

## A Message from State Treasurer Richard H. Moore

I'm pleased to share the second edition of the ORBIT Informer and to extend my congratulations to all of you who have worked together to make such tremendous strides toward improving customer service for our members. The energy we've put into making ORBIT a success in the retiree community will have a positive impact on our efforts as we draw closer to the Active

Member phase. With this implementation, you will be given online access to retirement system information that will help you prepare your employees for retirement and provide you with a faster and more convenient approach to employer reporting.

Your support in this important endeavor is valued and we thank you for working so



hard on behalf of North Carolina's public employees.

## Retiree Self Service Demo Site

ORBIT retiree self service was implemented in January 2006, providing retirees with access to their retirement accounts online. To prepare you for employee questions on ORBIT and the retiree self service site, the ORBIT Project Team has created a sample self service website that you can access to improve your understanding of the system or demonstrate its services directly to your employees. The demo retiree self service site will give you a sample account to view example displays of the following types of information:

- Direct Deposit Information
- Account/Personal Information
- Tax Information
- Payment History

Visit the ORBIT Information Site for Employers to learn more.

## ORBIT Horizon

### March 2007 - Statewide Employer Orientation Sessions

The Retirement Systems Division (RSD) and the ORBIT Project Team have planned a series of statewide information sessions to prepare employers for the October 2007 roll-out of the ORBIT system. Be on the look out for a communication that will enable you to register for one of the following sessions:

- Greenville, NC - Friday, March 23
- Raleigh, NC - Monday, March 26
- Hickory, NC - Thursday, March 29
- Greensboro, NC - Friday, March 30

### July 2007 - Employer Training

The Employer Education Services Unit (EESU) is gearing up for ORBIT training. Beginning in Mid-July, the EESU and ORBIT team will travel across the state to conduct training sessions and to answer your questions about the new reporting process and file format. Training sessions will be conducted at 24 sites across the state. In addition, online seminars will be offered for employers who cannot attend offsite training. In the March/April timeframe, look for more information about registering for these sessions!





## ORBIT Profile

Roscoe Perry

*The featured profile for this month's publication is Roscoe Perry, your Primary ORBIT Resource!*

**When did you begin working for RSD?** 1988

**What have you learned in your time working with RSD?**

RSD and employers have formed a unique partnership that will ensure retirees receive accurate, timely, and quality retirement services.

**What advice would you give employers as they move toward ORBIT Implementation?**

Be sure to register for the ORBIT Project Team's upcoming training and orientation events. They will help you understand and utilize the new reporting format.

**If you had to choose one, what is the single best ORBIT feature for employers?**

Electronic submission of contribution information via self service.

## FAQs

### Q. When will the Member ID take effect?

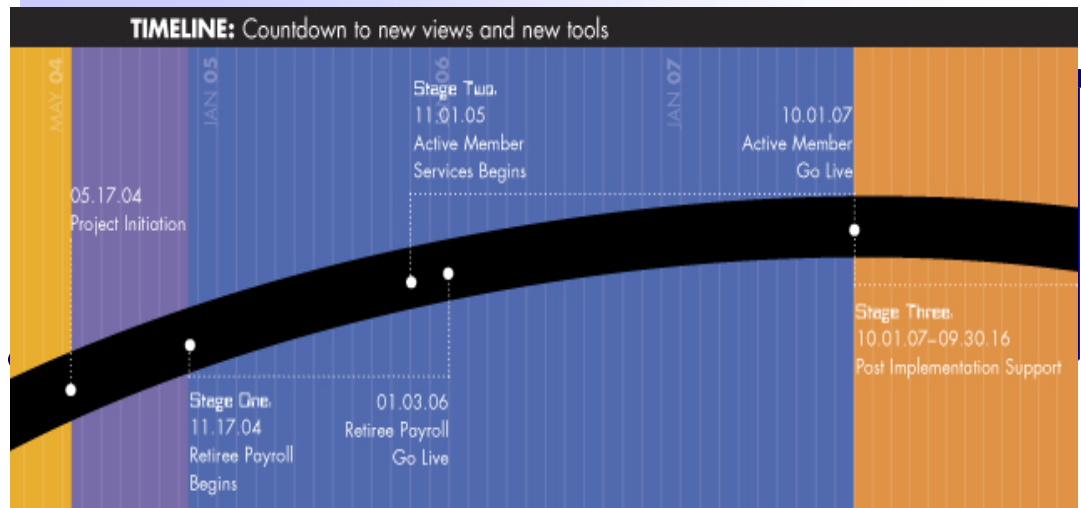
**A.** With the implementation of the RSD Member ID, employers will be required to report this identifier to RSD on each monthly employer report beginning in October 2007. The new Member ID uniquely identifies members of the Retirement systems, and it will be assigned and distributed to active members following the September 2007 Contribution Report. In the coming weeks, RSD will be distributing an ORBIT Update offering instruction on managing member IDs for new hires.

### Q. What is the Retirement Plan Code concept?

**A.** With the implementation of the ORBIT system, RSD will be introducing the Retirement Plan Code concept. This model will refine employer reporting requirements so that an employer may report more classifications of employees/members without adding additional employer codes. In fact, each reporting employer will be assigned and will report under one employer code but will classify its employees with the appropriate Retirement Plan Code. Please access the January ORBIT Update at [www.myncretirement.com/orbitinfo](http://www.myncretirement.com/orbitinfo), to view a listing of the Retirement Plan Codes.

### Q. Where can I learn more about changing reporting requirements?

**A.** The implementation of ORBIT will increase the amount of information employers will report to RSD. The new file format detailing these new reporting requirements can be found at [www.myncretirement.com/orbitinfo](http://www.myncretirement.com/orbitinfo). These requirements will begin with the September 2007 report, which will be due to RSD by October 5, 2007. Effective with ORBIT implementation, all reporting and funds must be transmitted electronically. Both data and funds will be due by the fifth business day of each month.



## ORBIT Employer Information Link

Take a moment to visit the Department of State Treasurer's (DST) reformatted ORBIT Employer Information site. New in February 2007, this site provides more information that's organized with employers in mind. Some additions include:

- New file format procedures for employer reporting
- Up-to-date ORBIT Go-Live Timeline
- ORBIT Informer & Update links with archive pages
- ORBIT Question & Answers
- Message from the State Treasurer Richard H. Moore

To check it out, go to [www.myncretirement.com/orbitinfo](http://www.myncretirement.com/orbitinfo).

**Questions?** Please contact Roscoe Perry at 919-715-2649 or [roscoe.perry@nctreasurer.com](mailto:roscoe.perry@nctreasurer.com)

