a minimum of two (2) additional recovery community center(s) in the eastern to central areas of the state no later than December 31, 2024.
 - a. The Contractor shall develop an application process and solicit proposals to provide funding for two new recovery community centers.
 - b. The Contractor shall submit the annual budget(s) of the newly identified recovery community center(s) to designated Division staff for review and approval.
 - c. The Contractor shall assist in the establishment and implementation of the newly identified recovery community center(s) through the provision of technical assistance, mentoring and other trainings necessary for the successful operation of the centers.
 - d. The Contractor shall review and approve monthly invoices submitted by the recovery community center(s) and reimburse as appropriate.
 - e. The Contractor shall assist each recovery community center in the development of a sustainability plan.
- 2. Outputs (Performance Measures):
 - a. Submission of solicitation materials, including scoring processes and award criteria.
 - b. Submission of applications, scores, and recommendations for funding no later than January 31, 2024.
 - c. A list of recommended recovery supports and services to be provided at the newly identified recovery community center(s).
 - d. The number of people in recovery reached.
 - e. The number of technical assistance and mentoring activities provided to the recovery community centers.
- D. Provide a peer support specialist training recovery coach curriculum
 - 1. The Executive Director shall, in conjunction with the Contractor's Board, oversee the implementation/offering of a recovery coach curriculum for peers and advocates, the focus of which is on SUD.
 - a. The Contractor shall continue to provide the CCAR Recovery Coach Academy.
 - 2. Outputs (Performance Measures):
 - a. The number of peers trained.
 - b. The number of trainers trained and certified.
- E. Conduct recovery messaging trainings and other educational endeavors to reduce stigma, promote health and wellness, as well as sustainable recovery.
 - 1. The Contractor staff shall conduct, as well as partner to facilitate, recovery messaging trainings, advocacy, and educational endeavors to reduce stigma and discrimination associated with substance use, including the Capital Area Recovery Rally, and promote multiple pathways to sustained recovery, health, and wellness.
 - a. The Contractor shall promote and provide recovery messaging training and other training specified in this contract. The list of training events and frequency for each is noted below.

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- b. The Contractor shall promote and host the Capital Area Recovery Rally during the month of September 2024, which may be a live, in-person event or virtual, depending upon guidance and the potential need for continued safety precautions due to COVID-19.
 - c. The Contractor shall provide media, marketing, outreach and advocacy assistance for recovery and other events.
 - d. The Contractor shall assist communities and organizations in advocacy and educational efforts to reduce stigma and discrimination associated with substance use.
 - e. The Contractor shall ensure that resources listed on its website are clear and updated monthly.
 - f. The Contractor shall ensure that web content is accessible 24x7. In the event of a website crash, the site shall be operational and available within 24 hours of the crash.
2. Outputs (Performance Measures):
- a. The number of recovery messaging trainings provided.
 - b. The number of trainings/other events facilitated with other partners.
 - c. The number of people accessing training.
 - d. Completed policy and communications strategies.
 - e. Resources listed on the Contractor's website are clear and updated monthly; and
 - f. Web content accessible 24x7; in the event of a website crash, the site is operational and available within 24 hours of the crash.

List of RCNC Training and Events for FY24

- Recovery Messaging Training - monthly
- Stigma Reduction Training - monthly
- Recovery Coach Academy (RCA) – semi-annually
- Certified Peer Support Specialist Training - annually
- Peer Support Supervision Training - quarterly
- Screenings and Discussions of Recovery Documentaries – quarterly

Sunrise Community for Recovery and Wellness

The Contractor shall perform the following tasks and submit the following output deliverables:

- A. 1. The Contractor's Executive Director shall be responsible for the strategies and processes required to assure that Sunrise Community for Recovery and Wellness, as a recovery community organization and center, is responsive to the needs of the community and its members who are seeking or in recovery.
- a. The Executive Director shall provide primary oversight of the operation of its recovery community organization.
 - b. The Executive Director, through community listening sessions and input from the Contractor's Board members and Division staff, shall determine the types of services to be offered at the Contractor's recovery community organization.
 - c. The Contractor will conduct outreach activities to promote the recovery community center and increase community utilization of the center and services provided.

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- d. The Contractor will maintain and/or enter into formal and informal partnerships and other collaborative relationships with community partners to address the needs of participants more comprehensively.
- e. The Executive Director shall develop and maintain a staffing plan, based upon results of the listening sessions that includes the utilization of volunteers and/or interns and non-traditional hours of operation.

2. Outputs (Performance Measures):

- a. A list of recommended recovery support services.
- b. The number of outreach activities conducted.
- c. The number/type of formal/informal partnerships with community partners.
- d. The types of services and supports offered by the Contractor.
- e. The number of people in recovery reached.
- f. Monthly calendar with hours of operation, staff/volunteer coverage and recovery community center events and activities included and,

B. 1. The Executive Director, or other designated recovery center staff, under the direction of the Contractor's Board and in collaboration with designated Division staff, shall be responsible for providing technical assistance and support to the four (4) previously funded recovery community centers in the western part of the state.

- a. The Contractor shall conduct face-to-face outreach and technical assistance to the above centers on no less than a quarterly basis.
- b. The Contractor shall collaborate with recovery community center staff to conduct outreach including but not limited to listening events/meetings with people in recovery to determine the recovery supports that can be offered at the centers and who will be providing them.
- c. The Contractor shall provide other technical assistance as requested or needed by the recovery community centers.
- d. The Contractor shall submit the current recovery community centers' annual budgets to designated Division staff for review and approval no later than July 30, 2024.
- e. The Contractor shall review monthly invoices submitted by the recovery community center and reimburse as appropriate.
- f. The Contractor shall assist the recovery community centers in the development of sustainability plans.

2. Outputs (Performance Measures):

- a. A list of recommended recovery support services and providers of the recommended services for each identified recovery community center.
- b. The number of outreach activities conducted by the Contractor.
- c. The number of people in recovery reached by each recovery community center.
- d. The number of listening events/meetings conducted by each recovery community center.
- e. The number of technical assistance activities provided by the Contractor to the recovery community centers.
- f. Completed sustainability plan for the centers.

C. 1. The Executive Director shall identify, through a competitive application process, up to three (3) additional recovery community centers in the western to central areas of the state no later than December 31, 2024.

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- a. The Contractor shall develop an application process and solicit proposals to provide funding for one to two new recovery community centers.
- b. The Contractor shall submit the annual budgets of the newly identified recovery community centers to designated Division staff for review and approval.
- c. The Contractor shall assist in the establishment and implementation of the newly identified recovery community centers through the provision of technical assistance, mentoring and other trainings necessary for the successful operation of the centers.
- d. The Contractor shall review and approve monthly invoices submitted by the recovery community centers and reimburse as appropriate.
- e. The Contractor shall assist each recovery community center in the development of a sustainability plan.

2. Outputs (Performance Measures):

- a. Submission of solicitation materials, including scoring processes and award criteria.
- b. Submission of applications, scores, and recommendations for funding no later than January 31, 2024.
- c. A list of recommended recovery supports and services to be provided at the newly identified recovery community centers.
- d. The number of people in recovery reached.
- e. The number of technical assistance and mentoring activities provided to the recovery community centers.

C. Provide a training curriculum and training for peer support specialists as recovery coaches.

1. The Executive Director shall, in conjunction with the Contractor's Board, oversee the implementation/offering of a recovery coach curriculum for peers and advocates, the focus of which is on SUD.

- a. The Contractor shall continue to provide the CCAR Recovery Coach Academy no less than two (2) times per year.

2. Outputs (Performance Measures):

- a. The number of peers trained.
- b. The number of trainers trained and certified.

D. Conduct recovery messaging trainings and other educational endeavors no less than five (5) times per year, to reduce stigma, promote health and wellness, as well as sustainable recovery.

1. The Contractor staff shall conduct, as well as partner to facilitate, recovery messaging trainings, advocacy, and educational endeavors to reduce stigma and discrimination associated with substance use and promote multiple pathways to sustained recovery, health, and wellness.

- a. The Contractor shall promote and provide recovery messaging training and other training specified in this contract.
- b. The Contractor shall promote, provide and/or support activities during September, specific to the celebration of National Recovery Month.
- c. The Contractor shall develop policy and advocacy strategies regarding substance use disorders for targeted audiences.

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- d. The Contractor shall provide media, marketing, outreach and advocacy assistance for recovery and other events.
- e. The Contractor shall assist communities and organizations in advocacy and educational efforts to reduce stigma and discrimination associated with substance use.
- f. The Contractor shall ensure that resources listed on its website are clear and updated monthly.

2. Outputs (Performance Measures):

- a. The number of recovery messaging trainings provided.
- b. The number of trainings/other events facilitated with other partners.
- c. The number of people accessing training.
- d. Completed policy and communications strategies; and
- e. Resources listed on the Contractor's website are clear and updated monthly.
hours of operation.

UNC General Administration

- A. The Contractor will distribute funding to the thirteen college campuses identified in the contract and will monitor their use of the funds and their progress towards goals and deliverables, as described in each school's proposal.
- B. The Contractor will coordinate activities, when appropriate, with the Collegiate Recovery Program Coordinator.

UNC – Chapel Hill, School of Medicine, Department of Psychiatry

The purpose of this work is to expand capacity and access to addiction treatment for all residents in NC with an emphasis on supporting underserved and at-risk populations. The UNC Addiction Medicine Program will direct this work through the UNC Addiction Medicine Fellowship and the NC Substance Treatment and Recovery Network (NC STAR Network).

The UNC Addiction Medicine Fellowship is a unique, 12-month program that crosses many disciplines with the goal of training the next generation of Addiction Medicine Specialists. The program accepts fellows from any Accreditation Council for Graduate Medical Education (ACGME) accredited specialty and is strongly committed to providing an integrated training experience, treating addiction in a multitude of settings. Faculty are leaders in their fields, with a creative spirit that allows innovation in the field of Addiction Medicine, creating a supportive environment and eliminating stigma, while also expanding capacity for addiction treatment in North Carolina.

The fellows work in a variety of teams, learning firsthand how addiction interfaces with other specialties and professions. The learning environment varies from direct didactic training, case-based learning, in addition to direct patient care.

The purpose of this contract is to continue funding to support this formal program to train addiction medicine fellows (typically physicians with at least three years of post-graduate training) in clinical settings that include a medically supervised detoxification unit, inpatient pain service, outpatient addiction clinic and an opioid treatment program to increase their medical knowledge.

The NC STAR Network is a statewide initiative with an overarching goal of expanding access

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to addiction treatment for all citizens of North Carolina through utilization of a Hub and Spoke model. The Hubs are academic centers with a strong focus on providing addiction treatment and education. Currently, the NC STAR Network hubs are located at UNC, Mountain Area Health Education Center (MAHEC), and East Carolina University (ECU). The Hubs are strategically located in the West (MAHEC), central (UNC) and East (ECU) portions of NC which allows each to provide service to a wide range of citizens.

This Hub and Spoke model was initially implemented in 2018 by the UNC AMP to address the lack of capacity for addiction treatment, such that the UNC Substance Treatment And Recovery (UNC STAR) clinic served as the Addiction Treatment Hub and community clinics, such as Federally Qualified Health Centers (FQHCs), served as Spokes. Creation of the Hub and Spoke model allowed UNC STAR clinic to accept patients who have higher acuity treatment needs, such as patients from the Emergency Department and from the Inpatient Hospital. The patients were stabilized (approximately 3 – 6 months) and then transitioned to either a Primary Care clinic (often an FQHC) or to a Psychiatric clinic, based on their co-morbid diagnoses. While with UNC STAR clinic, patients have access to an Addiction Medicine Specialist, Peer Support Specialist, Case Management, Psychiatric care, and Licensed Clinical Addiction Specialist Therapists.

The UNC STAR clinic serving as an Addiction Treatment Hub expanded access to treatment for vulnerable populations. In 2020, the hub and spoke model was expanded by adding MAHEC as an addiction treatment Hub. This synergistic partnership between MAHEC and UNC allowed an expansion of services from the Hubs, such that spokes were able to receive additional support services, including didactic trainings, in-person and virtual seminars, easy access to DATA 2000 waiver trainings, strategies for successful implementation of addiction treatment into clinical practice, and 1:1 mentoring support. This partnership solidified the foundation for providing a statewide network of addiction treatment providers, formalizing the NC STAR Network. In 2022, ECU was added as an addiction treatment hub, expanding the network across the state for a true statewide exposure.

The NC STAR Network creates a much-needed safety net system for treating opioid use disorder and other substance use disorders throughout NC, with a specific focus on the underserved populations. The hubs are able to offer specialty level addiction treatment for patients with higher acuity needs, while the spokes are able to greatly expand access to addiction treatment for patients in their home communities. The NC STAR Network commits to keeping practitioners up to date on evidence-based practice and to supporting all practitioners who are offering or want to offer addiction treatment.

Outputs:

UNC School of Medicine (SOM) Department of Psychiatry

- The UNC SOM Department of Psychiatry (hereafter Psychiatry) will serve as the sponsoring department for the UNC Addiction Medicine Program, which oversees the UNC Addiction Medicine Fellowship (hereafter called Fellowship). Psychiatry will ensure the fellows have quality educational experiences and that the Fellowship meets the requirements set forth by UNC Graduate Medical Education (GME) office.
- Adhere to all applicable State and Federal rules governing the confidentiality of patient information.
- Psychiatry agrees to report any suspected patient abuse, neglect, exploitation, or any

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other patient rights infringements and agrees to fully cooperate in any abuse investigations conducted by Hospital management, or any other state or local officials.

- Certify that Psychiatry has not been either disbarred or excluded from participating in Medicare or Medicaid Healthcare Programs.
- Perform all associated work through a schedule that is mutually agreed upon by the Contractor and Division.

The Fellowship will follow the below requirements as set forth by UNC GME office:

- Provide exposure control plan and guidelines for fellows in accordance with OSHA Standards for Bloodborne Pathogens and TB. A copy of the exposure control plan and guidelines will be provided to the Division upon request.
- The Fellowship director will maintain a faculty appointment in the Department of Psychiatry, as required by UNC GME.
- The Fellowship director will oversee all clinical and educational responsibilities of the fellows and Fellowship, as detailed by the Accreditation Council for Graduate Medical Education (ACGME).
- The Fellowship director will oversee the Clinical Competency Committee (CCC), which will conduct formal evaluations of each fellow's performance every 6 months, in accordance with ACGME. Fellows will be informed of their performance by the Fellowship Director during their semi-annual review and will have open access to evaluation assessments. Fellows will receive formal documented feedback of their semi-annual review from the Fellowship Director during the term of this Agreement.
- Fellows will have the opportunity to evaluate each rotation as well as faculty members. UNC GME will maintain all fellow evaluations and provide these evaluations to the Fellowship Director in an anonymous manner. The Fellowship Director will respond to concerns or problems regarding the service experiences or performance of service when identified by a fellow. The Chair of Psychiatry will respond to concerns or problems regarding the Fellowship Director.
- Provide and maintain the personal records /or reports as required by UNC GME.
- Respond to concerns or problems regarding fellow performance when identified. The Fellowship Director will work closely with UNC GME to follow formalized policies that address concerns with fellow performance. The Fellowship Director will work closely with UNC GME should there be a concern or need to withdraw a fellow from the Fellowship.
- Maintain professional liability insurance in at least the amount of \$1 million per occurrence, 3 million per aggregate during the term of the contract.
- Provide written notification to Division from the insurance company in the event insurance is terminated due to cancellation or expiration.
- Any practitioner assigned under this Agreement will agree to be checked for criminal background checks and Medicaid fraud background checks.
- Ensure Hospital requirements related to infection control related health screening (immunizations, TST) are completed.
- Maintain own Workers' Compensation coverage/insurance as Hospital does not provide for such for Contractors.

The Fellowship will further follow the below requirements:

- The Fellowship will ensure fellows are trained to provide comprehensive evaluations and treatment for patients with substance use disorders. The Fellows will have clinical responsibilities that include outpatient addiction treatment, whereby the fellows will provide comprehensive evaluation and treatment to 100% of the patients they are assigned.
- The fellows will be assigned direct patient care responsibilities in a variety of settings, which may include medically supervised detox, inpatient addiction treatment, inpatient pain treatment, outpatient addiction treatment, and opioid treatment program.

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- Inform each fellow of the requirements of this Agreement and the rules and regulations governing the conduct of fellows and enforce such rules and regulations governing the fellows and their conduct.
- Require mutual review of proposed publication prior to release for publication of any material related to fellows' clinical experience.

The NC STAR Network will follow the below requirements:

- Maintain a statewide network of addiction treatment providers utilizing a hub and spoke network, such that UNC, MAHEC and ECU serve as addiction treatment Hubs and community clinics, including community health centers, serve as Spokes.
- Establish an evaluation plan that will gauge provision of services for substance use disorders, including opioid use disorder, to ensure citizens of NC have an increased capacity for accessing addiction treatment.
- Utilize evidence-based outcome measures for measuring engagement in addiction treatment
- Maintain a focus on underserved populations, including uninsured, those experiencing homelessness, BIPOC, pregnant/parenting, and justice-involved
- The hubs will provide mentorship and training to the spokes, ensuring best practices are being taught for treating substance use disorders, including opioid use disorder.
- Each Hub will ensure employment of addiction medicine specialists, including physicians board certified in addiction medicine and/or addiction psychiatry, case managers with expertise in addiction services, and peer support specialists who have lived experience with substance use disorder(s)
- The Hub MDs identified as addiction specialists will maintain their both their primary board certification in addition to their addiction specialty board certification
- Ensure all addiction specialists at the Hubs are receiving national-level training in order to remain up to date on best practices
- Follow UNC guidelines for data collection in accordance with the UNC Institutional Review Board (IRB)
- Follow HIPAA regulations for data collection
- All Hubs will collect data in a UNC database that meets HIPAA standards

UNC-Greensboro

The purpose of this project is to continue the work previously done by the North Carolina Preventing Underage Drinking Initiative (NC-PUDI) for the development, evaluation, and training associated with environmental management strategies to prevent underage alcohol use that have been supported by the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention's (OJJDP) Enforcing Underage Drinking Laws Program (EUDL) and the Substance Abuse and Mental Health Services Administration (SAMHSA) Substance Abuse Block Grant. The University of North Carolina at Greensboro (Contractor) is responsible for program management, improvement, expansion, and further development through technical assistance, training, data collection, management, analysis, and reporting, as well as coordination of the Preventing Underage Drinking Task Force.:

The Contractor will be responsible for:

1. Providing technical support and oversight of grants to Community Collaboratives
 - a. Grant funding for approximately 15 Community Collaboratives (to be determined) to implement environmental management-based strategies to prevent underage drinking and access to alcohol.

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2. Continued coordination of the implementation of environmental management strategies to prevent underage drinking
3. Providing technical assistance to Community Collaboratives for the implementation of activities funded through this project
4. Providing ongoing program and training activities to assist the NC Division of Mental Health, Developmental Disabilities and Substance Abuse Services in the maintenance and utilization of statewide collaborations to prevent underage drinking.

Lighthouse Software Systems

The purpose of this contract is to provide a secure, HIPAA-compliant, central registry via an electronic platform for all North Carolina opioid treatment programs to report enrollment and medication dosing information, in addition to a disaster response and emergency communication system to assist participants during times of disaster.

The objectives of the Registry are to:

1. Ascertain whether a substance abuse patient was previously known to the registry system.
2. Enter new patients into the central registry.
3. Collect pertinent patient information and assign unique registry identification numbers.
4. Enter previously discharged patients who are eligible for re-admission.
5. Remove discharged patients from active status.
6. Record and reflect the transfer of a patient between eligible programs.
7. Update and correct previously entered information.
8. Capture information on patients' current dosing level.
9. Enable OTP and State approved staff to verify patient medication and dosing information during a disaster, emergency or at such other times as necessary.
10. Employ a medication tracking function that will be used to monitor and record medication dispensed to patients during a disaster or emergency.
11. Maintain a reporting system that will allow OTPs to monitor compliance with the goals of the central registry.
12. When notified by an OTP, post alerts within the Registry of facility closures. Alerts must be transmitted in real time online and by any other electronically available means such as text and telephone; and,
13. Remain operable and relevant at all times.

III. COMPLIANCE REQUIREMENTS

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Noted below in the following matrix are the types of compliance requirements (Types) that are applicable to the federal program. These Types are either determined by the federal agency or the State Agency may have added the Type. This is noted by "Y." If the State determines that the federal requirement does not apply at the local level or if the State modifies the federal requirements, this is discussed in the supplement under the type of compliance requirement. If the federal and/or State agencies have determined that the type is not applicable, this is indicated by "N."

If the Type is applicable, the auditor must determine if the Type has a direct and material effect on the federal program for the auditee. The auditor must use the OMB 2025 Compliance Supplement, Part 3 and Part 4 (if an OMB supplement is issued) in addition to this State supplement to perform the audit.

CC	A	B	C	E	F	G	H	I	J	L	M	N
Cross Cutting Requirements	Activities Allowed or Unallowed	Allowable Costs/Cost Principles	Cash Management	Eligibility	Equipment Real Property Management	Matching Level of Effort, Embarking	Period of Performance	Procurement Suspension & Debarment	Program Income	Reporting	Subrecipient Monitoring	Special Tests and Provisions
Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y

Crosscutting Requirements

The DHHS/Division of Mental Health, Developmental Disabilities and Substance Abuse Services (DMH/DD/SAS) mandates that all the testing included within the crosscutting section be performed by the local auditors. Please refer to that section, which is identified as "DMH-0" for those mandated requirements.

A. ACTIVITIES ALLOWED OR UNALLOWED

Admission Preference

In accordance with Section 1927 of P.L. 102-321, any program receiving SUPTRSBG funds for substance use disorder treatment or prevention shall:

1. Give admission preference to those seeking treatment as follows:
 - a. women who are pregnant and injecting drugs.
 - b. women who are pregnant and using other substances.
 - c. individuals who are injecting drugs; and
 - d. all others; and
2. Publicize the availability admission preference by the following means:
 - a. outreach programs.
 - b. ongoing public service announcements [radio/television/social media].
 - c. regular advertisements in local/regional print media.
 - d. posters placed in targeted areas and/or agency brochures and/or notices on agency websites; and

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- e. frequent notification of availability of such treatment distributed to the network of community-based organizations, health care providers, and social service agencies; and
- 3. In the event that the treatment facility has insufficient capacity to provide treatment services to a pregnant woman within 48 hours, the agency must provide interim services that include counseling on the effects of drug and alcohol use on the fetus, HIV, TB, needle sharing and contact the State Capacity Management Program.

Restrictions for all programs and services supported through the SUPTRSBG include the following:

- 1. Provide inpatient hospital services except under the following conditions.
 - a. In order to comply with the Federal restriction that SUPTRSBG funds not be used for inpatient services except for medical necessity, the Division will not reimburse LME/MCOs for earnings through the provision of addiction inpatient treatment services except as follows. If an LME/MCO wishes to earn SUPTRSBG funds through the provision of inpatient services, the LME/MCO must contact the Division to confirm this arrangement prior to implementation and comply with the following Federal requirements:
 - the primary diagnosis of the individual is a substance use disorder, and the physician certifies this fact.
 - the individual cannot be safely treated in a community-based non-hospital, residential treatment program.
 - the service can reasonably be expected to improve an individual's condition or level of functioning.
 - the hospital-based substance use disorder program follows national standards of substance use disorder professional practice.
 - the daily rate of payment provided to the hospital for providing the services to the individual will not exceed the comparable daily rate provided for community-based, non-hospital, residential programs of treatment for substance use disorders; and
 - funds may be expended for such services only to the extent that it is medically necessary, i.e., only for those days that the patient cannot be safely treated in a residential, community-based program.

(42 USC 300x-31(a) and (b); 45 CFR sections 96.135(a)(1) and (c))

- 2. Make cash payments to intended recipients of health services.

(42 USC 300x-31(a); 45 CFR section 96.135(a)(2))
- 3. Purchase or improve land, purchase, construct or permanently improve any building or other facility, or purchase major medical equipment, unless the State has obtained a waiver from the Secretary of Health and Human Services.

(42 USC 300x-31(a); 45 CFR sections 96.135(a)(3) and (d))
- 4. Satisfy any requirement for the expenditure of non-federal funds as a condition for the receipt of federal funds.

(42 USC 300x-31(a); 45 CFR section 96.135(a)(4))
- 5. Expend grant funds to provide individuals with hypodermic needles or syringes so that such individuals may use illegal drugs.

(42 USC 300ee-5; 45 CFR section 96.135(a)(6) and Pub. L. 106-113, section 505)

SUBSTANCE USE SERVICES

6. Provide funds directly from Substance Abuse and Mental Health Services Administration (SAMHSA) or DMH/DD/SUS or other state agencies or local government (LME/MCOs) to organizations participating in applicable programs which are expended for inherently religious activities, such as worship, religious instruction, or proselytization.

(42 USC 300x-65 and 42 USC 290kk; 42 CFR section 54.4)

7. Provide financial assistance to any entity other than a public or nonprofit entity.
8. All programs funded in whole or in part with SUPTRSBG funds shall certify they have not and will not use federal funds to pay for lobbying activities.
9. All programs funded in whole or in part with SUPTRSBG funds shall use such funds as a “payment of last resort” for services but, per North Carolina General Statute 122C-146, no individual may be refused services because of an inability to pay.

If expenditures are made for these purposes, funds in excess of federal block grant funds must be available.

NOTE: For the Substance Use Prevention, Treatment and Recovery Services Block Grant, compliance with the above may be verified by reviewing the Performance Agreement, the LME/MCO Budgeting and Procedures Manual ASPM 75-1, and expenditure and related records.

Pregnant Women and Women with Dependent Children Set Aside Programs

Activities allowed are those indicated on the NCTracks Array of Services for eligible recipients of Adult Substance Abuse Women’s set-aside funds. In addition, and in accordance with Section 1924 of P.L. 102-321, any program receiving SUPTRSBG Women’s set-aside funds for operating a program of treatment for pregnant women using substances, women with dependent children and women seeking to regain custody of their child(ren) shall:

1. Treat the family as a unit, admitting both women and their children into treatment services, as appropriate; and
2. Provide or arrange for the provision of the following services to pregnant women and women with dependent children, including women who are attempting to regain custody of their children:
 - a. Primary medical care for women, including referral for prenatal care and, while the women are receiving such services, childcare.
 - b. Primary pediatric care, including immunizations, for their children.
 - c. Gender specific substance use disorder treatment and other therapeutic interventions for women which may address issues of relationships, sexual, emotional and physical trauma, parenting, and childcare while the women are receiving these services.
 - d. Therapeutic interventions for children in custody of women in treatment which may, among other things, address their developmental needs, their issues of sexual, emotional, and physical trauma, and neglect; and
 - e. Sufficient case management and transportation to ensure that women and their children have access to services provided to them as listed in items a.-d. above.
3. Admission Preference: In accordance with Section 1927 of P.L. 102-321, any program receiving SUPTRSBG funds for substance use treatment or prevention shall:

SUBSTANCE USE SERVICES

- a. Give admission preference to those seeking treatment as follows:
 1. women who are pregnant and injecting drugs.
 2. women who are pregnant and using other substances.
 3. individuals who are injecting drugs; and
 4. all others; and
- b. Publicize the availability of priority admission preference by the following means:
 1. outreach programs.
 2. ongoing public service announcements [radio/television/social media].
 3. regular advertisements in local/regional print media.
 4. posters placed in targeted areas and/or agency brochures; and
 5. frequent notification of the availability of such treatment distributed to the network of community-based organizations, health care providers, and social service agencies.
- c. In the event that the treatment facility has insufficient capacity to provide treatment services to a pregnant woman within 48 hours, the agency must provide interim services that include counseling on the effects of drug and alcohol use on the fetus, HIV, TB, needle sharing and contact the State Capacity Management Program.

North Carolina Perinatal and Maternal Substance Use Disorder Initiative

The allowable activities for the Initiative are consistent with the above stated allowable activities for Pregnant Women and Women with Dependent Children Set-Aside Programs.

Additional allowable activities would also include:

- a. Residential services for women and their children.
- b. Services listed in Section I. of Allowable Activities for pregnant and parenting adolescents and women or women seeking to regain custody of their children when the approved grant proposal is for this population.
- c. Incentive programming, i.e., contingency management.
- d. Purchase of supplies for women and children, i.e., diapers, bottles, formula, toiletries, clothing, etc.
- e. Funds may be used to pay rent or lease payments for facility and indirect costs.
- f. Transportation vouchers for participants to attend treatment (i.e., tokens, cab fare, etc.) and gas and maintenance for program vehicles.
- g. Childcare expenses for individuals to participate in treatment.
- h. Program evaluation.
- i. Staff training and education
- j. Substance use disorder services and supports not reimbursable under Medicaid or other third-party payors
- k. All services approved on the NC TRACKS Benefit Plan for this population.

Restrictions are consistent with the activities outlined in Section A. above for all programs and services supported through the SUPTRSBG.

Work First/Child Protective Services Substance Use Initiative

1. Contract with a Substance Abuse Treatment provider for the services of a Qualified Professional(s) in Substance Abuse to provide the following services for Work First applicants, Work First recipients, Class H or I Controlled Substance Felons and CPS

SUBSTANCE USE SERVICES

- involved families who meet eligibility criteria: assessment, determination of level of care, substance use information, referral, care coordination, follow-up, tracking of individuals through the treatment system, case consultation with appropriate agencies, liaison to the department of social services, psycho-educational programming, training of DSS staff, and data collection.
2. Support of the Qualified Professional in Substance Abuse position(s) including travel, training, supervision, etc.
 3. Purchase of the SUDDS-V or other a standardized assessment tool, approved by the Division of MH/DD/SAS.

Restrictions:

Any services to individuals who are not Work First applicants or recipients, Class H or I controlled substance felons applying for Work First or food stamps or families with substantiated child abuse and neglect cases or with a in need of services finding related to a substance use disorder.

NC CASAWORKS for Families Residential Initiative

Allowed Activities (for each program site):

Hiring of thirteen positions, specifically designated in the Request for Applications (RFA), to provide substance use disorder residential services/treatment, job readiness, childcare, transportation, parenting, and other service and administrative functions for Work First clients (participants) and their children who meet eligibility criteria.

1. Support of the personnel positions including travel, training, supervision, support staff, and other related costs.
2. Rent, utilities, furniture, supplies and other necessary purchases to operate a minimum of 8 apartments for clients, one apartment for a family center and office space needed for staff. Limitations on the amount of office space are provided for in the application budgets.
3. Substance use disorder treatment and support services that are not covered by Medicaid reimbursement or other third-party payors.

Restrictions:

1. Substance use disorder or other treatment services covered by Medicaid reimbursement or other third-party payors.
2. Purchases above \$5000 for any one item.
3. Funds shall not be used for facility purchase, construction, or major renovation.

Outpatient Opioid Treatment Programs

Allowed Activities:

1. Pre-assessment for admission of new patients including physical examination by physician.
2. Physician ordered appropriate dosing of methadone, buprenorphine products or other FDA-approved medications for the treatment of opioid use disorders.
3. Counseling by qualified substance use disorder staff, with sufficient education, training, and experience, or any combination of the above to enable the staff to perform this function. All physicians, nurses and other licensed professional care providers,

SUBSTANCE USE SERVICES

- including counselors, must comply with credentialing requirements of their profession. A minimum of one certified alcohol and drug counselor for every 50 clients is required.
4. Referral for appropriate services such as individual, group or family therapy for each client; educational counseling; vocational counseling and training; job development and placement; money management; nutrition education; legal counseling; as well as referrals to recovery support services.
 5. Counseling on preventing exposure to and the transmission of HIV disease.
 6. Provision of take-home doses per regulations.
 7. Random drug testing.
 8. Communication with other area OTPs to prevent dual enrollment and/or participation in the Central Registry.

Restrictions:

1. Substance use or other treatment services covered by Medicaid reimbursement.
2. Purchases above \$5,000 for any one item.
3. Funds shall not be used for facility purchase, construction, or major renovation.

Tuberculosis (TB) Services

In accordance with Section 1924 of P.L. 102-321, any program receiving SUPTRSBG funds for operating a program of treatment for substance use disorder shall:

1. Directly or through arrangements with other public or nonprofit entities, routinely make available Tuberculosis (TB) services, as defined in Section 121 of 45 CFR Part 96, to each individual receiving treatment for a substance use disorder which includes:
 - a. counseling the individual with respect to Tuberculosis; and
 - b. testing to determine whether the individual has been infected with Mycobacteria Tuberculosis to determine the appropriate form of treatment for the individual; and
 - c. providing for or referring the individuals infected by Mycobacteria Tuberculosis for appropriate medical evaluation and treatment; and
2. If at treatment capacity, refer to another provider of TB services.
3. Implement infection control procedures to be established by the State; and
4. Conduct case management activities to ensure that individuals receive Tuberculosis services.

Education, Referral, Coordination and Confidentiality

In accordance with Section 1928 of P.L. 102-321, any program receiving SUPTRSBG funds for substance use disorder treatment or prevention shall:

1. Make continuing education in such services available to employees who provide the services or activities.
2. Make every effort to improve the referral process for individuals to treatment programs that can provide the most appropriate level and type of care for the individuals and, when the Division establishes Statewide placement criteria, implement such criteria.
3. Make every effort to coordinate prevention and treatment activities with the provision of other appropriate services (including health, social, correctional, and criminal justice, educational, vocational rehabilitation, and employment services); and
4. Establish and maintain a system to protect patient records from inappropriate disclosure in compliance with 42 CFR Part 2.

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Communicable Disease Risk

Activities allowed are those so indicated on the NCTracks Service Array for eligible recipients of Intravenous (IV) Drug funds. In addition, and with respect to funding for services from Communicable Disease Risk Categorical Funds, recipients shall comply with the following Federal requirements:

1. Upon reaching 90 percent capacity, notify the State (Addictions and Management Operations Section) within seven (7) days and participate in a Capacity Management Program; and
2. Admit those who request and need treatment for IV drug use no later than 14 days after making such request. If at capacity, admit within 120 days and begin to provide interim services as defined in Section 121 of 45 CFR Part 96 (*) within 48 hours of seeking admission; and
 - (*) interim services or interim substance abuse services mean services that are provided until an individual is admitted to a substance use disorder treatment program. The purposes of these services are to reduce the adverse health effects of such substance use, promote the health of the individual, and reduce the risk of transmission of disease. At a minimum, interim services include counseling and education about HIV and TB, about the risks of needle-sharing, the risks of transmission to sexual partners and infants, and about steps that can be taken to ensure that HIV and TB transmission do not occur, as well as referral for HIV and TB treatment services if necessary. For pregnant women, interim services also include counseling on the effects of alcohol and drug use on the fetus, as well as referral for prenatal care.
3. Participate in a waiting list for the purpose of treating individuals injecting drugs that includes a unique patient identifier including those receiving interim services; and management program established by the State.
4. Establish a mechanism for maintaining contact with individuals awaiting admission; and
5. Carry out activities to encourage individuals in need of treatment to undergo such treatment by using a scientifically sound outreach model to include:
 - a. selecting, training and supervising outreach workers.
 - b. contacting, communicating and following-up with individuals at high risk of substance use disorders, their associates, and neighborhood residents, within the constraints of Federal and State confidentiality requirements, including 42 CFR Part 2.
 - c. promoting awareness among individuals injecting drugs about the relationship between injecting drug use and communicable diseases such as HIV.
 - d. recommending steps that can be taken to ensure that HIV transmission does not occur; and
 - e. encouraging entry into treatment.

Restrictions:

1. Denying admission preference to those seeking treatment for a substance use disorder in the order prescribed above (a-d) in Allowable Activities (a1);
2. Failing to publicize the availability of admission preference by at least one of the prescribed methods (a-e) listed above in Allowable Activities (a2); and
3. In the event that the treatment facility has insufficient capacity to provide treatment services to a pregnant woman or individual using drugs intravenously, failing to contact the State Capacity Management Program.

SUBSTANCE USE SERVICES

Training

These funds may be allocated to the LME/MCOs to support substance use disorder specific training to enhance staff development. These funds can support registration and costs to attend substance use disorder training workshops or conferences, to contract for trainers for specific substance use-related training, and other related substance use disorder professional development activities.

Juvenile Justice Behavioral Health Partnerships (JJBH)

Allowed activities include:

1. Screening
2. Assessment
3. Substance use disorder and co-occurring mental health disorders services and training to support implementation
4. Child and Family Team activities
5. Coordination with the Department of Public Safety's Juvenile Justice and Delinquency Prevention section and juvenile court
6. Transition services from Residential Care and Youth Development Centers

Treatment Alternatives for Safe Communities (TASC)

Allowed Activities:

1. Operate TASC as per Section .4000 of the *Rules for Mental Health, Developmental Disabilities and Substance Abuse Facilities and Services*, 10A North Carolina Administrative Code 27G.
2. Employ staff and/or contract with licensed substance abuse treatment facilities to employ staff to provide TASC services to TASC-eligible individuals. TASC services include eligibility screening; assessing for treatment and support needs; making service determinations; coordinating authorizations for treatment with LME/MCOs; care planning, care coordination and care management; referring clients to community-based resources for treatment and support services; integrating service needs and criminal justice system supervision requirements; and monitoring client progress and reporting to the criminal justice system.
3. Administer NC-TOPPS: TASC Criminal Justice Management forms at intake and discharge for each individual admitted to TASC to track performance measures, including process and client outcome measures.
4. Participate in required TASC, treatment and justice-related meetings and training events.

Restrictions:

Any services to individuals who are not involved in the adult criminal justice system are prohibited.

Oxford House, Inc.

The purpose of the revolving loan fund is to make loans to offset the costs of establishing programs for the provision of housing in which individuals recovering from substance use disorders may reside in groups of not less than six individuals.

Allowed Activities: (The State shall establish and provide for the ongoing operation of a revolving fund as follows):

1. Not less than \$100,000 will be available for the revolving fund.

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2. Loans made from the revolving fund will not exceed \$4,000 and each such loan is repaid to the revolving fund not later than two years after the date on which the loan is made.
3. Each such loan is repaid by such residents through monthly installments by the date specified in the loan agreement involved.
4. Such loans are made only to nonprofit private entities.
5. Identify and clearly define legitimate purposes for which the funds will be spent.
6. In managing the revolving fund and the financial entity managing the fund for the State shall abide by all Federal, State and local laws and regulations.
7. If indirectly managing the fund using a private nonprofit entity as the fund management group, reasonable criteria shall be established for selecting the group such as qualifications expertise experience and capabilities of the group and the State shall require that these entities abide by all Federal, State, and local laws and regulations.
8. May seek assistance to approve or deny applications from entities that meet State-established criteria.
9. Shall set reasonable criteria in determining the eligibility of prospective borrowers such as qualifications, expertise, capabilities and the acceptability of a proposed plan to use the funds and operate the house and an assessment of the potential borrower's ability to pay back the funds.
10. Shall establish a procedure and process for applying for a loan under the program which may include completion of the application evidence to support eligibility requirements as well as establishing a written procedure for repayment which will set forth reasonable penalties for late or missed payments and liability and recourse for default.
11. Shall provide clearly defined written instructions to applicants which denotes timeliness milestones, required documentation notification of reasonable penalties for late or missed payment and recourse for default notification of legitimate purposes for which the loan may be sent and other procedures required by the State; and
12. Shall keep a written record of the number of loans and of borrowers and the repayment history of each borrower and retain for three years

Restrictions: The State shall not expend the Block Grant for the following:

1. To provide inpatient hospital services except as provided in paragraph (c) of this section.
2. To make cash payments to intended recipients of health services.
3. To purchase or improve land purchase construct or permanently improve (other than minor remodeling) any building or other facility or purchase major medical equipment.
4. To satisfy any requirement for the expenditure of non-Federal funds as a condition for the receipt of Federal funds.
5. To provide financial assistance to any entity other than a public or nonprofit private entity; or
6. To provide individuals with hypodermic needles or syringes so that such individuals may use illegal drugs unless the Surgeon General of the Public Health Service determines that a demonstration needle exchange program would be effective in reducing drug misuse and the risk that the public will become infected with the etiologic agent for AIDS.

Expenditures will be limited on the following:

1. No more than five (5) percent of the grant will be expended to pay the costs of administering the grant; and

SUBSTANCE USE SERVICES

2. For the purpose of providing treatment services in penal or correctional institutions of the State, no more than an amount prescribed by section 1931(a)(3) of the PHS Act will be expended.

B. ALLOWABLE COSTS / COST PRINCIPLES

All grantees that expend State funds (including federal funds passed through the NC Department of Health and Human Services) are required to comply with the cost principles described in the NC Administrative Code, specifically 09 NCAC 03M .0201. (Note: Pending the change in reference from OMB Circular A-87 to 2 CFR, Part 200 Subpart E – Cost Principles.)

Certain expenditures are considered non-allowable and are not included in the cost allocation. Fixed assets and moveable assets costing \$5,000 or more must be reported on the cost finding as assets. (Moveable assets costing less than \$5,000 may be directly expensed.)

The following are applicable to the Substance Use Prevention, Treatment and Recovery Services Block Grant except as indicated:

- Funds must be expended or earned in accordance with the Performance Agreement between the Division of MH/DD/SUS and the LME/MCO, including amendments via individual allocation letters.
- Funds designated for substance use may be used for planning, establishing, maintaining, coordinating and evaluating projects for the development of more effective prevention and treatment programs and activities to deal with substance use (42 U.S.C. 300x-3(a)(1) 1989 Revision).

Guidelines can be found under the DMH/DD/SUS Crosscutting Requirements Supplement (DMH-0).

C. CASH MANAGEMENT

Pass-through entities must monitor cash drawdowns by their subrecipients to ensure that the time elapsing between the transfer of federal funds to the subrecipient and their disbursement for program purposes is minimized as required by the applicable cash management reimbursement in the federal award to the recipient (2 CFR Section 200.305 (b)(1)).

E. ELIGIBILITY

Admission Preference

Each individual seeking treatment for a substance use disorder in programs funded in whole or in part by SUPTRSBG funds must be admitted in the following order:

1. Women who are pregnant and injecting drugs.
2. Women who are pregnant and using other substances.
3. Individuals who are injecting drugs; and
4. All others

Pregnant Women and Women with Dependent Children Set-Aside Programs & NC Perinatal and Maternal Substance Use Disorder Initiative

SUBSTANCE USE SERVICES

The eligible populations receiving these funds or in these programs are as follows:

1. Pregnant women with a substance use disorder.
2. Women with dependent children with a substance use disorder.
3. Women with a substance use disorder who are seeking custody of their child(ren); and
4. Admission preference also applies.

Work First/Child Protective Services Substance Use Initiative

The eligible populations in this program are the following:

1. Work First applicants.
2. Current Work First recipients.
3. Class H or I Controlled Substance Felons applying for Work First and/or Food Stamps who meet eligibility under the NC G.S. 108A-25.2; and
4. Family members who have a substantiated case of child abuse and neglect or in need of services finding related to a substance use disorder.

NC CASAWORKS for Families Residential Initiative

All individuals provided services by the initiative will have a substance use disorder diagnosis and have at least one child under the age of 12 in their custody. Waivers for the children's age requirements must be in writing from DMH/DD/SUS.

The DHHS Controller's Office is responsible for submitting a Financial Status Report 269 to the Federal Grants Management Officer for documentation of federal funds expended according to the DHHS Cash Management Policy.

Outpatient Opioid Treatment Programs

Eligible participants include those individuals who are injecting drugs, have a communicable disease or are enrolled in an opioid treatment program, specifically described as those:

1. Who are currently (or within the past 30 days) injecting a drug under the skin, into a muscle, or into a vein for non-medically sanctioned reasons and who meet current diagnostic criteria for a substance-related disorder; **OR**
2. Who are infected with HIV, Tuberculosis, or Hepatitis B, C or D and who meet current diagnostic criteria for a substance-related disorder; **OR**
3. Who meet current diagnostic criteria for dependence to an opioid drug, are addicted at least one year before admission, are 18 years of age or older, and are enrolled in an opioid treatment program.

Tuberculosis Services Programs

Each individual receiving treatment for a substance use disorder in programs funded in whole or in part by SUPTRSBG funds must be screened for TB.

Education, Referral, Coordination, and Confidentiality

Not Applicable

Communicable Disease Risk Programs

1. Those individuals who request and need treatment for intravenous drug use and who:
 - a. are currently using a needle to inject a non-prescribed drug under the skin, into a muscle, or into a vein for non-medical reasons, or
 - b. have any history of such injection drug use in the past 10 years; or

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2. Those individuals who have:
 - a. had sex with someone who was not their spouse or primary partner, or
 - b. knowingly had sex with someone who injected drugs, or
 - c. traded, gave, or received sex for drugs, money, or gifts.

Juvenile Justice Behavioral Health Partnerships (JJBH)

In addition to the guidelines and regulations for the Substance Use Prevention, Treatment and Recovery Services Block Grant funds (refer to the Division's SUPTRSBG Supplement # 93.959-CL), youth receiving JJBH services supported by these funds must be involved in the juvenile justice system, including those youth returning to the community from Youth Development Centers or residential treatment programs.

Treatment Alternatives for Safe Communities (TASC)

In addition to the guidelines and regulations for the Substance Use Prevention, Treatment and Recovery Services Block Grant funds, the following conditions apply for individuals receiving TASC services supported by these funds:

1. Involvement in the adult criminal justice system; and
2. Voluntary consent to participate; and
3. Evidence of a history or potential substance misuse and/or mental health issue, including drug-related charges.

Alcohol/Drug Council of North Carolina

The target population includes consumers, addiction professionals, family members, Veterans, and the general public (English and Spanish speaking), as well as individuals in recovery, substance use prevention, treatment and recovery providers.

Governor's Institute on Substance Abuse, Inc.

The target population includes people trained/assisted through this project, such as clinicians and managers, physicians and other primary care providers, people serving veterans and their families, prevention professionals, educators and MH/IDD/SU service provider agencies.

Oxford House, Inc.

The contractor will assure that special populations such as persons that are Spanish speaking (Hispanic) or Latin American descent (Latinx), persons with hearing disabilities, and physically handicapped individuals will have culturally competent access to the existing Oxford Houses and the houses opened during this contract period. Also, NC Oxford House staff will notify the Local Management Entity-Managed Care Organization (LME/MCO) as they plan to locate an Oxford House in a county served by the LME/MCO. In addition to the above, Oxford House, Inc. agrees to maintain active communication with and notification to the DMH/DD/SUS Contract Administrator on any sensitive community concerns or issues related to the establishment of an NC Oxford House.

F. EQUIPMENT AND REAL PROPERTY MANAGEMENT

Equipment Management

SUBSTANCE USE SERVICES

LME/MCOs should follow the State's guidelines for Equipment Management when allocated one-time funds outside Unit Cost Reimbursement (UCR).

Real Property Management

This requirement does not apply to Local level.

G. MATCHING, LEVEL OF EFFORT, EARMARKING

Matching: In accordance with Session Law 2017-57, Section 11A.14 and as amended by Session Law 2018-5, Section 11A.14. (b) there is a requirement that nonprofits match a minimum of fifteen percent (15%) of the total amount of the grant award and that the contributions from the contractor shall be from non-federal funds.

Level of Effort: Block grant funds allocated shall be used to supplement and increase the level of State, local and other non-federal funds and shall, in no event, supplant such State, local and other non-federal funds. If block grant funds are reduced, the LME/MCO may reduce its participation in a proportionate manner.

Earmarking: The Division of MH/DD/SUS shall designate and allocate no less than 20% (twenty percent) of the total SUPTRSBG funding* for the provision of substance use primary prevention services and shall maintain adequate fiscal and programmatic records of such expenditures for SUPTRSBG reporting purposes.

H. PERIOD OF PERFORMANCE

Any amounts paid to the state for a fiscal year shall be available for obligation and expenditure until the end of the fiscal year following the fiscal year for which the amounts were paid.

I. PROCUREMENT AND SUSPENSION AND DEBARMENT

Procurement:

All grantees that expend federal funds (received either directly from a federal agency or passed through the NC Department of Health and Human Services) are required to comply with the procurement guidelines found in 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards which can be accessed at:

<https://www.gpo.gov/fdsys/pkg/FR-2013-12-26/pdf/2013-30465.pdf>

All grantees that expend State funds (including federal funds passed through the NC Department of Health and Human Services) are required to comply with the procurement standards described in the North Carolina General Statutes and the North Carolina Administrative Code, which are identified in the State of North Carolina Agency Purchasing Manual accessible on the Internet at

http://www.pandc.nc.gov/documents/Procurement_Manual_5_8_2013_interactive.pdf.

Suspension and Debarment

All grantees awarded contracts utilizing Federal dollars must be in compliance with the provisions of Executive Order 12549, 45 CFR Part 76 and Executive Order 12689.

L. REPORTING

Each LME/MCO is required to annually submit to the Division the "Area Program Fund Expenditure Report of SUPTRSBG 20% Set-Aside Funds for Substance Abuse Primary

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Prevention Programs” to provide an accounting of the expenditure of funds for Substance Abuse Primary Prevention Programs in an amount equal to or greater than 20% of the total SUPTRSBG funds allocated to the LME/MCO.

LME/MCOs are required to submit units of service and meet funding requirements which include targeting dollars to clients or services at a level of specificity per the NCTracks services array. LME/MCOs that receive these funds are required to submit additional reports to meet the special requirements as stated in the Special Reporting Requirements section of an allocation letter.

The DHHS Controller’s Office is responsible for submitting a SF-425 Financial Status Report to the Federal Grants Management Officer for documentation of federal funds expended according to the DHHS Cash Management Policy.

Perinatal and Maternal Substance Use Disorder Initiative

1. Designated programs shall submit the annual Cross Site evaluation and Child Health Survey.
2. Submission of NC-TOPPS for all admissions including subsequent updates.
3. Weekly report of bed availability for capacity management requirement of SUPTRSBG (residential programs only).
4. Other reports requested by DMH/DD/SUS Program Administrator.

Work First/Child Protective Services Substance Use Initiative

1. Reporting shall follow guidelines set forth in the annual Performance Contract between the LME/MCO and DMH/DD/SUS and allocation letters from DMH/DD/SUS to the LME/MCO.
2. LME/MCOs shall submit to the DMH/DD/SUS Work First/CPS Substance Use Initiative quarterly reports in compliance with Division Performance Contract. (Due 1/20, 4/20, 7/20, and 10/20 unless otherwise noted.)
3. LME/MCOs shall maintain a Memorandum of Agreement with each local department of social services (DSS) in their catchment area and review at least annually.
4. Qualified Professionals in Substance Use shall maintain documentation of assessments and tracking the progress of individuals designated to receive these services if a Mutual Responsibility Agreement with the individual and the local DSS requires substance use disorder services and individuals receiving services through Child Protective Services or Food and Nutrition Service, as appropriate.

NC CASAWORKS for Families Residential Initiative

1. Submission of NC-TOPPS for all admissions including subsequent updates.
2. Weekly report of bed availability for capacity management requirement of SUPTRSBG.
3. Other reports requested by DMH/DD/SUS Program Administrator

Juvenile Justice Behavioral Health Partnerships (JJBH)

1. Reporting shall follow guidelines set forth in the annual Performance Contract between the LME/MCO and DMH/DD/SUS and allocation letters from DMH/DDSUS to the LME/MCO.

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2. Submit NC-TOPPS Initial, Update and Discharge Interviews on all JJBH clients as required by DMH/DD/SUS.
3. Programs shall quarterly submit to DMH/DD/SUS the JJBH Monthly Report of LME/MCO Compliance with the Division Performance Contract. (Due 1/20, 4/20, 7/20, and 10/20.)

Treatment Alternatives for Safe Communities (TASC)

Submit data, information, and reports that document program activities, budgets and performance measures. The information includes, but is not limited to:

1. TASC Regional Quarterly Reports.
2. NC-TOPPS: TASC Criminal Justice Management (CJM) performance measures.
3. TASC SOP and DMH/DD/SUS-DAC-AOC MOA;
4. Sentencing and Policy Advisory Commission requests for data.
5. Legislative requests for information; and
6. Any other Division-specified information or data.

Contract Reporting

All contractors must submit Financial Status Reports by the 10th of the month, unless an alternate date has been agreed upon and is reflected in the contract. Quarterly reports are due by the 15th day of the month following the quarter, unless alternative reporting arrangements have been agreed upon and are reflected in the executed contract.

Oxford House, Inc.

Additional Reports and due dates include:

1. Attestation Report along with corresponding picture of newly opened NC Oxford Houses due within 30-days of the home being occupied by a resident.
2. Financial Status Report along with backup documentation that is categorized by line item and cost center and sent electronically with corresponding Invoice and Year-to-Date Expenditure Report (per cost center) shall be submitted by the last day of the month following the month in which the services were carried out (except as indicated below under ***Reimbursements***).
3. NC Housing Activity Report due monthly by the 15th day following the end of the month.
4. NC Revolving Loan Fund summary and report documents, along with a repayment check, due monthly by the 15th day following the end of the reporting month.
5. Oxford House Quarterly Report with supporting Criminal Justice/Re-entry and Training data due quarterly by the 15th day following the end of the reporting quarter.
6. Financial Audit Report due annually six months following the end of Contractor's audit fiscal year.
7. NC Oxford House Evaluation Report that includes Resident Recovery Supports Focus Survey due annually by December 1st.

SESSION LAW 2015-241 REQUIREMENTS

SUBSTANCE USE SERVICES

In accordance with Session Law 2017-57, Section 11A.14. and as amended by Session Law 2018-5, Section 11A.14 (b), the following requirements apply to this award:

No later than December 1st of each fiscal year, each nonprofit organization receiving funding shall submit a written report to include the following information about the fiscal year preceding the year in which the report is due:

- a) The entity's mission, purpose, and governance structure.
- b) A description of the type of programs, services, and activities funded by State appropriations.
- c) Statistical and demographical information on the number of persons served by these programs, services, and activities, including the counties in which services are provided.
- d) Outcome measures that demonstrate the impact and effectiveness of the programs, services, and activities.
- e) A detailed program budget and list of expenditures, including all positions funded, matching expenditures, and funding sources.

M. SUBRECIPIENT MONITORING

Monitoring is required if the agency disburses or transfers any State funds to other organizations, except for the purchase of goods or services, the grantee shall require such organizations to file with it similar reports and statements as required by G. S. §143C-6-22 and 6-23. If the agency disburses or transfers any pass-through federal funds received from the State to other organizations, the agency shall require such organizations to comply with the applicable requirements of 2 CFR Part 200.332. Accordingly, the agency is responsible for monitoring programmatic and fiscal compliance of subcontractors based on the guidance provided in this compliance supplement and the audit procedures outlined in the DMH-0 Crosscutting Supplement.

N. SPECIAL TESTS AND PROVISIONS

Audit Objectives

- a. To ensure compliance with the DHHS and DMH/DD/SUS records retention schedules and policies.
- b. To ensure compliance with all federal and State policies, laws and rules that pertain to this fund source and/or to the contract/grant agreement.
- c. To ensure that Substance Use Prevention, Treatment and Recovery Services Block Grant funds were not awarded to private for-profit entities.

Suggested Audit Procedures

- a. Verify that records related to this fund source are in compliance with DHHS-DMH/DD/SUS record retention schedules and policies.
- b. Review contract/grant agreement, identify any special requirements; and verify if the requirements were met.
- c. Verify that financial assistance under the Substance Use Prevention, Treatment and Recovery Services Block Grant was only provided to public or non-profit entities.
- d. When applicable, verify that the grantee has obtained a Unique Entity Identifier (UEI) through SAM.gov and is registered in the Central Contractor Registration (CCR) system.

SUBSTANCE USE SERVICES

- e. Verify that the Conflict-of-Interest declaration is signed AND that there are no overdue tax debts at the federal, State or local level as required below.

Conflict of Interest and Certification of No Overdue Tax Debts

All non-State entities (except those entities subject to the audit and other reporting requirements of the Local Government Commission) that receive, use or expend State funds (including federal funds passed through the NC Department of Health and Human Services) are subject to the financial reporting requirements of G. S. 143C-6-23 effective July 1, 2007. These requirements include the submission of a Conflict-of-Interest Policy (see

G. S. 143C-6-23(b)) and a written statement (if applicable) that the entity does not have any overdue tax debts as defined by G. S. 105-243.1 at the federal, State or local level (see G. S. 143-6-23(c)).

G. S. 143C-6-23(b) stipulates that every grantee shall file with the State agency disbursing funds to the grantee a copy of that grantee's policy addressing conflicts of interest that may arise involving the grantee's management employees and the members of its board of directors or other governing body. The policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the grantee's employees or members of its board or other governing body, from the grantee's disbursing of State funds, and shall include actions to be taken by the grantee or the individual, or both, to avoid conflicts of interest and the appearance of impropriety. The policy shall be filed before the disbursing State agency may disburse the grant funds.

All non-State entities that provide State funding to a non-State entity (except any non-State entity subject to the audit and other reporting requirements of the Local Government Commission) must hold the subgrantee accountable for the legal and appropriate expenditure of those State grant funds.