

**84.323 SPECIAL EDUCATION – STATE PERSONNEL DEVELOPMENT GRANT**

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**State Project/Program:** NC STATE IMPROVEMENT PROJECT (NC SIP) (PRC 082)

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**U. S. Department of Education**

**Federal Authorization:** State Personnel Development Grant [CFDA 84.323A]

**N. C. Department of Public Instruction**

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**N.C. DPI Confirmation Reports:**

Confirmation of Funds Expended and/or Disbursed from the State Public School Fund and Federal Programs 2019-20 will be available at the [NC DPI School Business Division Annual Reports Application](#). The system provides an electronic view of Year-to-Date (YTD) financial reports in response to requests for confirmation from independent auditors.

The auditor should not consider the Supplement to be “safe harbor” for identifying audit procedures to apply in a particular engagement, but the auditor should be prepared to justify departures from the suggested procedures. The auditor can consider the supplement a “safe harbor” for identification of compliance requirements to be tested if the auditor performs reasonable procedures to ensure that the requirements in the Supplement are current. The grantor agency may elect to review audit working papers to determine that audit tests are adequate.

This compliance supplement should be used in conjunction with the OMB 2020 Compliance Supplement which will be issued in the summer. This includes “Part 3 - Compliance Requirements,” for the types that apply, “Part 6 - Internal Control,” and “Part 4 - Agency Program” requirements if the Agency issued guidance for a specific program. The OMB Compliance Supplement is Section A of the State Compliance Supplement.

**I. PROGRAM OBJECTIVES**

The NC State Improvement Project (NC SIP) provides personnel development, programming, and system implementation support services to significantly improve the performance and success of students with disabilities in local education agencies (LEA), charter schools and state-operated programs in North Carolina. Funds

support the implementation of research-based practices in reading, mathematics, adolescent literacy, co-teaching, and leadership's understanding of system implementation of research-based practices.

The goals established to accomplish the purpose of this State Personnel Development Grant are:

GOAL 1 - NC SIP staff will increase their capacity to provide leadership, professional development, coaching, and supports to participating districts, teachers, and families on leadership and effective reading, math, and content literacy instruction.

GOAL 2 - District and building administrators will have the skills to develop, implement, and evaluate district plans that support the improvement of core content instruction and achievement of students with disabilities in their districts.

GOAL 3 - Teachers and administrators will have the skills to effectively implement research-based reading, math, adolescent literacy and co-teaching instructional practices for students with disabilities in the K-12 classroom, which will lead to increased student engagement, student generalization of skills, academic achievement, and family engagement.

GOAL 4 - Pre-service teachers and in-service administrators enrolled in partnering IHEs, will have the capacity to effectively implement and support research-based reading, math, adolescent literacy, and co-teaching for students with disabilities.

## II. PROGRAM PROCEDURES

Each LEA, charter school and state-operated program is provided an opportunity to submit an application for selection to participate in the NC State Improvement Project (NC SIP) in one of three levels of engagement: as a Best Practice, Demonstration, or Network site.

Funds are allocated annually to LEAs, charter schools and state-operated programs selected. The amount of funds allocated is based on state level assessment of local needs, and the LEA's readiness for the level of engagement.

## III. COMPLIANCE REQUIREMENTS

The Type of Compliance Requirements can be found in Section B in the link: [2020 Agency Matrix for Federal Programs](#). This matrix incorporates the OMB Compliance Supplement "Part 2 - Matrix of Compliance Requirement." A State Agency may have added a compliance requirement that the OMB matrix in Part 2 has a "N" (Not Applicable).

The NC Department of Public Instruction (DPI) mandates that all testing in the NC Department of Public Instruction Cross-Cutting Requirements be performed by the local auditor. Please refer to Cross-Cutting Requirements DPI-0.

Other procedures that pertain to this program can be found in the US Department of Education Cross-Cutting Section and the Federal Compliance Supplement.

#### **A. Activities Allowed or Unallowed**

**Compliance Requirement** – Funds may be used by a LEA, charter school or state-operated program only in accordance with State and Federal laws, regulations and policies, and only for those services or activities included in its application and/or 5-year strategic plans.

**Audit Objective** – To determine that expenditures are allowable and are properly recorded.

##### **Suggested Audit Procedures:**

- Obtain a copy of the Budget Balance Reconciliation Report (305/705) from the finance officer and compare to local accounting records for conformity.
- Obtain a copy of the NC SIP application and/or implementation plan and review expenditures to determine that expenditures are in accordance with the project application/plan.

#### **B. Allowable Costs/Cost Principles**

Addressed in the NC Department of Public Instruction Cross-Cutting requirements.

#### **C. Cash Management**

Addressed in the NC Department of Public Instruction Cross-Cutting requirements.

#### **E. Eligibility**

**Compliance Requirement** - Budget requirements must be met in accordance with the SPDG grant guidelines. No more than 10% of annual funding should be used for the purchase of materials to support professional development.

**Audit Objective** – To determine that NC State Improvement Project (NC SIP) funds are used for approved professional development.

##### **Suggested Audit Procedures:**

- Determine whether NC SIP funds were used to pay for personnel development for educational staff who participated in the program. If NC SIP funds were used for such professional development, ascertain the amount of those funds so used. Budgets for yearly allocations should meet the following guidelines: at least 90% of allotted funds are to be spent for professional development and no more than 10% of materials to support professional development.

**Eligibility for Subrecipients** – The Department of Public Instruction regional program consultant determines if the eligibility requirements are met when the project application and budget are approved.

#### **F. Equipment and Real Property Management**

Addressed in the NC Department of Public Instruction Cross-Cutting requirements.

#### **G. Matching, Level of Effort, Earmarking**

1. **Matching** - This compliance requirement does not apply at the local level. No testing is required.
2. **Level of Effort** – This compliance requirement does not apply at the local level. No testing is required.
3. **Earmarking** - This compliance requirement does not apply at the local level. No testing is required.

#### **H. Period of Availability of Federal Funds**

Addressed in the US Department of Education Cross-Cutting Section.

#### **I. Procurement and Suspension and Debarment**

Addressed in the NC Department of Public Instruction Cross-Cutting requirements.

#### **L. Reporting**

Addressed in the US Department of Education Cross-Cutting Section, NC Department of Public Instruction Cross-Cutting Requirements and the Federal Compliance Supplement.

#### **M. Subrecipient Monitoring**

This compliance requirement does not apply at the local level. No testing is required.

#### **N. Special Tests and Provisions**

Addressed in the US Department of Education Cross-Cutting Section, in the Federal Compliance Supplement, and in the NC Department of Public Instruction Cross-Cutting Requirements.