



November 10, 2020

Chairs of the House of Representatives Committee on Appropriations
Rep. Donny Lambeth (Donny.Lambeth@ncleg.gov)
Rep. Jason Saine (Jason.Saine@ncleg.gov)
Chairs of the House of Representatives Subcommittee on General Government
Chairs of the Senate Committee on Appropriations
Sen. Harry Brown (Harry.Brown@ncleg.net)
Sen. Kathy Harrington (Kathy.Harrington@ncleg.net)
Sen. Brent Jackson (Brent.Jackson@ncleg.net)
The Senate Appropriations Committee on General Government and Information Technology
Sen. John Alexander, Jr. (John.Alexander@ncleg.net)
Sen. Rick Horner (Rick.Horner@ncleg.net)
The Joint Legislative Oversight Committee on Information Technology
Sen. Ralph Hise (Ralph.Hise@ncleg.net)
Rep. Jason Saine (Jason.Saine@ncleg.gov)
The Fiscal Research Division
Karen Hammonds-Blanks (Karen.Hammonds-Blanks@ncleg.net)
The Office of State Budget and Management
Charles Perusse (Charles.Perusse@osbm.gov)

Re: Mobile Device Report for Fiscal Year 2019–2020 for the North Carolina Department of State Treasurer (“NCDST”)

To Whom It May Concern:

Please find NCDST’s Mobile Device Report for Fiscal Year 2019–2020 (the “Report”) discussed below and enclosed as Appendix A. The Report is being submitted pursuant to Section 3.1 of Session Law 2015–286 (enclosed as Appendix B).

NCDST Mobile Device Report for FY 2019–20

1. Have there been any changes to agency policies on the use of mobile devices?
 - NCDST has not amended its policy(ies) concerning the use of mobile devices.
2. The number and types of new devices issued since the last report?
 - NCDST issued an additional 18 iPhones and 5 additional Hotspots in FY 2019–20.
3. What is the total number of mobile devices issued by the agency?
 - NCDST currently has issued a total of 157 mobile devices.
4. What is the total cost of mobile devices issued by the agency?
 - The cost for the mobile devices issued by NCDST was \$77,031.12.
5. What is the number of each type of mobile device issued, with the total cost for each type?



Dale R. Folwell, CPA

- For FY 2019–20: 88 iPhones were issued for a total annual cost of \$43,296.00; 33 iPads were issued for a total annual cost of \$15,044.04; and 41 hotspots were issued for a total annual cost of \$18,691.08.

Thank you for your attention to this Report. If a recipient of this Report has a question, please contact me either by e-mail at Bill.Golden@nctreasurer.com or by telephone at 919-814-3957.

Sincerely,

Bill Golden
CIO and Deputy State Treasurer
North Carolina Department of State Treasurer

Enclosures



Dale R. Folwell, CPA

Appendix A — Detail of NCDST Mobile Device Report FY 2019–2020

Agency	Type of Device	Model	Manufacturer	6/30/16	6/30/17	6/30/18	6/30/19	6/30/20	Monthly Cost Per Device*	Total Monthly Cost	Total Annual Cost
NCDST	Mobile Phones	iPhone	Apple	71	68	61	70	88	\$41.00	\$3,608.00	\$43,296.00
NCDST	Tablets	iPad	Apple	31	37	37	35	33	\$37.99	\$1,253.67	\$15,044.04
NCDST	Hotspots	Varies	Varies	45	41	40	36	41	\$37.99	\$1,557.59	\$18,691.08
				147	146	138	141	162		\$6,419.26	\$77,031.12

*Monthly Cost Per Device is estimated on June 2020 usage. This cost varies based on plan and other activation fees such as international access.



Appendix B — Section 3.1 of S.L. 2015–286¹

REDUCE STATE AGENCY MOBILE DEVICE REPORTING FREQUENCY

SECTION 3.1. Subsection 6A.14(a) of S.L. 2011-145 reads as rewritten:

"SECTION 6A.14.(a) Every executive branch agency within State government shall develop a policy to limit the issuance and use of mobile electronic devices to the minimum required to carry out the agency's mission. By September 1, 2011, each agency shall provide a copy of its policy to the Chairs of the Appropriations Committee and the Appropriations Subcommittee on General Government of the House of Representatives, the Chairs of the Appropriations/Base Budget Committee and the Appropriations Committee on General Government and Information Technology of the Senate, the Chairs of the Joint Legislative Oversight Committee on Information Technology, the Fiscal Research Division, and the Office of State Budget and Management.

State-issued mobile electronic devices shall be used only for State business. Agencies shall limit the issuance of cell phones, smart phones, and any other mobile electronic devices to employees for whom access to a mobile electronic device is a critical requirement for job performance. The device issued and the plan selected shall be the minimum required to support the employees' work requirements. This shall include considering the use of pagers in lieu of a more sophisticated device. The requirement for each mobile electronic device issued shall be documented in a written justification that shall be maintained by the agency and reviewed annually. All State agency heads, in consultation with the Office of Information Technology Services and the Office of State Budget and Management, shall document and review all authorized cell phone, smart phone, and other mobile electronic communications device procurement, and related phone, data, Internet, and other usage plans for and by their employees. Agencies shall conduct periodic audits of mobile device usage to ensure that State employees and contractors are complying with agency policies and State requirements for their use.

Beginning October 1, 2011, each agency shall report quarterly annually to the Chairs of the House of Representatives Committee on Appropriations and the House of Representatives Subcommittee on General Government, the Chairs of the Senate Committee on Appropriations and the Senate Appropriations Committee on General Government and Information Technology, the Joint Legislative Oversight Committee on Information Technology, the Fiscal Research Division, and the Office of State Budget and Management on the following:

- (1) Any changes to agency policies on the use of mobile devices.
- (2) The number and types of new devices issued since the last report.
- (3) The total number of mobile devices issued by the agency.
- (4) The total cost of mobile devices issued by the agency.
- (5) The number of each type of mobile device issued, with the total cost for each type."

¹ Available at <https://www.ncleg.gov/Sessions/2015/Bills/House/PDF/H765v6.pdf> (last accessed on November 3, 2020).