

DIPNC and DRET Processing

(Disability Income Plan of North Carolina & Disability Retirement)

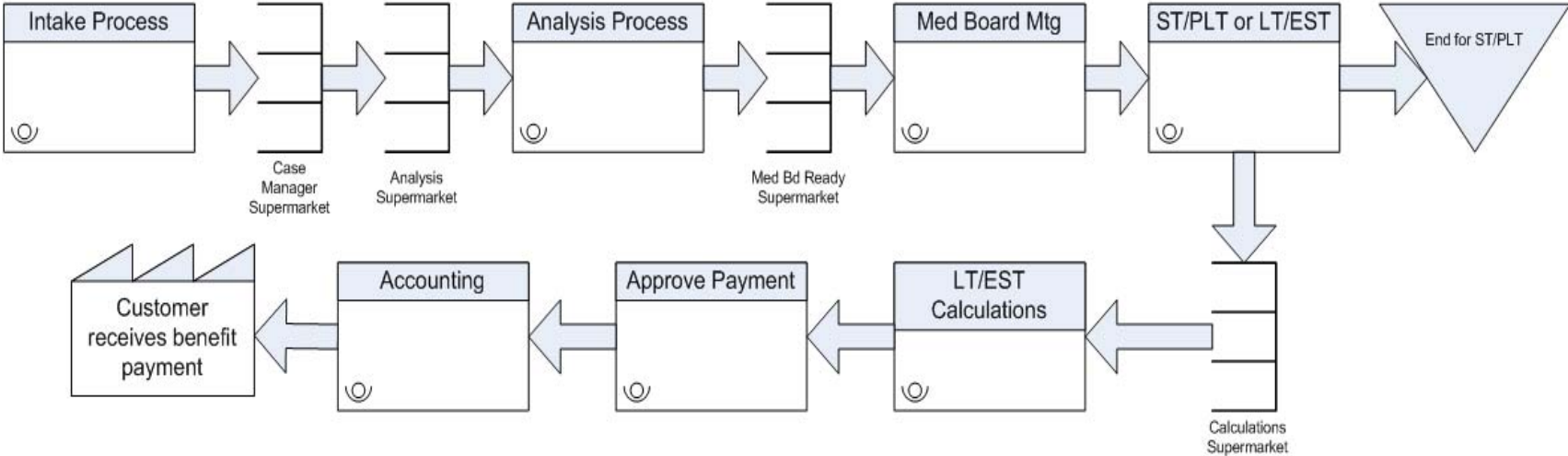
An Introduction to NC Disability
Processing and What to Expect

Disability Process Steps

- Application Process
- Application Intake
- Eligibility Analysis
- Case Tracking
- Medical Board Review
- Medical Board Correspondence
- Benefit Calculation
- Quality Check and Calculation Approval

Application Process

Disability Value Stream Map



Application Process

- Types of Disability
 - Short-Term
 - Extended Short-Term
 - Preliminary Long-Term
 - Long-Term
 - Disability Retirement
- * For more information about the types of disability refer to the Disability Website section: “Learning about Disability”

Forms Required Before Medical Board Review

Type of Disability	Forms Required
Short-term	700, 701, 703, 7A, Job Description
Extended Short-term	700, 704, 701, 703, 7A, 711, Job Description
Preliminary Long-term	700, 701, 703, 7A, Job Description
Long-term	700, 704, 701, 703, 7A, 711, Job Description
Disability Retirement	7, 7A, Job Description

Forms Required After Medical Board Review

Type of Disability	Forms Required
Short-term	None
Extended Short-term	None
Preliminary Long-term	None
Long-term	705, 706, 715, 170, 290
Disability Retirement	7E, 170, 290

- Short-term and Preliminary Long-term benefits are paid by the employer, RSD notifies the member and employer of the Medical Board decision
- Extended Short-term benefits are paid by RSD according to the Form 711
- Long-term benefits are paid by RSD and the member has to resign employment
- Disability Retirement benefits are paid by RSD, the member has to select a payment option

Form Descriptions

Form 700 – Required Employer Information

Form 701 – Requesting Short-Term Benefits

Form 703 – Earnings & Medical Report

Form 704 – Requesting Additional Benefits

Form 705 – Agreeing to Accept Long-Term Benefits

Form 706 – Confirming an Employee's Resignation

Form 7A – Medical Report

Form Descriptions (continued)

Form 711 – Determining the ST Benefit

Form 715 – SS Information Release

Form 7 – Requesting Disability Retirement Benefits

Form 7E – Choosing a Disability Retirement Option

Job Description – Provided by employer

Form 170 – Authorizing Direct Deposit

Form 290 – Income Tax Withholding Preferences

What to Expect...

During the first 60 days

- Forms are submitted to RSD
- RSD performs Intake and sends Acknowledgement letter to member
- If the package is missing information, RSD will make two attempts to collect (no further processing will occur until the application package is complete)
- Case file is analyzed for eligibility
- Eligible cases are reviewed by the Medical Board

What to Expect... After the Medical Board Review

- The Medical Board makes their decision
- RSD will send Medical Board decision correspondence and required forms for Long-term (this is the end of the process for Short-Term and Preliminary Long-Term)
- Service Audit is performed
- Disability Benefits are calculated

(continued on next slide)

What to Expect... After the Medical Board Review

- Estimates/Options are mailed to the member
- Member chooses option and returns forms
- Member option is processed
- Payment is prepared, approved, and mailed to member (payment will not occur until all forms are received and complete)